



Metropolitan Nashville Planning Department

USPS: Metro Office Building
800 2nd Avenue South
P.O. Box 196300
Nashville, TN 37219-6300

FedEx/UPS: Metro Office Building
800 2nd Avenue South
Nashville, TN 37210

Voice: 615.862.7202
Fax: 615.880.2450
E-mail: bond.desk@nashville.gov
Web: www.nashville.gov/mpc

Performance Bond Application

APPLICATION FEE: \$400.00

<input type="checkbox"/> New Bond*	<input type="checkbox"/> Extend Existing Bond # Yrs Requested _____
<input type="checkbox"/> Replace Bond*	<input type="checkbox"/> Reduce Bond
<input type="checkbox"/> Release Bond	<input type="checkbox"/> Extend and Reduce Existing Bond #Yrs Requested _____

*Will require documentation of authority to sign performance agreement on behalf of any entity.

Subdivision No. _____

Subdivision Name _____ **Phase No.** _____ **Section No.** _____

Former Subdivision Name (if any): _____

<u>Residential Buildout</u>
Total Approved Lots _____
Total Lots Built _____
Buildout % _____

<u>Commercial Buildout</u>
Has site received a use and occupancy permit? _____yes _____no

Build out information is required. If you have exceeded 75% buildout or have at least one commercial building that has been given a use and occupancy permit, please give a detailed reason below for your requesting an extension.

DEVELOPER INFORMATION

Developer Name: _____

Address: _____ City/State/Zip _____

Contact Name: _____ Title: _____

Phone 1: _____ Phone 2: _____

Fax: _____ Email _____

____ Corporation _____ L.L.C
 ____ Sole Proprietorship or Individual _____ Joint Venture
 ____ General Partnership _____ Limited Partnership

SIGNATURE: _____ **DATE:** _____

SECURITY INFORMATION

Company Name: _____

Address: _____ City/State/Zip _____

Contact Name: _____ Title: _____

Phone 1: _____ Phone 2: _____

Fax: _____ Email _____

Irrevocable Letter of Credit* Surety Bond** Cashiers or Certified Check***

SECURITY REQUIREMENTS

Irrevocable Letter of Credit* – must be issued by or confirmed by a bank located within Davidson County, Tennessee or any adjoining county and shall bear an expiration date no less than six months beyond expiration of the Performance Agreement. Any such Letter of Credit shall contain an auto-renewal clause.

Surety Bond** – must be issued by an insurance company licensed to do business in Tennessee and must be non-expiring. The following surety companies, including parent companies and subsidiaries of, are excluded from providing surety bonds on new or replacement bonds until January 10, 2014 or until they are back in good standing with the Planning Department: American Safety Casualty Insurance Company, American Southern Insurance Company, Bond Safeguard Insurance Company, Lexon Insurance Company, and National Grange Mutual Insurance Company.

Cashier's or Certified Check*** -- must be issued by a financial institution located in Davidson County, Tennessee and must be non-expiring.