MINUTES OF THE DIVERSITY BUSINESS ENTERPRISE & PROCURMENT COMMITTEE MEETING OF THE CONVENTION CENTER AUTHORITY OF THE METROPOLITAN GOVERNMENT OF NASHVILLE & DAVIDSON COUNTY

The Diversity Business Enterprise (DBE) & Procurement Committee of the Convention Center Authority of the Metropolitan Government of Nashville and Davidson County (CCA) met on April 29, 2010 at 9:07 a.m., in Room 110 at the Nashville Convention Center, Nashville, Tennessee.

DBE & PROCUREMENT COMMITTEE MEMBERS PRESENT: Vonda McDaniel, Willie McDonald, and Leo Waters

DBE & PROCUREMENT COMMITTEE MEMBERS NOT PRESENT: Darrell Drumwright

OTHERS PRESENT: Charles Robert Bone, Roxianne Bethune, Gary Schalmo, Mark Sturtevant, Holly McCall, Ryan Johnson, Debbie Frank, Scott Black, Kelvin Jones, Natasha Blackshear, and Barbara Solari

Vonda McDaniel, Chair of the DBE & Procurement Committee, opened the meeting for business.

ACTION: Willie McDonald made a motion to approve the Diversity Business Enterprise & Procurement Committee minutes of March 25, 2010. The motion was seconded by Leo Waters and approved unanimously by the committee.

Ms. McDaniel began by asking Mark Sturtevant to give a project update. Gary Schalmo also gave an update on bidding. There was discussion.

Roxianne Bethune was then asked to give a DBE update. She presented a quarterly report on money spent (Attachment #1), a forecast sheet for what has been let (Attachment #2), a copy of the report filed with the State Comptroller (Attachment #3), and workforce data information also sent to the State (Attachment #4). Ms. Bethune also shared a breakdown of procurements that Mr. Schalmo and the construction management team have committed to showing as they come out. (Attachment #5)

There was discussion about workers and companies from out of town and discussion about outreach fairs.

Debbie Frank was then asked to give an update on the Workforce Development Program.

ACTION: Leo Waters made a motion to approve the Diversity Business Enterprise & Procurement Committee Charge and recommend it for approval by the full Authority (Attachment #6). The motion was seconded by Willie McDonald and approved unanimously by the committee.

With no additional business a motion was made to adjourn, with no objection the DBE & Procurement Committee of the CCA adjourned at 9:37 a.m.

Respectfully submitted,

Mark Sturtevant
Project Manager
Music City Center

Approved:

Vonda McDaniel, Chairman
CCA DBE & Procurement Committee
Meeting Minutes of April 29, 2010

January-February-March
2010
DBE Participation Numbers

TYPE OF SERVICE	Contractor	(1) NON-DIVERSITY BUSINESS ENTERPRISE	(2) AFRICAN AMERICAN	(3) AFRICAN AMERICAN MBE FEMALE	(5) HISPANIC AMERICAN MALE	(7)ASIAN PACIFIC AMERICANS	TOTAL MBE DOLLARS	WBE DOLLARS	SBE DOLLARS	TOTAL EXPENDITURES
INSURANCE	**WILLIS**	$126,311.63								$126,311.63
OCIP	Alexander & Associates (MBE)		$31,221.37				$31,221.37			$31,221.37
Project Mgmt	**Turner Universal Construction Co.**	$138,690.81								$138,690.81
	Remnant (WMBE)			$26,213.28			$26,213.28			$26,213.28
Legal	**Bradley Arant Boult Cummings LLP**	$202.50								$202.50
Legal	**Miller & Martin**	$63,562.01								$63,562.01
	Smith & Hirsch (MBE)		$6,100.00				$6,100.00			$6,100.00
Hotel Consultant	**C H Johnson(SBE)**								$12,025.00	$12,025.00
Archictect & Engr	**Thompson Ventulett Stainback & Associates**	$2,746,536.84								$2,746,536.84
	Tuck Hinton (SBE)								$310,232.68	$310,232.68
	Moody Nolan, Inc. (MBE)		$319,695.52				$319,695.52			$319,695.52
	Logan Patri Engineering, Inc. (MABE)					$103,805.36	$103,805.36			$103,805.36
	Engineering Consultants Services, Inc. (MBE)		$159,087.60				$159,087.60			$159,087.60
	Catt-Lyon Design & Wayfinding Consultants (WBE)							$42,905.61		$42,905.61
	Howe Engineers, Inc.									
	Culinary Advisors (WBE)							$9,615.36		$9,615.36
	C.M. King & Associates (WBE)							$26,277.11		$26,277.11
	JA Engineering, LLC (MBE HISPANIC)				$12,721.28		$12,721.28			$12,721.28
	McCleskey Consulting (SBE)								$7,931.85	
Public Relations	**McNeely Pigot & Fox**	$51,064.91								$51,064.91

