

Sunday	Monday	Tue Nov	Wednesday	Thursday	Friday	Sat Nov
Please be on time to all workshops and meetings. No one will be admitted if more than 5 minutes late.						
30	31	1	2 Career Connection 9:30 am – 10:30 am Networking after the meeting Job Searching Are you using ineffective job searching methods?	3 WORKPLACE EXCELLENCE SERIES 10:00 am – 12:00 pm ADAPTABILITY Navigating success in the changing workplace	4	5
6	7 Resume Writing Workshop 10:00 am – 11:00 am Is your resume getting you the interview?	8	9 Career Connection 9:30 am – 10:30 am Networking after the meeting Networking Learn how to grow and develop your network	10 WORKPLACE EXCELLENCE SERIES 10:00 am – 12:00 pm COMMUNICATIONABILITY Verbal & non-verbal communication in the workplace	11 -CLOSED- HOLIDAY	12
13	14 Resume Writing Workshop 10:00 am – 11:00 am Is your resume getting you the interview?	15	16 No Workshops Scheduled	17 Employer Forum HEALTHCARE 1:00 pm – 3:00 pm A panel of experts answer your questions and share hiring tips; Check in and networking at 12:30 pm	18	19
20	21 No Workshops Scheduled	22	22 No Workshops Scheduled	24 - CLOSED- HOLIDAY	25 -CLOSED- HOLIDAY	26
27	28 Resume Writing Workshop 10:00 am – 11:00 am Is your resume getting you the interview?	29	30 Career Connection 9:30 am – 10:30 am Networking after the meeting How to Work a Job Fair 11:00am – 12:00 pm	01		

For additional information, or calendars for other locations, visit www.ncacworkforce.org.



Funded in part by the Tennessee Department of Labor and Workforce Development, Nashville Career Advancement Center is an equal opportunity employer/program. Auxiliary aids and services will be provided upon request to persons with disabilities. Coni Caudle, 615-862-8890, TTY 1-800-848-0298.