



Notice of Intent to Award

Solicitation Number	188236	Award Date	1/12/2022 3:55 PM CST
Solicitation Title	Contract for Erosion Supplies		
Buyer Name	Daniel Drumwright	Buyer Email	Daniel.Drumwright2@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.Wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Stephens Seed & Supply Inc	Company Contact	Clint Stephens		
Street Address	4315 Hurricane Creek Blvd				
City	Antioch	State	TN	Zipcode	37013

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

SW Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
RFQ 188236 Contract for Erosion Supplies	Min. SBE/SDV Requirement	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	5.00%	95.00%	\$179,502	\$188,477	\$179,502.07
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Stephens Seed & Supply Inc	\$179,502.07	\$0.00	\$0	\$0	\$179,502	Awarded
England Erosion, Seed & Supply, LLC	\$268,945.72	\$0.00	\$0	\$0	\$268,946	Exceeds MACP

BAO Small Business Assessment Sheet

BAO Specialist: Trevor Hilton
Contract Specialist: Daniel Drumwright
Date: 01/04/2022

Department Name: Water Services
RFP/ITB Number: 188236

Project Name: Erosion Suppliers for Water Services

Primary Contractor*	Prime Bid Amount	Total Proposed SBE (\$)	SBE Subs approved?	SBE (%)	Comments
Stephens Seed & Supply Inc.	\$179,502.07	\$0.00	No	0%	The prime is not a metro approved SBE and will self-perform 100% of the work.