



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

7/8/2021 | 2:12 PM CDT

Rachelle Reigard
Grade A Construction, LLC
200 A Nonaville Rd
Mount Juliet, TN 37122

Re: **RFQ # 111222, Sidewalk Improvements and Associated Metro Water Service Relocations**

Dear Mrs. Reigard:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 111222 for Sidewalk Improvements and Associated Metro Water Service Relocations. This letter hereby notifies you of Metro's intent to award to Grade A Construction, LLC, for the Edge O Lake project, contingent upon successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Equal Business Opportunity (EBO) Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally, the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Cierra Rowe, BAO Representative, at 615-862-6136 or at Cierra.rowe@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Marissa Conklin by email at Marissa.conklin@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

Michelle A. Hernandez Lane
Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

[Procurement Division](#)

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

Sidewalk Improvements and Associated Metro Water Service - Edge O Lake Project; RFQ# 111222		Min. SBE/SDV Participation	Lowest Bid	MACP	Winning Bid
		10.0%	\$1,505,542	\$1,582,776	\$1,505,542
Offeror's Name	Bids	SBE	Participation Requirement	Status of ITB Award	
Grade A Construction, LLC	\$1,505,542.07	\$150,554	\$150,554	Awarded	
GAC Development, LLC	\$1,548,802.91	\$1,388,803	\$154,880	Evaluated	
Sessions Paving Co	\$1,559,916.75	\$155,992	\$155,992	Evaluated	

BAO SBE Assessment Sheet

BAO Specialist: Cierra Rowe

Contract Specialist: Marissa Conklin

Date: 6/28/2021

Department Name: Public Works & Water Services

RFP/ITB Number: 111222

Project Name: Sidewalk Improvements and Associated Metro Water Relocations Edge o Lake Project

SBE/SDV				
Primary Contractor	Bid Amount	Requirement Acknowledged?	Total Proposed SBE (\$)	Comments
Grade A Construction, LLC	\$1,502,542.07	Yes	\$150,554	Proposer acknowledged the 10% SBE/SDV participation expectations over the life of the project as required by the solicitation and consequences of misrepresentation.



Statement of M/WBE Utilization

Proposer's/Firm's Name: Grade A Construction, LLC
 Solicitation Title: Sidewalk Improvements and Associated Metro Water Service Relocations
 Solicitation #: 111222
 Proposer's/Firm's Ownership: **WBE**
 Proposed EBO Goal (%): 2 MBE% 3.33 WBE%
 Proposer's Phone #: 615-444-8133
 Proposer's Email Address: rachelle.reigard@gradeaservices.com
 Amount Self-performed : 1,422,542
 Total Bid Amount: 1,502,542
 EBO Goal Met? (Y/N) **NO**

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

1	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
1	Pantegon, LLC	PO BOX 280825	615-712-9174	MBE	Select		Traffic Control	30,000	2
2	Pavement Restoration, Inc.	10162 Stinson Street	629-395-8189	WBE	Select		Concrete	50,000	3.33
3				Select	Select				
4				Select	Select				
5				Select	Select				
6				Select	Select				
7				Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Rachelle Reigard, President

Rachelle Reigard

Date

06/18/2021

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal? **NO**

For Internal Office Use ONLY
If No, Good Faith Efforts Met? **YES**

BAO Representative: Cierra Rowe

Date: 06/28/21

Total MBE Subcontracting	2.17	%	\$ 30,000
Total WBE Subcontracting	3.61	%	\$ 50,000
Total MBE/WBE Participation:	100	%	\$ 1,382,806.63

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M/WBE SUBCONTRACTORS GOOD FAITH EFFORTS

SUMMARY SHEET

THIS DOCUMENT MUST BE ACCURATELY COMPLETED, SIGNED AND SUBMITTED WITH THE BID OR PROPOSAL
(Due with Bid Submission if Applicable)

Project Name: Sidewalk Improvements and Associated Metro Water Service Relocations		Project Number: 111222	
Company Name: Grade A Construction, LLC		Date Submitted: 06/18/2021	Total Contract Value:
Address: 200 Nonaville Road		Federal Tax ID# 46-4286628	
Contact Person: Rachele Reigard	Email:	Phone #: 615-444-8133	

GOOD FAITH EFFORTS SUMMARY SHEET

Number	Bidder Action(s)	BAO Only
1.	<p>Solicitation and written notice to available and certified MWBEs: Soliciting specific individual MWBEs whose availability as potential sources of goods or services can be reasonably ascertained. This measure includes sending letters or making other personal contacts with specific certified MWBEs including those that the Bidder has contracted with in the past as well as other MWBEs with which the Bidder may be unfamiliar, but whose identities can be ascertained from a directory of certified MWBEs maintained by the BAO.</p> <p>The written notices contain:</p> <ol style="list-style-type: none"> I. Enough information about the plans, specs, and terms & conditions of the solicitation; II. A contact person knowledgeable of the project documents available to answer questions about the condition of the contract; III. Information regarding the Bidder's bonding requirements; IV. The deadline for submission of price quotations. 	Pass