Attachment #1
CCA DBE & Procurement
Committee Meeting – 4/29/10

January-February-March
2010
DBE Participation Numbers

TYPE OF SERVICE		. (1) NON-DIVERSITY BUSINESS ENTERPRISE	(2) AFRICAN AMERICAN	(3) AFRICAN AMERICAN MBE FEMALE	(5) HISPANIC AMERICAN MALE	(7)ASIAN PACIFIC AMERICANS	TOTAL MBE DOLLARS	WBE DOLLARS	SBE DOLLARS	TOTAL EXPENDITURES
Professional Svs	Barge Waggoner Sumner & Cannon	$23,840.00								$23,840.00
Geotechnical	TTL	$2,225.00								$2,225.00
Real Estate	Nashville Commercial Real Estate	$1,225.00								$1,225.00
	Genesis Real Estate Group (MBE)		$1,225.00				$1,225.00			$1,225.00
CONST. MGMT	Bell /Clark Construction	$1,318,337.52								$1,318,337.52
	Harmony (Hermosa, ETM & Hardin) (MBE)		$90,664.00				$90,664.00			$90,664.00
Abatement/ Demolition	Bomar (WBE)							$11,190.39		$11,190.39
	King & Assoc. (SBE)	$83,250.00								$83,250.00
	Levy Industrial Const.							$32,072.00		$32,072.00
	Bratton Bros	$6,875.84								$6,875.84
Utility Relocation	Summit Const. Inc.	$87,286.00								$87,286.00
Fencing &Barricades	Lu, Inc	$39,883.00								$39,883.00
MBE	American Custom		$28,800.00				$28,800.00			$28,800.00
MBE	Prime Security		$586.25				$586.25			$586.25
Blast Survey	VCE, Inc.								$6,186.00	$6,186.00
Survey WBE	Design & Survey Con.							$18,670.00		$18,670.00
	TOTAL PROCUREMENT DOLLARS	$4,689,291.06	$637,379.74	$26,213.28	$12,721.28	$103,805.36	$780,119.66	$140,730.47	$336,375.53	$5,938,584.87
	PROCUREMENT PERCENTAGES	79.0%	10.7%	0.4%	0.2%	1.7%	13.1%	2.4%	5.7%	21.2 DBE%

4/26/2010

Music City Center - Bell/Clark Construction Procurement Log

Bid Package Description	Contractor	Amount	DBE Breakdown				Local Material, Labor & Equip.
			MBE Forecast	WBE Forecast	SBE Forecast	Total DBE Forecast	
Site Surveying	DSC	$ 29,990.00	-	100%	-	100%	100%
Fencing/Barricades	LU	$ 122,957.00	40%	-	-	40%	100%
Utility Package #1	Summit Constructors	$ 506,000.00	7%	-	16%	23%	100%
Demo and Abatement	Bomar	$ 267,200.00	30%	40%	30%	100%	100%
Excavation	Mountain States Construction	$ 5,393,000.00	-	20%	-	20%	100%
Partial Arena Ramp	CCK Construction	$ 2,986,698.00	5%	26%	-	31%	55%
Structural Concrete	Ceco	$ 42,550,000.00	23%	-	-	23%	84%
Temp Electric	Edwards Electric	$ 560,000.00	15%	44%	41%	100%	100%
	Total Awarded to Date	**$ 52,415,845.00**	**$ 10,184,598**	**$ 2,238,411**	**$ 390,720**	**$ 12,813,729.18**	**$ 44,263,831**

Percent of Total Contract Awarded to Date (Less Construction Manager Cost)	**15.0%**
Total DBE Percentage Awarded to Date	**24.4%**

Attachment #2
CCA DBE & Procurement
Committee Meeting – 4/29/10

The Convention Center Authority
1 Public Square* Nashville, Tennessee 37201
Telephone (615) 862-6151 Fax (615) 862-6156

April 20th, 2010

Mr. Justin P. Wilson,
Comptroller of The Treasury
State Capitol
Nashville, Tennessee 37243-1402

Dear Mr. Wilson:

Submitted herewith is the quarterly Music City Center Compliance Report for the period of January 1 to March 31st, 2010. This report includes project spending with minority and non-minority contractors, vendors, suppliers and professional service providers. It includes the procurement dollars spent and percentages for the 1st quarter- CY-2010 into the final stage of pre-development and the beginning phase of construction of the convention center project.

