



**Notice of Intent to Award**

Solicitation Number	362290	Award Date	2/9/2024   7:55 AM CST	
Solicitation Title	Lease for Golf Carts for Rental and Maintenance Purposes			
Buyer Name	Marissa Conklin	Buyer Email	Marissa.conklin@nashville.gov	
BAO Rep	Christopher Wood	BAO Email	Christoper.wood@nashville.gov	

**Awarded Supplier(s)**

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Saylors Golf Carts, Inc	Company Contact	Katie Ballance		
Street Address	PO Box 250				
City	Smiths Grove	State	KY	Zipcode	42171

Company Name			Company Contact		
Street Address					
City		State		Zipcode	

Company Name			Company Contact		
Street Address					
City		State		Zipcode	

**Certificate of Insurance**

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

**Equal Business Opportunity Program**

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable.  No, the EBO Program is not applicable.

**Monthly Reporting**

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable.  No, monthly reporting is not applicable.

**Public Information and Records Retention**

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

**Right to Protest**

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

     Supervisor (Initial)

Michelle A. Hernandez Lane  
Michelle A. Hernandez Lane  
Purchasing Agent & Chief Procurement Officer

Solicitation Title & Number		RFP Cost Points
RFQ 362290; Lease of Golf Carts for Rental and Maintenance Purposes		45
Offeror's Name	Total Bid Amount	RFP Cost Points
Saylors Golf Carts, Inc	39%	45.00

CONTRACTOR shall deliver services in accordance with Section 2.1 and shall be paid 39% of all revenues collected through the Golf Cart Rental Program.

\*Boswell's Golf Car Sales, Inc deemed non-responsive to solicitation

RFQ 362290 Lease for Golf Carts for Rental and Maintenance Purposes Evaluation Scoring	
Offeror	Saylors Golf Carts, Inc
Contract Acceptance (Yes/No)	Yes
Cost (45)	45.00
Experience, Qualifications, Reference (30)	10.00
Project Approach and Process (25)	25.00
<b>Total Evaluation Scores</b>	<b>80.00</b>

**Evaluation Comments**

Saylors Golf Carts, Inc
<b>Strengths</b>
In Experience, Qualifications, Reference section, proposed factory trained technicians, maintenance contacts listed. In Project Approach section, responses to every bullet point and very detailed on golf carts proposed.
<b>Weaknesses</b>
In Experience, Qualifications, Reference section, no direct contact listed, no experience/previous projects listed.



**Notice of Rejection**

Solicitation Number		Date	
Solicitation Title			
Buyer Name		Buyer Email	
BAO Rep		BAO Email	

The Metropolitan Government of Nashville and Davidson County has determined the offer submitted by the following supplier is not minimally responsive to the requirements of the referenced solicitation:

Company Name		Company Contact	
Street Address			
City		State	Zipcode
Reason			
Other/Notes			

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Solicitation and award documentation will be available upon request after the intent to award is issued. Please email the referenced buyer to arrange.

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**Right to Protest**

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