



STATE OF TENNESSEE
DEPARTMENT OF HEALTH
HEALTH RELATED BOARDS
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BOARD OF PHARMACY
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www.health.state.tn.us/boards/pharmacy

November 29, 2007

Dear Healthcare Practitioner,

The Tennessee Board of Pharmacy is pleased to announce that the Controlled Substance Monitoring Database is now fully operational and available to any healthcare practitioner, who has the authority to issue prescriptions for controlled substances in Tennessee.

What is the Controlled Substance Monitoring Database Program?

The Controlled Substance Monitoring Program is a database of all controlled substances dispensed in Tennessee pharmacies. These include those controlled substances dispensed pursuant to a prescription issued by a practitioner with authority to write prescriptions for controlled substances to patients under their care.

Who has access to the Controlled Substance Monitoring Database Program?

Tennessee Code Annotated §53-10-306(4) provides that a licensed healthcare practitioner having the authority to dispense controlled substances may access the information in the database "to the extent that the information relates to a current patient to whom the practitioner has dispensed, is dispensing or considering dispensing any controlled substances".

How do I obtain access to the Controlled Substance Monitoring Database Program?

In order to request information from the database you must first obtain a user name and password. You may obtain a password by filling out the registration page located at <https://prescriptionmonitoring.state.tn.us> under the heading, "Not a User? Register to become a user." Choose "practitioner" from the pull-down menu under the heading "User Job". Enter the information requested in all of the fields and then click the submit button. A user name, a temporary password and future correspondence will be sent to you through the email address supplied on your registration form. If you wish to change the form in which you receive communications, please go to "My Account" and then "Preferences". Once you have received a user name and password you may access the database. When you log onto the system for the first time, you will receive the message "your password is expired, please change your password". Please follow the instructions. In the future, you can change your password by clicking on the heading "My Account" and then "Change Password". Please check your junk mail folder if you have not received the email with your user name and password.

How do I submit a request for patient information?

You may submit requests for patient information by filling out an electronic request form or by submitting a fax request. To submit an electronic request please go to the heading "Request" and fill out the request form and hit "Submit". You must then choose the type of request "Patient or Practitioner". You must also check a certification box indicating that you have the legal authority to receive this information. Choose a report format (Excel or PDF) in which you would like to view the report and then click the Submit button. The report will be automatically generated. You will receive the report via the method you chose during the registration process.

Who do I contact for additional information or assistance?

Please contact Kolleen Matthews at:

Phone Number: (615) 253-1305
Fax Number: (615) 253-8782
Email Address: Controlled.SubstanceDatabase@state.tn.us

I urge you to take advantage of the state's Controlled Substance Monitoring Database Program. Your participation will help us better serve the healthcare community and will provide important education to you concerning your patients, who by virtue of their conduct in acquiring controlled substances may require counseling or intervention for substance abuse.

Thank you for your involvement in this matter. The Tennessee Board of Pharmacy is intensely dedicated in its mission to protect the public health, safety and welfare.

Sincerely,

Kevin K. Eidson, Pharm.D.