The Metropolitan Council gave its final approval for the Music City Center project in late January. In February site demolition and utility relocation was beginning. Excavation began in early March. Please, note that the majority of the spending reflected in this report is largely pre-development (architect engineering, project management etc.). Only limited spending for actual construction is reflected in this report as most of the early construction spending is just now being invoiced.

We have included data on the religion of the persons working on the project as the legislation requires. This information we will continue to collected thought-out the construction phased of the project.

The Music City Center Compliance Report is being submitted as required in the format you see before you on a quarterly basis.

Thank you and your office for your assistance.

Sincerely,

Roxianne Bethune
Diversity Business Enterprise Director

Attachments

cc: Marty Dickens
Larry Atema
Rich Riebeling
Mark Sturtevant
Richard Norment

The Convention Center Compliance Report

Minority Report: Expenditures of funds to Minority owned businesses.

QUARTER	MINORITY BUSINESS ENTERPRISES	NON MINORITY BUSINESS ENTERPRISES	TOTAL ALL BUSINESSES
Quarter 1st –CY 2010	$780,119.33	$5,166,397.06	$5,946,516.72
PERCENTAGE	13%	87%	100%

Workforce Data: (See Attached work sheet) Data on the race, ethnic background and sex of the workforce of each person that receives funds from the Convention Center Fund.

We have included data on the religion of the persons working on the project as the legislation requires. This information we will continue to collected through-out the construction phase of the project.

Investigations Data: This monitors the results of minority owned business participation with periodic investigation to ascertain whether minority owned business participation is being achieved at a level contemplated. We have in place monitors for good faith and out reached efforts done by the contractors pursuing work on the convention center project.

Quarter 1st CY 2010: The minority participation continues to improve and we expect the participation levels to continue with an upward trend. With the start of the construction phase of the project we have added nine additional minority contractors all are local with the exception of one contractor from Marietta, GA.

Should you have any questions please feel free to contact me at (615) 252-8532 or via email rbethune@nashville-mdha.org.

Workforce Data
1st Quarter 2010

QUARTER	COMPANY	PAID	RACE					RELIGION	ETHNIC BACKGROUND					SEX	
1st QUARTER 2010		AMOUNT PAID IN QUARTER	AFRICAN AMERICAN	ASIAN	HISPANIC	NATIVE AMERICAN	CAUCASIAN	RELIGION	AMERICAN	EUROPEAN	ARAB	ASIAN	MEXICAN	MALE	FEMALE
	WILLIS	$126,311.63							100%						
	Alexander & Associates	$31,221.37	100%					Baptist	100%					66%	33%
	Bell /Clark Partnership	$1,318,337.52				8%	92%	Non-Demo	100%					66%	33%
	Harmony Group	$90,664													
	Turner Universal Construction Co.	$138,690.81					100%	Non-Demo	100%					75%	25%
	Remnant	$26,213.28	75%				25%	Baptist	100%					25%	75%
	Bradley Arant Boult Cummings LLP	$202.50													
	Thompson Ventulett Stainback & Associates	$2,746,537					N/A	N/A							
	Tuck Hinton	$310,232.68			5%		95%	N/A	100%				68%		
	Moody Nolan, Inc	$319,695.52	40%				60%	N/A	100%				50%		
	Logan Patri Engineering, Inc.	$103,805.36						N/A							
	Engineering Consultants Services, Inc.	$159,087.60						N/A							
	JA Engineering, LLC	$12,721.28						N/A							
	Catt-Lyon Design &Wayfinding Consultants	$42,905.61						N/A							
	Culinary Advisors	$9,615.36						N/A							
	C.M. King & Associates	$26,277.11						N/A							
	McCleskey Consultant	$7,931.85						N/A							
	Miller & Martin PLLC	$63,562.01	10%				90%	N/A	100%					90%	10%
	Smith & Hirsch, PLC	$6,100	100%					N/A	100%					58%	42%
	C.H. Johnson Consulting Inc.	$12,025		14%	14%		71%	N/A	100%					57%	42%
	McNeely Pigot & Fox	$51,064.91					100%	N/A	100%					60%	40%
	TTL	$2,225.00						N/A							
	Nashville Commercial Real Estate	$1,225.00					100%	N/A						100%	
	Genesis Real Estate Group	$1,225.00	100%					Baptist						100%	
	Barge Waggoner Sumner & Cannon	$23,840.00					100%	N/A							
	Bomar	$11,190.39					100%	N/A							
	King & Associates	$83,250.00					100%	N/A							
	Levy Industrial Const.	$32,072.00					100%	N/A							
	Bratton Bros	$6,875.84						N/A							
	Summit Const. Inc.	$87,286.00					100%	N/A							
	Lu, Inc	$39,883.00	100%					N/A							
	American Custom	$28,800.00	100%					N/A							
	Prime Security	$586.25	100%					N/A						100%	
	VCE, Inc.	$6,186.00					100%	N/A							100%
	Design & Survey Con.	$18,670.00					100%	N/A							100%
	TOTAL PROCUREMENT DOLLARS	5,946,516.72													

