

Benefit Board Standing Committees.

There shall be seven (7) standing Committees of the Board and they shall be as follows:

- A: **Board and Office Administration Committee:** The Board and Office Administration Committee shall consist of the Director of Finance, the Director of Personnel, and two (2) members appointed from the employee representative section of the Board. The Committee may consider any item dealing with the administration of the Board Office, including the annual budget, the annual budget of the Employee Assistance Program, and any item dealing with the operating procedure applicable to the Board itself.
- B. **Investment Committee:** The membership of the Investment Committee shall consist of the Director of Finance and the three (3) appointed members of the Board as provided under Sections 13.03 and 13.04 of the Metropolitan Charter.
- C. **In-Line-of-Duty Committee:** The In-Line-of-Duty Committee shall consist of two (2) members from the appointed section of the Board and two (2) members from the employee representative section of the Board. Any matter dealing with the question as to whether or not an injury was suffered in-line-of-duty, or any other matter dealing with the question of in-line-of-duty injuries, may be considered by this Committee.
- D. **Medical and Life Insurance Committee:** The Medical and Life Insurance Committee shall consist of three (3) members from the appointed section of the Board and three (3) members from the employee representative section of the Board. The Medical and Life Insurance Committee shall have jurisdiction to hear any matter dealing with the medical provisions of the Plan, the Employee Assistance Program, or any matter dealing with the life insurance provisions of the Plan.

- E. **Payroll Committee:** The Payroll Committee shall consist of two (2) members from the appointed section of the Board and two (2) members from the employee representative section of the Board. The Payroll Committee shall consider all matters that deal with payroll deduction as provided for under Section 32-1-4 (e) of the Metropolitan Code, or any other matter of the Board that involves automatic payroll deduction on an employee's payroll check and over which the Board has jurisdiction.
- F. **Pension Committee:** The Pension Committee shall consist of two (2) members from the appointed section of the Board and two (2) members from the employee representative section of the Board. The Pension Committee may consider any item dealing with the Metro Pension Plans, Old City Pension Plans, and Old County Pension Plans, excluding medical and life insurance issues.
- G. **Safety Committee:** The Safety Committee shall consist of two (2) members from the appointed section of the Board and two (2) members from the employee representatives section of the Board. The Safety Committee may consider any item dealing with the Safety Program under the Boards jurisdiction.

In addition to the designated membership on each of the above Committees there shall be appointed by the Chairman or Vice Chairman to each Committee one alternate from the appointed section of the Board and one alternate from the employee representative section of the Board.

Those appointed as alternate members shall be eligible to serve at a Committee meeting in the event that one of the regular members of the Committee, from the alternate's respective section of the Board, cannot attend the Committee meeting. The alternate Committee member shall have

all the rights and privileges of a regular Committee member when participating on Committee business. This paragraph shall not apply to the appointed section of the Board and Office Administration Committee nor to the Investment Committee.

At the discretion of the Chairman of any particular Committee, an alternate may be allowed to continue to participate as a Committee member and deliberate on specific issues if the alternate served as a Committee member when the issue was originally introduced and the issue was deferred for further action at a later meeting. At such subsequent meetings, the alternate will only be able to participate on the particular issue that has been deferred, and will not be eligible to participate as a Committee member on other issues, unless serving as an alternate member for that meeting.

Items may be referred to any Standing Committee by action of the Board or items may be referred to a Standing Committee, prior to being submitted to the full Board, by the Executive Secretary. All Standing Committees shall be authorized to consider, on their own initiative, any matter over which the Committee has jurisdiction.

Each Committee shall elect a Chairman and a Vice Chairman.