

Karl Dean  
MAYOR



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

DEPARTMENT OF FINANCE  
OFFICE OF FINANCIAL ACCOUNTABILITY  
700 2<sup>nd</sup> Avenue South, SUITE 201  
NASHVILLE, TENNESSEE 37210

March 27, 2015

Shannon Hall, Metro Clerk  
Metro Clerk's Office  
Metropolitan Courthouse  
1 Public Square, Suite 205  
Nashville TN 37201

Dear Shannon Hall:

The Office of Financial Accountability has completed a review of a selected number of the FY14 Budget Key Measures Results as reported to the Office of Management and Budget for the year ended June 30, 2014. The purpose of the review was to verify the accuracy of your department's reported results.

As stated in the engagement letter, we randomly selected and tested program results that constitute a minimum of 10% of the department's total reported program budgets. We have completed our review of the supporting documentation and test of the computation of the reported result of the selected FY14 key measure. The result of the testing is attached for your review.

We appreciate the assistance provided by your agency during the course of the review. If you have any questions, please call me at 615-862-6712.

Sincerely,

*Fred Adom*

Fred Adom  
Director

Encl

CC: Richard M. Riebeling, Director of Finance  
Talia Lomax-O'dneal, Deputy Director of Finance  
Vicki Long, Metro Clerk's Office  
Kevin Brown, CFMO, Office of Financial Accountability, Department of Finance  
Essie Robertson, CPA, Office of Financial Accountability, Department of Finance  
Ken Hartlage, Office of Management and Budget, Department of Finance  
Loan Huynh, Office of Management and Budget, Department of Finance

## ATTACHMENT I

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Department: Metropolitan Clerk's Office

Purpose: To verify the accuracy of the department's performance measures as reported to the Office of Management Budget.

Scope: FY 2014

Methodology: The Office of Financial Accountability randomly selected a sample that consisted of a minimum of 10% of the department's reported budgeted program dollars.

Total Reported Budget: \$165,300

Program: Alarm Registration Program

Total Tested Budget: \$165,300

Percent Tested: 100%

Performance Measure: Number of alarm permits issued

**Reported Data: 45,000**

**OFA Calculation: No Support**

Was selected reported performance measure verified? No