



Metropolitan Police Department Crime Prevention Program



Property Inventory Log

One of the best methods to recover lost or stolen property is to maintain a log of items owned by you along with their unique identification number or an owner applied number.

Instructions

- Complete this form with the serial numbers and descriptions of your home appliances. You can also record details of items with unique identifying numbers or marks. You can leave out the date purchased and price paid if you can't remember them.
- Update the form from time to time with details of new items and items you no longer have.
- The information in this form will assist you with a potential insurance claim and it will help the police recover your stolen property if you become the victim of theft or burglary. It can also be useful in the event of another tragedy such as a fire or natural disaster.
- Items without unique numbers or not able to have an owner applied number, make a photograph or video.
- Keep this form and any supporting documents in a safe place-even consider away from home in a safe deposit box.

What to Do If Your Property Is Stolen: Contact the MNPD at 862-8600. If the crime is in progress or a suspect may still be present, call 911. If your property is lost and no crime was involved, contact your insurance agency.

Insurance Company: _____ Agent Name: _____

Policy Number: _____ Phone Number(s): _____

Vehicles (automobiles, motorcycles, campers, bicycles, boats, etc.)

Year	Make	Model	Color(s)	License#	VIN	Cost

Credit Cards, Debit Cards, Bank Cards, Passports, etc.

Type (MC, Visa, Debit, etc.)	Account	Issuing Institution	Cancellation or Loss Contact Number

