

Karl Dean
MAYOR



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE
OFFICE OF FINANCIAL ACCOUNTABILITY
700 2nd Avenue South, STE 201
NASHVILLE, TENNESSEE 37210

March 27, 2013

Nancy Whittemore, Director
General Services
730 Second Avenue South, STE 201
Nashville, TN 37210

Dear Ms. Whittemore,

The Office of Financial Accountability has completed a review of a selected number of the FY12 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2012. The purpose of the review was to verify the accuracy of your department's reported results.

We randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported results of the selected FY12 key measures. The results of the testing are attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-862-6712.

Sincerely,

A handwritten signature in cursive script that reads "Kevin Brown".

Kevin Brown
Finance Administrator

Encl

CC: Richard M. Riebeling, Director of Finance
Talia Lomax-O'dneal, Deputy Director of Finance
Jody Clinard, General Services
Fred Adom, Director, Office of Financial Accountability, Department of Finance
Brad Thompson, Office of Financial Accountability, Department of Finance
Essie Robertson, Office of Financial Accountability, Department of Finance
Ken Hartlage, Office of Management and Budget, Department of Finance

ATTACHMENT I

Department:	General Services
Purpose:	To verify the accuracy of the department's performance measures as reported within WEBudget.
Scope:	FY 2012
Methodology:	The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.
Total Reported Budget:	\$23,229,600
Line of Business:	Radio Communications
Program:	Radio and Public Safety
Total Tested Budget:	\$1,460,400
Percent Tested:	6%
Performance Measure:	Percentage of repaired radio equipment that is not returned for the same repairs within 30 days (Key)
Reported Data:	99.85%
OFA Calculation:	97.16%
Was selected reported performance measure verified?	No

ATTACHMENT II

Department: General Services

Purpose: To verify the accuracy of the department's performance measures as reported within WEBudget.

Scope: FY 2012

Methodology: The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.

Total Reported Budget: \$23,229,600

Line of Business: Radio Communications

Program: Radio System

Total Tested Budget: \$1,198,100

Percent Tested: 5%

Performance Measure: Percent of time the radio system is available to end-users (Key)

Reported Data: 99.99%

OFA Calculation: 99.99%

Was selected reported performance measure verified? Yes