



### Notice of Intent to Award

Solicitation Number	242235	Award Date	7/15/2022   7:36 AM CDT	
Solicitation Title	Global Mall Planning and Redevelopment Study			
Buyer Name	Scott Ferguson	Buyer Email	scott.ferguson@nashville.gov	
BAO Rep	JoeAnn Carr	BAO Email	joeann.carr@nashville.gov	

### Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Stantec	Company Contact	Greg Brubaker	
Street Address	601 Grassmere Park Road, Suite 22			
City	Nashville	State	TN	Zipcode 37211

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Company Name		Company Contact		
Street Address				
City		State		Zipcode

### Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

### Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.  No, the EBO Program is not applicable.

### Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.  No, monthly reporting is not applicable.

### Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

### Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

\_\_\_\_ Supervisor (Initial)

Michelle A. Hernandez Lane  
 Michelle A. Hernandez Lane  
 Purchasing Agent & Chief Procurement Officer

RFQ# 242235- Global Mall Planning and Redevelopment Study				
<b>Evaluation Criteria</b>	Gensler Architecture, Design and Planning	Stantec	The Image Network Inc. dba Dover, Kohl & Partners	Town Planning & Urban Design Collaborative LLC
<b>Round 1</b>				
<b>Contract Acceptance</b>	Yes	Yes	Yes	Yes
<b>Solicitation Acceptance</b>	Yes	Yes	Yes	Yes
<b>EBO Documentation</b>	Yes	Yes	Yes	Yes
<b>ISA Questionnaire Completed and Terms Accepted</b>	Yes	Yes	Yes	Yes
Team Qualifications (30 Points )	23	25	22	19
Statement of Experience on Similar Projects (20 Points)	16	18	14	12
Statement of Project Understanding (10 Points)	6	8	6	8
Project Approach and Project Schedule (40 Points)	30	34	30	30
<b>Totals</b>	<b>75.00</b>	<b>85.00</b>	<b>72.00</b>	<b>69.00</b>

#### Strengths & Weaknesses

##### Gensler Architecture, Design and Planning

**Strengths:** Firm provided a minimum of three (3) summaries of projects of like size, scope to this project demonstrating the team's approach and ability to deliver projects within established schedules and budgets.

**Weaknesses:** Firm did not provide adequate documentation of their firm's and subcontractors' qualifications to produce the required outcomes in the areas of urban/suburban design and transportation/transit. Description of the proposed team and the detailed responsibilities of each member including the availability of team leadership of the proposed team, proposed team organizational structure, interrelationships and interactions. Statement of Project Understanding. Firm did not provide a detailed plan of their firm's proposed approach. Firm did not provide a clear project schedule, identifying the timeline and flow of this project, based on the information provided within the scope of work. The engagement approach lacked detail regarding strategies which reflect an understanding of the existing demographic conditions, specifically approaches to working with New Americans and the Latino Community.

##### Stantec

**Strengths:** Firm provided documentation of their firm's and subcontractors' (if applicable) qualifications to produce the required outcomes. Firm described the proposed team and the detailed responsibilities of each member of the proposed team, proposed team organizational structure, interrelationships and interactions and explained how the specialized knowledge and experience of the individuals will be utilized. Firm provided a minimum of three (3) summaries of projects of like size, scope to this project demonstrating the team's approach and ability to deliver projects within established schedules and budgets.

**Weaknesses:** Firm did not adequately list any assumptions that are being made to successfully achieve this schedule or otherwise state that there are no included assumptions. Firm did not identify potential risks associated with the execution of this contract and how their firm proposes mitigating those risks. The engagement approach lacked detail regarding strategies which reflect an understanding of the existing demographic conditions, specifically approaches to working with New Americans and the Latino Community.

##### The Image Network Inc. dba Dover, Kohl & Partners

**Strengths:** Firm described the proposed team and the detailed responsibilities of each member that showed specialized knowledge and experience of the individuals for the areas of design, utilities and landscape design.

**Weaknesses:** Firm did not provide adequate documentation of their firm's and subcontractors' project experience and implementation. Firm did not provide a minimum of three (3) summaries of projects of like scope to this project demonstrating the team's approach. Statement of Project Understanding. Firm did not provide a detailed plan of their firm's proposed approach. Firm did not adequately describe any assumptions that are being made to successfully achieve this schedule or otherwise state that there are no included assumptions. The engagement approach lacked detail regarding strategies which reflect an understanding of the existing demographic conditions, specifically approaches to working with New Americans and the Latino Community.

