# **62 Board of Fair Commissioners - At A Glance**

Mission	Connecting our Community with Events					
Budget S	ummary					
		2022-23	2023-24	2024-25		
	Expenditures and Transfers:	+4.675.000	+4 742 200	+4 707 000		
	Enterprise Operating Fund	\$4,675,800	\$4,713,200	\$4,787,800		
	Special Purpose Fund	8,500	10,200	10,200		
	Total Expenditures and Transfers	\$4,684,300	\$4,723,400	\$4,798,000		
	Revenue and Transfers:					
	Program Revenue					
	Charges, Commissions, and Fees	\$2,409,800	\$3,127,100	\$3,472,300		
	Other Governments and Agencies	0	0	0		
	Other Program Revenue	0	0	0		
	Total Program Revenue	\$2,409,800	\$3,127,100	\$3,472,300		
	Non-Program Revenue	\$200,000	\$200,000	\$200,000		
	Transfers from Other Funds and Units	2,074,500	1,396,300	0		
	Total Revenue and Transfers	\$4,684,300	\$4,723,400	\$3,672,300		
	Expenditures per Capita	\$6.62	\$6.63	\$6.68		
Position	Total Budgeted Positions	126	126	126		
Contacts	Director: Laura Womack Finance Manager: Satrice Allen		email: laura.womackemail: satrice.allen@			
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# **62 Board of Fair Commissioners - At A Glance**

# Organizational Structure Mayor Board of Fair Commissioners Executive Director Event Services Fair Operations & Maintenance Business Office

### **62 Board of Fair Commissioners - At a Glance**

### **Budget Changes and Impact Highlights**

Recommendation		Impact	
Non-allocated Financial Transactions			
Insurance Billings	EOF	(\$34,300)	Represents direct charges to department for insurance costs.
Injured on Duty (IOD) Charges	EOF	(5,500)	Charges that fund medical payments for employees who are injured in line-of-duty.
Internal Service Charges*	EOF	23,400	Delivery of centrally provided services including information systems, fleet management, radio, and surplus property.
Pay Plan Allocation	EOF	91,000	Supports the hiring and retention of a qualified workforce.
Enterprise Operating Fund Total		\$74,600	
	TOTAL	\$74,600	

EOF - Enterprise Operating Fund

<sup>\*</sup> See Internal Service Charges section for details

# **62 Board of Fair Commissioners - Financial**

# Enterprise Operating Fund

	FY2023 Budget	FY2023 Actual	FY2024 Budget	FY2025 Budget	FY24-FY25 Difference	FY24-FY25 % Change
OPERATING EXPENSE:						
PERSONNEL SERVICES	1,853,600	1,579,177	1,957,300	2,075,300	118,000	6.03%
OTHER SERVICES:						
Utilities	547,600	480,172	528,600	548,600	20,000	3.78%
Professional & Purchased Services	878,100	681,833	808,700	811,400	2,700	0.33%
Travel Tuition and Dues	20,100	7,262	16,800	16,800	0	0.009
Communications	279,600	255,662	288,300	289,300	1,000	0.359
Repairs and Maintenance Services	80,000	76,758	90,000	75,500	(14,500)	-16.119
Internal Service Fees	100,900	100,900	119,300	142,700	23,400	19.619
Other Expense	915,900	811,001	904,200	828,200	(76,000)	-8.419
TOTAL OTHER SERVICES	2,822,200	2,413,588	2,755,900	2,712,500	(43,400)	-1.579
TOTAL OPERATING EXPENSES	4,675,800	3,992,764	4,713,200	4,787,800	74,600	1.589
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	4,675,800	3,992,764	4,713,200	4,787,800	74,600	1.589
PROGRAM REVENUE:						
Charges, Commissions, & Fees	2,401,300	2,910,564	3,116,900	3,472,300	355,400	11.409
Federal (Direct & Pass Through)	0	0	0	0	0	0.00
State Direct	0	0	0	0	0	0.00
Other Government Agencies	0	0	0	0	0	0.00
Other Program Revenue	0	0	0	0	0	0.00
TOTAL PROGRAM REVENUE	2,401,300	2,910,564	3,116,900	3,472,300	355,400	11.409
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00
Local Option Sales Tax	0	0	0	0	0	0.00
Other Tax, Licenses & Permits	0	0	0	0	0	0.00
Fines, Forfeits & Penalties	0	0	0	0	0	0.00
Compensation from Property	200,000	(309,630)	200,000	200,000	0	0.00
TOTAL NON-PROGRAM REVENUE	200,000	(309,630)	200,000	200,000	o	0.000
TRANSFERS FROM OTHER FUNDS	2,074,500	6,193,262	1,396,300	0	(1,396,300)	-100.00
TOTAL REVENUE & TRANSFERS	4,675,800	8,794,196	4,713,200	3,672,300	(1,040,900)	-22.089
Expenditures Per Capita	\$6.61	\$5.64	\$6.62	\$6.67	\$0.05	0.76%

