

Checking the status of your permit using Kiva

1. Go to www.nashville.gov at the top of the page there will be a tab titled directory select it.
2. Find Codes Administration and select it.
3. On the far right side about the middle of the page E Permits Public Site
4. Click the link then select lick here to access the E-permit inquiry system.
5. A new window will open select the top line look up permit.
6. Select the top link permit type and tracking number. If you use the permit application number be sure and put a T in front of your application number.
7. You may search for your permit using any of the fields. Enter your information and select search.
8. Scroll towards the bottom of this screen you will see a box titled activities. This is where the sign off status appears. If you have questions about the review you can contact each specific person. If you click on the description tab to the far left it will give you the reviewers name and phone number.