##### Town Planning & Urban Design Collaborative LLC

**Strengths:** Firm provided a detailed plan of their proposed approach (including major tasks and sub-tasks).

**Weaknesses:** Firm's qualifications to produce the desired outcomes lacked experience. Firm's proposed team lacked sufficient experience and leadership. Firm did not provide a minimum of three (3) summaries of projects of like scope to this project demonstrating the team's approach and ability to deliver projects within established schedules and budgets. Firm's statement of experience on similar projects lacked transportation/transit related projects. Firm's project schedule, identifying the timeline and flow of this project, based on the information provided within the scope of work was not adequate. The engagement approach lacked detail regarding strategies which reflect an understanding of the existing demographic conditions, specifically approaches to working with New Americans and the Latino Community.

## **Ferguson, Scott (Finance)**

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**From:** Carr, Joe Ann (Finance - Contract Compliance)  
**Sent:** Monday, June 27, 2022 11:37 AM  
**To:** Ferguson, Scott (Finance)  
**Cc:** Wood, Christopher (Finance - Procurement); Frye, Jeremy (Finance)  
**Subject:** FW: Final BAO Review & Assessment - RFQ# 242235 - Global Mall Planning and Redevelopment Study (A&E)  
**Attachments:** RFQ 242235 - SBE Assessment Global Mall Planning and Redevelopment Study A&E.pdf; RFQ# 242235 Stantec Statement of MWBE Utilization.pdf

Scott,

Please see the attached A&E solicitation BAO analysis results. The best-evaluated proposer appears compliant with the SBE and EBO Programs applied and has proposed Metro-approved SBE/SDV and certified M/WBEs. This contract will require monitoring in the B2Gnow system.

please contact me with questions.

Thanks!

Regards,  
JoeAnn Carr  
Contract Compliance Officer  
Metropolitan Government of Nashville and Davidson County  
[Office of Minority and Women Business Assistance \(BAO\)](#)  
730 2nd Avenue South, 1st Floor; PO Box 196300  
Nashville, TN 37219-6300  
(p) 615-880-2338 (f) 615-862-6175



## Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: <b>Stantec Consulting Services Inc</b>	Proposer's Phone #: (571) 271-3206
Solicitation Title: <b>Global Mall Planning and Redevelopment Study</b>	Proposer's Email Address: <b>jason.beske@stantec.com</b>
Solicitation #: <b>242235</b>	Total Bid Amount: <b>295,000</b>
<b>EBO Goal (%)</b> : <u>13.00</u> MBE% <u>9</u> WBE%	EBO Goal Met? (Y/N) <b>Y</b>

The following MWBE\* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

#	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	W-ZHA, LLC	1031 SKIDMORE DRIVE ANNAPOLIS, MD 21409	410-267-7070/SARAH@WZHA.C	WBE	5	801415; 80130000	Marketing analysis & strategies
2	Fairpointe Planning LLC	73 White Bridge Road, Suite 103-235 Nashville TN 37205	615-667-0685/hallt@fairpointeplar	MBE	1	80171501; 78112001	public/stakeholder engagement; mobility
3	Pillars Development	1208 3rd Avenue South Suite 7 Nashville, TN 37210	615-663-0696/edward@pillarsdev	MBE	1	80171501	public/stakeholder engagement
4				Select	Select		
5				Select	Select		
6				Select	Select		
7				Select	Select		

*I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.*

Authorized Representative (Printed Name/Title/Signature) <b>Jason Beske, Senior Urban Designer</b>	Date <b>05/22/2022</b>
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\*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

<b>Has Prime Acknowledged EBO Goals Achievement?</b>	BAO Only <b>Yes</b>	<b>For Internal Office Use ONLY</b> <i>If No, Good Faith Efforts Met?</i>	BAO Only
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**BAO Representative :** JoeAnn Carr **Metro Buyer:** Scott Ferguson

**Project Manager:** John Houghton **Date:** 06/27/2022

**BAO Notes:** Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiation

### BAO SBE Assessment Sheet

**BAO Specialist:** JoeAnn Carr

**Contract Specialist:** Scott Ferguson

**Date:** 06/27/2022

**Department Name:** Planning

**RFP/ITB Number:** 242235

**Project Name:** Global Mall Planning and Redevelopment Study Design Services (A&E)

Primary Contractor:	SBE/SDV Requirement Acknowledged	Comments
Stantec Consulting Services	Yes	Proposer acknowledged the 19% SBE/SDV participation requirement over the life of the project as required by the solicitation. Proposed to utilize the following Metro-approved SBE/SDV(s); Pillars Development LLC. Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiation