



Notice of Intent to Award

| | | | |
|---------------------|--|-------------|----------------------------------|
| Solicitation Number | 207234 | Award Date | 3/4/2022 5:42 PM CST |
| Solicitation Title | Refrigerated Trucks and Trailer for MAC Summer Food Services Program | | |
| Buyer Name | Daniel.Drumwright | Buyer Email | Daniel.Drumwright2@nashville.gov |
| BAO Rep | Christopher Wood | BAO Email | Chrostopher.Wood@nashville.gov |

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

| | | | |
|----------------|-------------------------------|-----------------|-----------------|
| Company Name | Ryder Transportation Services | Company Contact | Michael Mahabir |
| Street Address | 1220 Polk Avenue | | |
| City | Nashville | State | TN |
| | | Zipcode | 37210 |

| | | | |
|----------------|--|-----------------|--|
| Company Name | | Company Contact | |
| Street Address | | | |
| City | | State | |
| | | Zipcode | |

| | | | |
|----------------|--|-----------------|--|
| Company Name | | Company Contact | |
| Street Address | | | |
| City | | State | |
| | | Zipcode | |

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

SW Supervisor (Initial)

Michelle A. Hernandez Lane
Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

| Enter Solicitation Title & Number Below | | | | | | |
|---|----------------------------|----------------------|---------------------------|-------------------------|-----------------------------|---------------------|
| RFQ 207234 Refrigerated Trucks and Trailer for MAC Summer Food Services Program | Min. SBE/SDV Participation | Incentive Percentage | Incentive Calculator | Lowest Bid | MACP | Winning Bid |
| | 0.0% | 0.00% | 0.00% | \$40,938 | - | \$40,937.68 |
| Offeror's Name | Bids | SBE | Participation Requirement | Participation Incentive | Incentive Evaluation Amount | Status of ITB Award |
| Ryder Transportation Services | \$40,937.68 | \$0.00 | \$0 | \$0 | \$0 | Awarded |

* The BAO Assignment for this award included no SBE/SDV Cost Incentive.

From: [Lane, Michelle \(Finance - Procurement\)](#)
To: [Drumwright, Daniel \(Finance - Purchasing\)](#)
Cc: [Walker, Sandra \(Finance - Procurement\)](#)
Subject: RE: Single Bidder Award Approval for RFQ 207234 Refrigerated Trucks and Trailer for MAC Summer Food Services Program
Date: Friday, March 4, 2022 11:09:44 AM

Award to a single offeror is approved.

Michelle A. Hernandez Lane
Chief Procurement Officer/Purchasing Agent
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37201
Office- 615.862.5471

From: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>
Sent: Friday, March 4, 2022 10:38 AM
To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Cc: Walker, Sandra (Finance - Procurement) <Sandra.Walker@nashville.gov>
Subject: Single Bidder Award Approval for RFQ 207234 Refrigerated Trucks and Trailer for MAC Summer Food Services Program

Michelle,

RFQ # **207234** closed with a single bidder, Ryder Transportation Services. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to, Ryder Transportation Services. This ITB was solicited to registered vendors under the commodity code 78140000. An adequate pool of offerors had an opportunity to submit a response. Do you approve of this offer?

Thanks,

Daniel Drumwright

Procurement Officer II
Department of Finance
(615)862-6632
Daniel.Drumwright2@nashville.gov

From: Lett, Kenneth (MAC) <Kenneth.Lett@nashville.gov>
Sent: Friday, March 4, 2022 9:45 AM
To: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>; Suggs, Sharon (MAC) <Sharon.Suggs@nashville.gov>

Subject: RE: Award Approval for RFQ 207231 Refrigerated Trucks and Trailer for MAC Summer Food Services Program

Approved – per my conversation with Ms. Suggs

From: Drumwright, Daniel (Finance - Purchasing) <Daniel.Drumwright2@nashville.gov>

Sent: Monday, February 7, 2022 7:40 AM

To: Lett, Kenneth (MAC) <Kenneth.Lett@nashville.gov>; Suggs, Sharon (MAC) <Sharon.Suggs@nashville.gov>

Subject: Award Approval for RFQ 207231 Refrigerated Trucks and Trailer for MAC Summer Food Services Program

Good Morning,

Please see the pricing and Minimum Specifications submitted by the single bidder and advise on award.

Thanks,

Daniel Drumwright

Procurement Officer II

Department of Finance

Daniel.Drumwright2@nashville.gov

(615)862-6632