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone/Email	Type of Business	Type of Work/Service(s) Solicited	How Business was contacted (i.e. email, phone, letter, etc.?)	Response to Solicitation (i.e. will submit bid, no response, not interested)	Bid/Quote Amount	Company Selected (Write Yes or NO)
JR Construction	MBE	Concrete	Email	no response		NO
Jerry Young Construction	MBE	Hauling	Email	no response		NO

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Contact Person: Rachelle Reigard		Email:	Phone #: 615-444-8133
GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST			
Number	Bidder Action(s)	BAO Only	
2.	Meetings: Attended or held informational meetings to update potential subcontractors or vendors of subcontracting or supply opportunities.	Fail	

List all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Description of Meeting Notices for M/W/SDVEs	Date M/W/SDVE Attended, if applicable
Raven Traffic Control	Email notice with all details regarding the project.	
Sidewalk Improvements and Associat +	111222	
JR Construction	Email notice with all details regarding the project.	

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Number	Bidder Action(s)	BAO Only
3.	Unbundling. Divided the contract, in accordance with normal industry practice, into small, economically feasible segments that could be performed by MWBEs. Under no circumstances, however, shall a bidder segment work solely for the purpose of utilizing MWBEs as subcontractors where such segmentation is not in accordance with common and accepted industry practices relating to the utilization of other firms as subcontractors.	Pass

What Scope of Project Was Divided?

1. Concrete	2. Hauling
3. Traffic Control	4. Retaining Walls
5.	6.

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Number	Bidder Action(s)	BAO Only
4.	Rejection: Provided a written explanation for rejection of any potential subcontractor or vendor to the Bidder, including the name of the firm awarded the subcontract or supply agreement.	Pass

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

M/WBE Firm Name/Address/Contact Person/Phone Number/Email	Description of Proposed Work	Reason for Rejection
Raven Traffic Control	Traffic Control	Pricing was not competitive with 

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Company Name: Grade A Construction, LLC		Date Submitted: 06/18/2021	Total Contract Value:
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Contact Person: Racnelle Keigara		Email:	Phone #: 615-444-8133

GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

Number	Bidder Action(s)	BAO Only
5.	Non-discrimination: Providing a non-discriminatory work site. Maintaining a work environment free of harassment, intimidation and coercion at all construction sites, offices and other facilities at which the Bidder's employees are assigned to work. The Bidder shall specifically ensure that all labor supervisors, superintendents, and other on-site supervisory personnel are aware of and carry out the Bidder's obligation to maintain a non-discriminatory work environment.	Pass

For each training, list the type of training and date.

Type of Training	Date of Training
Harrassment and Non Discrimination Training	07/14/2020
Harrassment and Non Discrimination Training	01/27/2021
Harrassment and Non Discrimination Training	03/31/2021
Harrassment and Non Discrimination Training	05/12/2021

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6.	Community and Other Organizational Services Support: Advertising in trade publications of general circulation in the Program Area. The advertisement shall identify and describe the specific subcontracting or other opportunity in reasonable detail.	Pass

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Publication Name	Date of Publication	Please provide copy.
Business Exchange of TN	6/3/2021	

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Email:	Phone #: 615-444-8133

GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST

Number	Bidder Action(s)	BAO Only
7.	Assistance: Bonding/Lines of Credit/Insurance: Providing reasonable assistance to a MWBE in need of equipment, supplies, bonding, letters of credit and/or insurance.	N/A

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name/Address/Contact Person/Phone Number/Email	Type of Assistance
Pantegon, LLC	Did not need assistance
Raven Traffic Control	Did not need assistance
JR Construction	Did not need assistance

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8.	Database Utilization Accessed all reasonable and available means to include, but not limited to the following examples: https://www.nashville.gov/Finance/Procurement/Business-Assistance-Office/SMWBE-Lists-and-Forms.aspx or https://nashville.diversitycompliance.com/	Pass

For each MBE/WBE firm contacted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Database Accessed	Date of Access	Results
TN Diversity Business Directory	06/28/21	Found MBE/WBE firms and sent invitation to bid.

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Contact Person: Kachelle Reigard		Email:	Phone #: 615-444-8133
GOOD FAITH EFFORTS SUMMARY SHEET CHECKLIST			
Number	Bidder Action(s)	BAO Only	
9.	Mentor Protégé' Relationship/Technical Assistance: Providing reasonable technical assistance to a MWBEs to ameliorate any deficiencies of technical knowledge or advance skill, where such assistance is undertaken by the Bidder to facilitate the MWBE's successful participation on a project or contract.	N/A	

For each MBE/WBE firm assisted, list the name(s) and all information requested below related to the above project. If additional space is required, this form may be duplicated.

Company Name	Type of Assistance	If Mentor Protégé' Agreement Reached, Please Provide Copy.
Pantegon, LLC	Provided detailed list of items to quote	

It is hereby certified that the above firms were contacted and offered an opportunity to respond on the above project. We further certify that the above statements are a true account of all firms' responses to our solicitation. Copies of all bids and/or quotes will be made available upon request.

Signature: Rachelle Reigard Print Name: Rachelle Reigard Title: President