

Troup, Terri (Finance - Procurement)

From: Gossage, Jeff L (Finance - Procurement)
Sent: Wednesday, April 13, 2016 8:52 AM
To: Troup, Terri (Finance - Procurement)
Subject: RE: Single Offeror Approval Request for RFQ 919550 - Meal Preparation and Delivery Services for Seniors and Disabled Persons

Award to a single offeror is approved. Thanks

Jeff L. Gossage, C.P.M.
Purchasing Agent
Metropolitan Government of Nashville & Davidson County
615-862-6639 Office
Jeff.Gossage@Nashville.gov



From: Troup, Terri (Finance - Procurement)
Sent: Tuesday, April 12, 2016 8:43 AM
To: Gossage, Jeff L (Finance - Procurement)
Subject: Single Offeror Approval Request for RFQ 919550 - Meal Preparation and Delivery Services for Seniors and Disabled Persons

There was only one proposal received from Piccadilly Cafeteria on RFQ 919550 - Meal Preparation and Delivery Services for Seniors and Disabled Persons. The evaluation team has reviewed and evaluated the proposal. The evaluation team is okay with moving forward with a single offeror contingent upon the offeror updates the proposal to address the weaknesses noted. Attached is the evaluating scoring for this solicitation. Please let me know if you approved the award of this single offeror.

Thanks,
Terri R. Troup
Finance Administrator
Purchasing and Contract Management
730 2nd Ave South, 1st Floor
P.O. Box 196300
Nashville, TN 37219-6300
615/862-6669



RFQ # 919550 - MEAL PREPARATION AND DELIVERY SERVICES FOR SENIORS AND DISABLED PERSONS

Criteria/Offeror	Piccadilly Cafeteria	Percentage out of 100%
Qualifications & Experience (30 Points)	15.00	17%
Approach & Capacity (25 Points)	10.00	11%
Cost Criteria (35 Points)	28.00	31%
Total (90 Points)	53.00	59%

Strengths – Good experience as current contract holder with Metro Nashville.

Weaknesses – Resumes lacked detailed; Upper management level staff identified as working on contract; role description for titles are not detailed or related to the function to be performed; approach and capacity lacked detail; no resume and license for the dietician; “appropriate containers”; failed to identify grocery supplier’s; failed to provide plans to promote sustainability practices in the performance of this contract; failed to provide firm’s policies for ensuring that this project will be environmentally friendly; highly disappointed in the overall proposal.

Enter Solicitation Title & Number Below					
RFQ # 919550 - Meal Preparation and Delivery Services for Seniors and Disabled Persons		Incentive Percentage	Incentive Calculator	Lowest Bid	MACP
Offeror's Name	Bids	SBE	Cost Evaluation (28 Pt Max)	SBE/SDV Evaluation (7 Pt Max)	Total Cost Points (35 Pt)
Piccadilly Cafeteria	\$ 4,473,244.23	\$0	28.00	0.00	28.00

Troup, Terri (Finance - Procurement)

From: Gleason, Bryan C. (Finance - Contract Compliance)
Sent: Thursday, March 31, 2016 11:24 AM
To: Troup, Terri (Finance - Procurement)
Cc: Lane, Michelle (Finance - Development and Outreach)
Subject: (SBE Determination) RFQ # 919550 - Meal Preparation and Delivery Services for Seniors and Disabled Persons

Terry,

Please accept this email as the formal SBE/SDV determination for Piccadilly Cafeteria response to the above mentioned solicitation. This solicitation only had a SBE/SDV incentive discount offered to the bidder that proposed to utilize and approved SBE or certified SDV, PNP was not applicable. Piccadilly Cafeteria did not propose to utilize any SBE/SDV subcontractors for work to be performed.

If you should have any questions or concerns, please feel free to contact me.

From: Troup, Terri (Finance - Procurement)
Sent: Tuesday, March 29, 2016 11:11 AM
To: Gleason, Bryan C. (Finance - Contract Compliance)
Subject: RFQ # 919550 - Meal Preparation and Delivery Services for Seniors and Disabled Persons

See attached SBE/SDV Cost Evaluation Spreadsheet. No PNP Requirement on this solicitation. Offeror did not proposal any subcontractors and is not an approved SBE/SDV Prime so zero points were given to SBE/SDV.

Let me know of any questions or issues.

Thanks
Terri R. Troup
Finance Administrator
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Procurement