



### Notice of Intent to Award

Solicitation Number	136213	Award Date	1/21/2022   12:54 PM CST
Solicitation Title	Grease Management Program and Industrial Pretreatment Program Consultant		
Buyer Name	Jonathan Meadows	Buyer Email	jonathan.meadows@nashville.gov
BAO Rep	Sierra Washington	BAO Email	sierra.washington@nashville.gov

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Monitoring & Mgt. Services (MMS)	Company Contact	Byron Ross	
Street Address	1812 Old Natchez Trace			
City	Franklin	State	TN	Zipcode 37069

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

JLR Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

<b>RFQ 136213 Grease Management Program and Industrial Pretreatment Program Consultant Evaluation Team/Review Board Score Sheet</b>	
<b>Offeror</b>	<b>Monitoring &amp; Management Services (MMS)</b>
Qualifications and Experience (25 Points)	25.00
Project Approach, Business Plan, and Risk (25 Points)	22.00
Utilized Software and Database Management (15 Points)	13.00
Cost (35 Points)	35.00
<b>Total Evaluation Scores (100 Points)</b>	<b>95.00</b>

### Evaluation Comments

<b>Monitoring &amp; Management Services (MMS)</b>
<b>Strengths</b>
Proposal demonstrated highly qualified personal with many years of relevant experience in services similar to the scope of services. Certifications and licenses held by employees were highly relevant and desirable for work on this project. Proposal demonstrated strong description of requirements and understanding of scope of services. Business plan provided was detailed to the scope of services. Proposal demonstrated strong report generating software with open-ended capabilities.
<b>Weaknesses</b>
Proposal lacked examples of multiple reports used in current reporting. Proposal contained generic description lacking details of risks associated with this project. Proposal did not provide details on custom reports available "out of the box" for Department use nor how they are generated. Proposal lacked details of description of hardware, including location of data storage and types of specific hardware used.

Solicitation Title & Number	SBE/SDV Participation Requirement	RFP Cost Points
RFQ 136213; Grease Management Program and Industrial Pretreatment Program Consultant	11%	35
Offeror's Name	Total Bid Amount	RFP Cost Points
Monitoring & Mgt. Services (MMS)	\$1,987,500.00	35.00



# Statement of M/WBE Utilization

Proposer's/Firm's Name: <b>Monitoring and Management Services, LLC</b>	Proposer's Phone #: <b>615-218-8801</b>
Solicitation Title: <b>Grease Management Program and Industrial Pretreatment Program Consultant</b>	Proposer's Email Address: <b>byron@mmsontheweb.com</b>
Solicitation #: <b>RFQ 136213</b>	Amount Self-performed : <b>93.4%</b>
Proposer's/Firm's Ownership: <b>Non-M/WBE</b>	Total Bid Amount: <b>\$1,987,500</b>
<b>Proposed EBO Goal (%)</b> : _____ MBE% <b>1.3</b> WBE%	EBO Goal Met? (Y/N) <b>NO</b>

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate		Code # UNSPS/NAICS	Description of Work	MBE/WBE Dollars (\$)	Percent of Total Contract
				Type (MBE or WBE)	* MBE/WBE Group Type *				
1	Joyner & Hogan Company, Inc.	230 Great Circle Rd, Ste 214, Nashville TN 37228	615-256-6133 / donna@joynerhogan.com	WBE	5	323111	Printing, copying services	25,000	1.3
2				Select	Select				
3				Select	Select				
4				Select	Select				
5				Select	Select				
6				Select	Select				
7				Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) <b>Byron Ross / Principal</b>	Date <b>10/12/2021</b>
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\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

<b>Has Prime Complied with EBO Goal?</b> <b>NO</b>	<b>For Internal Office Use ONLY</b>	<b>If No, Good Faith Efforts Met?</b> <b>YES</b>
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BAO Representative: **Sierra M. Washington**

Date: **12/20/21**

Total MBE Subcontracting	0	%	\$ 0
Total WBE Subcontracting	1.3	%	\$ 25000
Total MBE/WBE Participation:	1.3	%	\$ 25000

## BAO Small Business Assessment Sheet

<b>BAO Specialist:</b> Sierra Washington
<b>Contract Specialist:</b> Jonathan Meadows
<b>Date:</b> 12/20/2021

<b>Department Name:</b> Water Services
<b>RFP/ITB Number:</b> 136213

**Project Name:** Grease Management Program and Industrial Pretreatment Program Consultant

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Monitoring and Management Services, LLC	\$1,987,500.00	\$95,600.00	Yes	5%	<p>The prime is not a Metro approved SBE, and proposed the utilization of Integrity Design and Coding / 4.81%. Proposer has acknowledged the 11% SBE/SDV participation expectations over the life of the project as required by the solicitation and consequences of misrepresentation.</p>