MINUTES OF THE
MARKETING & OPERATIONS COMMITTEE MEETING OF THE CONVENTION CENTER AUTHORITY OF THE METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON COUNTY

The Marketing & Operations Committee Meeting of the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County (CCA) was held on May 31, 2012 at 8:05 a.m. in Room 212 at the Nashville Convention Center, Nashville, Tennessee.

MARKETING & OPERATIONS COMMITTEE MEMBERS PRESENT: Mona Lisa Warren, Mark Arnold and *Marty Dickens, Ex-officio

MARKETING & OPERATIONS COMMITTEE MEMBERS NOT PRESENT: Ken Levitan and Luke Simons

OTHERS PRESENT: Elisa Putman, Ashli Fowler, Charles Starks and Harriett Royer

Mona Lisa Warren, Chair of the Marketing & Operations Committee, opened the meeting for business and noted there was not a quorum present and that any information presented would be for informational purposes only.

Charles Starks provided an update on the status of major upcoming RFPs, a technology update, and positions to be filled in June 2012. (Attachment #1)

*Denotes arrival of Marty Dickens

Mr. Starks also discussed next positions to post. (Attachment #1)

With no additional business a motion was made to adjourn, with no objection the Marketing & Operations committee of the CCA adjourned at 8:30 a.m.

Respectfully submitted,

Charles L. Starks
Executive Director
Nashville Convention Center

Approved:

Mona Lisa Warren, Chair
Marketing & Operations Committee
Meeting Minutes of May 31, 2012

Marketing & Operations Committee

May 31, 2012

RFP Update

- *F&B Proposals due June 13th*
- *DAS Proposals due June 15th*
- *Major Upcoming RFPs*

  Audio Visual & Rigging – Tentatively September 1st

Technology Update

- *Received all of the core hardware – includes 80 switches and 2 core switch devices*
- *Over $800,000 of equipment received to date*
- *Will have remainder of the IT Budget for approval soon – approximately $1 million*

Positions to be filled in June

- *Assistant Director of Sales*
- *Director of Human Resources*
- *Director of Event Services*
- *Network Technician*

Next Positions to Post

- *Director of Facilities*
- *Engineering Manager*
- *Purchasing/DBE*

Marketing & Operations Committee

May 31, 2012