

Rules and Regulations of the Metro Nashville Arts Commission

Summary and Goals

The Metropolitan Nashville Arts Commission ("MNAC") exists to provide leadership that stimulates and advances the arts to enrich the human experience for all Nashville/Davidson County residents. The MNAC's purpose is set forth in Metropolitan Code Section 2.112.030. The MNAC's goals are to promote organizational stability and growth, to foster excellence, to generate awareness, to increase accessibility, to respond to diverse community needs and to facilitate cooperation and partnerships that create a vibrant, vigorous, healthy community where all the arts flourish and grow.

The MNAC has oversight responsibilities for carrying out the department's mission and setting its policies.

Rule 1: The MNAC shall award funds to nonprofit civic and charitable organizations that assist the Arts Commission in carrying out its purposes, as stated in Metropolitan Code Section 2.112.030, and its goals, as stated herein, and provide artistic benefit to the general welfare of the Metropolitan community. These grants shall be made in accordance with Metropolitan Code Section 2.112.040(H).

(Authority: Tennessee Code Annotated, Section 6-54-111; Metropolitan Code, Section 2.112.040(H).)

Regulation 1.1: Grants made under the authority of Metropolitan Code Section 2.112.040(H) shall be made in accordance with the following criteria: excellence; need in the community; inclusive planning; community outreach and impact; educational merit; innovation; administration, development and financial management. These criteria shall be set forth in MNAC's Grant Guidelines.

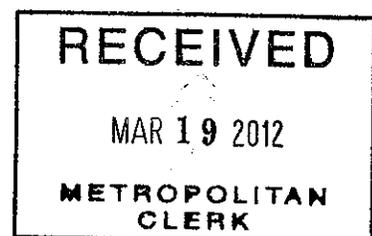
Regulation 1.2: The MNAC shall regularly review its Grant Guidelines.

Rule 2: The MNAC shall provide funding for public art projects to enhance the built environment of the city and to enrich the lives of its citizens.

(Authority: Tennessee Code Annotated, Section 9-21-105; Metropolitan Code, Section 5.10.020.)

Regulation 2.1: The MNAC shall adopt Public Art Guidelines consistent with the Metropolitan Code, Section 5.10.030.

Regulation 2.2: The MNAC shall regularly review its Public Art Guidelines.



Rule 3: Organizations that apply for MNAC grants authorized by Metropolitan Code Section 2.112.040(H) must:

- a. Be a not-for-profit organization chartered in the State of Tennessee with 501(c)(3) IRS tax-exempt status;
- b. Serve Nashville/Davidson County citizens and be headquartered in and have a substantial portion of its programming within Nashville/Davidson County;
- c. Produce, present and/or directly support programs, projects and/or works in the arts that enrich the artistic experience of Nashville citizens in a significant way;
- d. Have, or be in the process of creating, a diverse board of directors;
- e. Show a demonstrated and continuing ability to build a base of financial support through earned income plus public and private support as needed.

Rule 4: Projects undertaken by artists or acquisitions of artwork whether by commission, purchase, gift, or other means shall further the purpose and goals of the Metro Arts Commission public art program. The MNAC Public Art Guidelines describe the approved process to be followed to select and administer the public art program on behalf of Metropolitan Nashville and Davidson County Government.

(Authority: Metropolitan Code, Section 5.10.030.)

Rule 5: The Metro Nashville Arts Commission establishes guidelines for all grant programs in the Contributions for the Arts program and the Public Art program. These guidelines establish procedures on application, funding criteria, review process, and appeals process. The Arts Commission shall evaluate these programs and revise the guidelines from time to time as set forth in the guidelines and the MNAC by-laws. Copies of the guidelines are available to the public by contacting the Arts Commission.

Rule 6: The Arts Commission staff, including the Executive Director, has powers limited to executing and carrying out MNAC policies, procedures, rules and regulations.

First approved by the Metro Nashville Arts Commission, on Thursday, April 19, 2001.

Approved without alteration, by the Metro Nashville Arts Commission, on Thursday, November 17th, 2011.

The Metropolitan Nashville Arts Commission was created by Ordinance 78-1155, adopted by the Metropolitan Council on December 19, 1978.

By-Laws of the Metro Nashville Arts Commission

These by-laws are established pursuant to Chapter 2.64 of the Metropolitan Code, which prescribes the rules and regulations for functions and personnel of the Commission.

Section A. Meetings

1. Regular meetings will be held at a time, place, and frequency designated by the Chairperson and approved by a majority of the Commission members.
2. Special meetings may be called by the Chairperson or on written request of a majority of Commission members holding office.
3. A majority of the total Commission membership is required to be present before any Commission action can be taken in a regular or special meeting.
4. Members unable to attend are expected to notify the person designated by the Chairperson. The meeting minutes shall record the names of those present and those absent.
5. