



Notice of Intent to Award

Solicitation Number	230241	Award Date	6/17/2022 3:48 PM CDT
Solicitation Title	Sewer Separation Design (A&E)		
Buyer Name	Christina Alexander	Buyer Email	christina.alexander@nashville.gov
BAO Rep	Joe Ann Carr	BAO Email	joeann.carr@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Hazen and Sawyer	Company Contact	Scott Woodard	
Street Address	227 French Landing Dr. #420			
City	Nashville	State	TN	Zipcode 37228

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

RFQ 230241 Sewer Separation Design (A&E) Review Board Score Sheet

Offeror	Hazen and Sawyer	Kimley-Horn & Assoc Inc	Stantec
Contract Acceptance	Yes	Yes	Yes
Team Qualifications & Staffing (30 Points)	27.00	25.00	26.00
Team Project Experience & Reference Projects (30 Points)	29.00	25.00	28.00
Project Approach (40 Points)	37.00	25.00	37.00
Total Evaluation Scores	93.00	75.00	91.00

Evaluation Comments

Hazen and Sawyer
<p>Strengths</p> <p>Proposal demonstrated firm's Water experience. Proposal demonstrated firm's experience in acquired easements. Proposal demonstrated local presence for firm's proposed key team members dedicated to Metro, including CMAR. Proposal demonstrated firm's ARP funding experience. Firm provided detailed subcontractor information. Firm provided a detailed schedule, noting Schrader as number one project. Proposal demonstrated a detailed schedule and long control deadline plan. Firm proposed extra time in phase one to build blue print for remaining projects. Proposal provided detailed design storm pro's and con's for design approach. Proposal demonstrated firm's thorough site assessment. Firm proposed a high degree of innovation. Firm provided maps. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.</p>
<p>Weaknesses</p> <p>Proposal failed to demonstrate team/subcontractor collaborations. Proposal demonstrated limited experience for CMAR lead, only listed one project for experience. Proposal demonstrated limited separation experience for key team members. Proposal lacked detail for GIS staffing. Proposal demonstrated potential limited capacity to perform due to CMAR being listed on another ongoing project. Proposal lacked detail for quality assurance/quality control. Proposal lacked detail for water lines approach.</p>

Kimley-Horn & Assoc Inc**Strengths**

Proposal demonstrated team member's specialized experiences. Proposal demonstrated firm's experience on Metro projects, Casey Homes Project (MDHA). Proposal demonstrated a detailed trash and emergency services plan. Firm proposed a design team lead for each basin. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.

Weaknesses

Proposal failed to demonstrate team/subcontractor collaborations. Team lead experience was unclear and lacked detail for separation experience. Proposal demonstrated no local presences for key team members and proposed a low percentage dedicated to Metro. Proposal lacked detail for project manager's separation experience. Proposal demonstrated limited CMAR experience and lacked detail. Reference project contact only provided feedback for firm's subcontractor. Firm's reference project roles were unclear. Proposal demonstrated potential limited capacity to perform due to other large ongoing projects. Proposal failed to address progressive approach. Proposal failed to demonstrate and address ARP funding experience. Proposal referenced non-capable software. Proposal provided a generic schedule. Proposal failed to demonstrate firm's understanding of scope of work. Proposal lacked detail for water lines approach. Firm's proposed project approach lacked detail. Proposal failed to address design storm.

Stantec**Strengths**

Proposed 90% of project manager's time to Metro. Provided reference projects demonstrating separation experience. Provided a detailed data collection plan. Proposal provided detailed design storm pro's and con's for design approach. Firm proposed a detailed innovation plan. Firm provided maps. Firm's proposal demonstrated and provided all other required information with the exception of the weaknesses noted below.

Weaknesses

Proposal failed to demonstrate team/subcontractor collaborations. Deputy project manager and design lead separation experience was unclear and lacked detail. Proposal demonstrated no local presences for lead project manager and key team members, causes potential logistical issues for Metro. Proposal lacked detail for project manager's separation experience. Proposal lacked detail demonstrated separation experience for proposed CMAR. Provided site assessment lacked detail. Proposed schedule not realistic, phase three lacked detail.

BAO SBE Assessment Sheet

BAO Specialist: JoeAnn Carr

Contract Specialist: Christina Alexander

Date: 06/07/2022

Department Name: Water

RFP/ITB Number: 230241

Project Name: Sewer Separation Design (A&E) (16% SBE/SDV Requirement)

Primary Contractor:	SBE/SDV Requirement Acknowledged	Comments
Hazen and Sawyer	Yes	Proposer acknowledged %16 participation requirement of SBE/SDV Program over life of the project as required by the solicitation. Proposed to utilize the following Metro-approved SBEs; ABES Engineering, BDY Environmental, Civil Infrastructure Associates, (CIA), Hawkins Partners, Hall Strategies, Wilson & Associates Engineering and Surveying P.C., DBA Wilson & Associates Engineering and Surveying,



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Hazen and Sawyer	Proposer's Phone #: 615-783-1515
Solicitation Title: Sewer Separation Design (A&E)	Proposer's Email Address: swoodard@hazenandsawyer.com
Solicitation #: 230241	Total Bid Amount: NA
EBO Goal (%) : <u>6.00</u> MBE% <u>6</u> WBE%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

#	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	ABES Engineering	2500 Mt Moriah Rd h229, Memphis, TN 38115	901-340-3011 / etuombe@abeser	MBE	1	81100000	Field Data Collection
2	7NT	712 Rundle Ave, Nashville, TN 37210	937-435-3200 / charles.anderson@7nt.com	MBE	4	81000000	Geotechnical
3	Richard Grubb and Associates, Inc., DBA RGA, Inc.	1108 McKennie Avenue, Suite DD6, Nashville, TN 37206	609-655-0692 Ext. 324 / rjones@r	WBE	5	90151502	Historical / Archaeological
4	Civil Infrastructure Associates	307 Hickerson Drive	615-483-4840 / spudlo@cia-engin	WBE	5	81100000	Utility Coordination, Survey / Easements
5	Hawkins Partners	110 S 10th St, Nashville	615-255-5218 / k.hawkins@hawki	WBE	5	81101517	Sustainability / TBL, Green Infrastructure / Landscape Architecture
6				Select	Select		
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Scott Woodard, PE, Vice President	 Date 05/09/2022
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement?	Yes	<input type="checkbox"/>	For Internal Office Use ONLY If No, Good Faith Efforts Met?	BAO Only
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BAO Representative: JoeAnn Carr **Metro Buyer:** Christina Alexander

Project Manager: Ron Taylor **Date:** 06/07/22

BAO Notes:

Proposer has acknowledged the established M/WBE goals and can achieve the established M/WBE goals


Certificate Of Completion

Envelope Id: 184807DE4D014B359ED36BCFE33B21D8	Status: Completed
Subject: Intent to Award - RFQ # 230241 Sewer Separation Design (A&E)	
Source Envelope:	
Document Pages: 5	Signatures: 1
Certificate Pages: 2	Initials: 1
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Christina Alexander
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	christina.alexander@nashville.gov
	IP Address: 170.190.198.190


Record Tracking

Status: Original	Holder: Christina Alexander	Location: DocuSign
6/7/2022 11:32:12 AM	christina.alexander@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Signed by link sent to michelle.lane@nashville.gov Using IP Address: 172.58.146.45 Signed using mobile	Sent: 6/7/2022 11:33:20 AM Viewed: 6/8/2022 6:57:28 PM Signed: 6/17/2022 3:48:24 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Signed by link sent to michelle.lane@nashville.gov Using IP Address: 172.58.146.45 Signed using mobile	Sent: 6/17/2022 3:48:25 PM Viewed: 6/17/2022 3:48:39 PM Signed: 6/17/2022 3:48:56 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/7/2022 11:33:20 AM
Certified Delivered	Security Checked	6/17/2022 3:48:39 PM
Signing Complete	Security Checked	6/17/2022 3:48:56 PM
Completed	Security Checked	6/17/2022 3:48:56 PM

Payment Events	Status	Timestamps
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