# **62 Board of Fair Commissioners - Financial**

### **Special Purpose Fund**

	FY2023 Budget	FY2023 Actual	FY2024 Budget	FY2025 Budget	FY24-FY25 Difference	FY24-FY25 % Change
OPERATING EXPENSE:						
PERSONNEL SERVICES	0	0	0	0	0	0.00%
OTHER SERVICES:						
Utilities	0	0	0	0	0	0.00%
Professional & Purchased Services	0	0	0	0	0	0.00%
Travel Tuition and Dues	0	0	0	0	0	0.00%
Communications	0	0	0	0	0	0.00%
Repairs and Maintenance Services	8,500	4,573	10,200	10,200	0	0.00%
Internal Service Fees	0	0	0	0	0	0.00%
Other Expense	0	0	0	0	0	0.00%
TOTAL OTHER SERVICES	8,500	4,573	10,200	10,200	0	0.00%
TOTAL OPERATING EXPENSES	8,500	4,573	10,200	10,200	О	0.00%
TRANSFERS TO OTHER FUNDS	0	0	0	0	0	0.00%
TOTAL EXPENSES & TRANSFERS	8,500	4,573	10,200	10,200	0	0.00%
PROGRAM REVENUE:						
Charges, Commissions, & Fees	8,500	14,790	10,200	0	(10,200)	-100.00%
Federal (Direct & Pass Through)	0,300	14,730	0	0	(10,200)	0.00%
State Direct	0	0	0	0	0	0.00%
Other Government Agencies	0	0	0	0	0	0.00%
Other Program Revenue	0	0	0	0	0	0.00%
TOTAL PROGRAM REVENUE	8,500	14,790	10,200	o	(10,200)	-100.00%
NON-PROGRAM REVENUE:						
Property Taxes	0	0	0	0	0	0.00%
Local Option Sales Tax	0	0	0	0	0	0.00%
Other Tax, Licenses & Permits	0	0	0	0	0	0.00%
Fines, Forfeits & Penalties	0	0	0	0	0	0.00%
Compensation from Property	0	0	0	0	0	0.00%
TOTAL NON-PROGRAM REVENUE	0	0		0	o	0.00%
TRANSFERS FROM OTHER FUNDS	0	0	o	0	o	0.00%
TOTAL REVENUE & TRANSFERS	8,500	14,790	10,200	0	(10,200)	-100.00%
Expenditures Per Capita	\$0.01	\$0.01	\$0.01	\$0.01	\$0.00	0.00%

# **62 Board of Fair Commissioners - Financial**

			FY2023		FY2024		FY2025			
	Grade		Budgeted		Budgeted		Budgeted		Variance	
Title		Class	Pos.	FTE	Pos.	FTE	Pos.	FTE	Pos.	FTE
Fair Commission 60156										
Administrative Services Officer 2	OR01	07243	0	0.00	1	1.00	1	1.00	0	0.00
Administrative Services Officer 3	OR03	07244	1	1.00	1	1.00	1	1.00	0	0.00
Administrative Specialist	ST11	07720	1	1.00	1	1.00	1	1.00	0	0.00
Building Maintenance Superintendent	TS15	00842	1	1.00	1	1.00	1	1.00	0	0.00
Building Maintenance Worker	TG07	07257	2	1.20	2	1.60	2	1.60	0	0.00
Fair Director	DP01	01980	1	1.00	1	1.00	1	1.00	0	0.00
Finance Administrator	OR08	10108	1	1.00	1	1.00	1	1.00	0	0.00
Maint & Repair Supervisor	TS10	07327	0	0.00	1	1.00	1	1.00	0	0.00
Maintenance & Repair Worker	TG07	10848	6	5.48	6	5.49	6	5.49	0	0.00
Office Support Rep	ST05	11040	2	2.00	1	1.00	1	1.00	0	0.00
Office Support Rep Senior	ST06	11041	1	1.00	1	1.00	1	1.00	0	0.00
Office Support Specialist 1	ST07	10123	3	2.48	1	1.00	1	1.00	0	0.00
Program Manager 1	OR04	07376	1	1.00	2	2.00	2	2.00	0	0.00
Program Manager 2	OR05	07377	1	1.00	1	1.00	1	1.00	0	0.00
Program Specialist 2	OR01	07379	1	1.00	6	6.00	6	6.00	0	0.00
Seasonal/Part-time/Temporary	NS	09020	104	7.68	99	1.75	99	1.75	0	0.00
60156 Total Positions & FTEs			126	27.84	126	27.84	126	27.84	0	0.00

Department Totals	126	27.84	126	27.84		27.84	0 0.00
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# **62 Board of Fair Commissioners Program Purpose Statements**

### **Corporate Sales Line of Business**

### **Corporate Sales Program**

The purpose of the Corporate Sales Line of business is to provide facilities/equipment rental and marketing products to prospective event organizers so that they can book an event at the Nashville Expo Center. In addition, the purpose of the Corporate Sales line of business is to provide space/equipment and marketing products to prospective vendors so they can book booth space at the monthly Flea Market.