

ENGINEERING PROCEDURES

SECTION: Traffic	POLICY NO.: T-2
SUBJECT: Specialty Street Name Signs and Posts	EFFECTIVE: June 25, 2007 PAGE:
APPLIES TO:	<input checked="" type="checkbox"/> NEW ISSUE <input type="checkbox"/> PARTIAL REVISION <input type="checkbox"/> COMPLETE REVISION

PURPOSE:

The purpose of this statement is to adopt an official policy for Metro Public Works, MPW, pertaining to the installation and maintenance of specialty street name signs and posts.

COVERAGE:

This policy, upon adoption, shall apply to all areas within the municipal limits of Davidson County, until such time that the policy statement is altered, modified, or rescinded by MPW.

PROCEDURES:

MPW hereby establishes the following policy:

1. In that an owner, developer, HOA, or subdivider of a site or subdivision desires to install specialty street name signs or posts which vary from the standard type sign materials required by and used by MPW, that person must make a request in writing or shows in full detail on plans submittal all components related to signs and posts to MPW Traffic Engineering. All such requests must include detailed dimensioned drawings of the proposed street name signs and posts and/or traffic control signs and posts and specifications for the materials to be used in those signs and posts.
2. MPW must review and approve all requests for specialty street name signs and posts which vary from the standard type sign materials usually required by and used by MPW before any signs or posts can be installed.
3. If MPW approves the use of specialty signs and posts in any subdivision or on any site, that approval will be subject to MPW receiving a letter from the owner, the developer, or the subdivider specifically agreeing to each of the following points:
 - a. All sign faces shall be made of reflective sign materials conforming to the requirements of Manual on Uniform Traffic Control Devices, MUTCD. The sign face dimensions and the positioning of the sign and post with respect to the street pavement and/or the intersection must conform to the requirements of the MUTCD. The location of each specialty sign and post

must be approved by MPW prior to installation of that sign and post.

- b. The developer, the owner, or the homeowners association shall be responsible for all installation costs associated with the specialty signs and posts.
- c. The developer, the owner, or the homeowners association shall be responsible for the perpetual maintenance of specialty signs and posts for which they requested MPW approval.
- d. If the developer, the owner, or the homeowners association fails to fulfill its responsibility for maintenance of these specialty signs and posts, MPW shall install its standard sign materials.
- e. In cases where a replacement sign and/or post is needed promptly, MPW will replace with standard signs and posts.
- f. Posts located within roadway clear zones and on streets posted for 35 mph or more speed limits, shall be made of breakaway materials.
- g. All street name signs shall be assembled using extruded sign blades.
- h. All sign blades shall be rigidly mounted to the post or pole structure.
- i. Street name signs shall be staggered, vertically from one another so as to improve visibility from the motoring public.
- j. The developer, the owner, or the homeowners association are required to follow all local and state regulations and obtain all required permits.

REVISION NO.:

ISSUED BY:

REVISION DATE:

9/17/09

Mark May