Attachment #4
CCA DBE & Procurement
Committee Meeting – 4/29/10

4/23/2010

Music City Center
Procurement Summary
Division 3 – Structural Concrete

Successful Bidder:	**Ceco Concrete Construction, LLC** **St. Louis, MO**
Contract Amount:	$42,550,000
Unsuccessful Bidders:	Southern Pan/SRS (Joint Venture) – Atlanta, GA/Nashville, TN McHugh – Chicago, IL Baker/Charter (Joint Venture) – Monroe, OH/Nashville, TN CCK Service – Orlando, FL American Pan – Palmetto, GA Roncelli – Detroit, MI
Summary of Work:	Form and place structural cast-in place concrete including foundations, vertical walls, columns, flat slabs, stairs and ramps. Provide, fabricate and erect all precast concrete. Provide six tower cranes and foundations. Provide temporary safety protections including ladders, safety rails, scaffolds and platforms.
DBE Participation:	23% of contract amount (Minority Business Enterprise)
Local Participation:	84% of contract amount
Local Material Breakdown:	19% in Rebar Material 18% in Concrete Material 4% in Cranes 2% in Precast Concrete 1% in small tools, hardware, etc
Local Labor Breakdown:	80% of labor force to be hired locally

THE METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY
CONVENTION CENTER AUTHORITY
DBE AND PROCUREMENT COMMITTEE CHARGE

Qualifications. The DBE and Procurement Committee (the "Committee") shall be comprised of three (3) or more directors in good standing, as appointed by the Chair of the Board of Directors (the "Board") of The Convention Center Authority of the Metropolitan Government of Nashville and Davidson County (the "Authority"), and qualified to serve in such capacity. The Chair of the Board shall also be a member of the Committee.

General Purpose. The general purpose of the Committee is to assist the Board in overseeing and monitoring matters pertaining to the procurement policies and practices of the Music City Center Project (the "Project"), including ensuring that all persons contracting with the Authority establish equal employment opportunities for all individuals and by encouraging the inclusion of, promoting the growth of, and assisting small, minority-owned, woman-owned and locally-owned business enterprises.

Specific Duties and Responsibilities. The Committee will fulfill its general purpose by carrying out the following duties and responsibilities:

- Develop, recommend for approval to the Board, and monitor procurement policies and practices for the purchase of goods and services;
- Develop, recommend for approval to the Board, and monitor policies to encourage the inclusion of, promote the growth of, and assist small, minority-owned and woman-owned business enterprises with respect to the Project;
- Develop, recommend for approval to the Board, and monitor policies to encourage the inclusion of, promote the growth of, and assist locally-owned businesses with respect to the Project;
- Assist the Board in formulating requests for proposals for the procurement of goods and services;
- Assist the Board in overseeing the bidding process for the procurement of goods and services;
- Assist the Board in ensuring that any person contracting with the Authority establishes equal employment practices for all individuals;
- Meet and consult with the Project's management and related parties to review and monitor the progress of DBE and procurement activities; and
- Perform such other functions as assigned by the Board or set forth in this charge and purpose or the Authority's Bylaws.

Meetings. The Committee shall meet as needed to address matters on its agenda, but not less frequently than once per quarter. The Committee may ask members of management or others to attend the meeting and provide pertinent information as necessary. The Committee shall report any actions taken and report regularly to the Board at its next scheduled meeting.

Other. The Committee shall review and reassess the adequacy of this its charge annually and recommend any proposed changes to the Board for approval.