



Notice of Intent to Award

Solicitation Number	306250	Award Date	1/13/2023 7:18 AM CST
Solicitation Title	Forklift Parts and Repairs		
Buyer Name	Marissa Conklin	Buyer Email	Marissa.conklin@nashville.gov
BAO Rep	Christopher Wood	BAO Email	Christopher.wood@nashville.gov

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Titan Material Handling Inc	Company Contact	Krista/Joe DePalma	
Street Address	651 Middle Tennessee Blvd			
City	Murfreesboro	State	TN	Zipcode 37129

Company Name	Forklift Systems Inc	Company Contact	Kathy Henry	
Street Address	884 Elm Hill Pike			
City	Nashville	State	TN	Zipcode 37210

Company Name		Company Contact		
Street Address				
City		State		Zipcode

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MC Supervisor (Initial)

Michelle A. Hernandez Lane
Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

RFQ 306250 Forklift Parts and Repair Services

Evaluation Committee Scoring Sheet

	Expoquip, Inc	Titan Material Handling Inc	Forklift Systems Inc
Offeror			
Contract Acceptance (Yes/No)	Yes	Yes	Yes
Cost (60)	58.10	60.00	57.45
Firm Qualifications (40)	0.00	25.00	35.00
Total Evaluation Scores	58.10	85.00	92.45

Evaluation Comments

Titan Material Handling Inc
Strengths
In Firm Qualifications; listed firm's related experience to forklift parts, been in the business for 4 years. Demonstrated their firm's knowledge of services.
Weaknesses
Firm Qualifications section, a certified dealer for only 1 brand, small local agencies.
Forklift Systems Inc
Strengths
In Firm Qualifications; they are a certified dealer and being in the business for over 40 years. Described firm's knowledge of the scope of work.
Weaknesses
Firm Qualifications section, only 1 firm related project detailed.
Expoquip, Inc
Strengths
None.
Weaknesses
Not a repair company, instead a contract management company. Not a certified dealer, does not have related project detail.