



### Notice of Intent to Award

Solicitation Number	235239	Award Date	6/28/2022   7:32 AM CDT	
Solicitation Title	Marine Equipment, Maintenance, Service, and Repair			
Buyer Name	Jonathan Meadows	Buyer Email	jonathan.meadows@nashville.gov	
BAO Rep	Christopher Wood	BAO Email	christopher.wood@nashville.gov	

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	PSF II Rock Harbor OpCo LLC dba Rock Harbor Marina	Company Contact	Jennifer Webb		
Street Address	525 Basswood Ave				
City	Nashville	State	TN	Zipcode	37209

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.

No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.

No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
RFQ 235239; Marine Equipment, Maintenance, Service, and Repair	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$1,428,236	\$1,428,236	\$1,428,236
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
PSF II Rock Harbor OpCo LLC dba Rock Harbor Marine	\$1,428,236.42	\$0	\$0	\$0	\$0	Awarded

\*SBE/SDV Cost Incentive was not applicable to this solicitation

**From:** [Lane, Michelle \(Finance - Procurement\)](#)  
**To:** [Meadows, Jonathan \(Finance - Purchasing\)](#)  
**Cc:** [Clay, Gary \(Finance\)](#)  
**Subject:** RE: Single Offer Approval RFQ 235239 Marine Equipment, Maintenance, Service, and Repair  
**Date:** Monday, June 27, 2022 11:10:00 AM

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Award to a single offeror is approved.

Michelle A. Hernandez Lane  
Chief Procurement Officer/Purchasing Agent  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37201  
Office- 615.862.5471

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**From:** Meadows, Jonathan (Finance - Purchasing) <Jonathan.Meadows@nashville.gov>  
**Sent:** Thursday, June 16, 2022 2:49 PM  
**To:** Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>  
**Cc:** Clay, Gary (Finance) <Gary.Clay@nashville.gov>  
**Subject:** Single Offer Approval RFQ 235239 Marine Equipment, Maintenance, Service, and Repair

Michelle,

RFQ #235239 closed with a single bidder, **PSF II Rock Harboer OpCo LLC dba Rock Harbor Marine**. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to PSF II Rock Harboer OpCo LLC dba Rock Harbor Marine. This ITB was solicited to registered vendors under the commodity code 2511 1603. An adequate pool of offerors had an opportunity to submit a response to the solicitation.

There were no SBE/SDV programs applicable.

No EBO goals were established for this solicitation.

Please review this single offer for approval.

**Jonathan Meadows**  
Procurement Officer II  
Department of Finance, Procurement Division  
Metropolitan Nashville Davidson County  
730 2nd Avenue South, Ste. 101  
Nashville, TN 37210  
Office- 615-862-6672

**From:** [Burtchaell, Leigh Anne \(NFD\)](#)  
**To:** [Meadows, Jonathan \(Finance - Purchasing\)](#)  
**Subject:** RE: RFQ 239809 Marine Equipment, Maint and Repair  
**Date:** Tuesday, June 14, 2022 8:59:17 AM

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This looks good. Please proceed with the award. Thanks

*Leigh Anne Burtchaell*

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**From:** Meadows, Jonathan (Finance - Purchasing) <Jonathan.Meadows@nashville.gov>  
**Sent:** Monday, June 13, 2022 2:29 PM  
**To:** Burtchaell, Leigh Anne (NFD) <LeighAnne.Burtchaell@nashville.gov>  
**Subject:** RE: RFQ 239809 Marine Equipment, Maint and Repair

Leigh Anne,

Good afternoon. RFQ 235239 Marine Equipment, Maintenance, Service, and Repair closed with 1 responsive offeror. See the attached Bid Form.

Does the department find these prices fair and reasonable?

If so, let know and I will begin building the award.

Thank you,

**Jonathan Meadows**  
Procurement Officer II  
Department of Finance, Procurement Division  
Metropolitan Nashville Davidson County  
730 2nd Avenue South, Ste. 101  
Nashville, TN 37210  
Office- 615-862-6672