



Notice of Intent to Award

Solicitation Number	363255	Award Date	3/20/2024 6:11 PM CDT	
Solicitation Title	Provide Construction and Maintenance Signs			
Buyer Name	Marissa Conklin	Buyer Email	Marissa.Conklin@nashville.gov	
BAO Rep	Angie Martin	BAO Email	Angie.Martin@nashville.gov	

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Vulcan Signs	Company Contact	David Beviacqua		
Street Address	408 East Berry Avenue				
City	Foley	State	AL	Zipcode	36535

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Company Name		Company Contact			
Street Address					
City		State		Zipcode	

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

 Supervisor (Initial)

Michelle A. Hernandez Lane
 Michelle A. Hernandez Lane
 Purchasing Agent & Chief Procurement Officer

Enter Solicitation Title & Number Below						
Construction and Maintenance Signs; RFQ# 363255	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	0.00%	0.00%	\$1,682,818.86	\$0.00	\$1,682,818.86
Offeror's Name	Bids	SBE	Participation Requirement	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Vulcan Signs	\$ 1,682,818.86	\$0.00	\$0	\$0.00	\$1,682,818.86	Awarded

Conklin, Marissa (Finance-Procurement)

From: Lane, Michelle (Finance - Procurement)
Sent: Tuesday, March 19, 2024 3:53 PM
To: Conklin, Marissa (Finance-Procurement)
Subject: Re: Approval of single offer for RFQ# 363255 Construction and Maintenance Signs

Award to a single offeror is approved

Michelle A Hernandez Lane, NIGP-CPP, ECMCA
Deputy Finance Director
Chief Procurement Officer/Purchasing Agent
Metropolitan Nashville Davidson County Govt.
615-862-6471

From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Tuesday, March 19, 2024 3:51:44 PM
To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Subject: FW: Approval of single offer for RFQ# 363255 Construction and Maintenance Signs

Michelle,

RFQ# 363255 closed with a single bidder, Vulcan Signs. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Vulcan Signs. This ITB was solicited to registered vendors under the commodity code 55120000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval.

Thank You.

Marissa Conklin, NIGP-CPP
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Government of Nashville and Davidson County
Lindsley Hall
730 President Ronald Reagan Way, Ste. 220
Nashville, TN 37210
615-880-3130

From: Conklin, Marissa (Finance-Procurement)
Sent: Thursday, March 14, 2024 8:18 AM
To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Subject: FW: Approval of single offer for RFQ# 363255 Construction and Maintenance Signs
Importance: High

To: Lane, Michelle (Finance - Procurement) <Michelle.Lane@nashville.gov>
Subject: Approval of single offer for RFQ# 363255 Construction and Maintenance Signs

Michelle,

RFQ# 363255 closed with a single bidder, Vulcan Signs. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding to Vulcan Signs. This ITB was solicited to registered vendors under the commodity code 55120000. An adequate pool of offerors had an opportunity to submit a response to the solicitation. Please review this single offer for approval.

Thank You.

Marissa Conklin
Procurement Officer II
Department of Finance
Procurement Division
Metropolitan Nashville Davidson County
730 2nd Avenue South, Ste. 101
Nashville, TN 37210
615-880-3130

From: Baker, Brian (NDOT) <Brian.Baker2@nashville.gov>
Sent: Wednesday, January 31, 2024 6:29 PM
To: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Cc: Nichols, Sheila (Public Works) <Sheila.Nichols@nashville.gov>
Subject: Re: RFQ# 363255 Construction and Maintenance Signs

Marissa,

I'm good with moving forward with one.

Thank you

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From: Conklin, Marissa (Finance-Procurement) <Marissa.Conklin@nashville.gov>
Sent: Wednesday, January 31, 2024 3:25 PM
To: Baker, Brian (NDOT) <Brian.Baker2@nashville.gov>
Subject: RFQ# 363255 Construction and Maintenance Signs

Brian,

There was a single offer for the above solicitation. Please review the attached Cost Spreadsheet and let me know if you find this fair and reasonable and want to move forward with an award.

** **Minimum Purchase quantities are based on supplier requirements. Line 226 & 372: V11 Tripod stand discontinued E-353 priced instead. Line 128: 36" Circle Priced Line 98: 12" x 18" Priced.

Thank You.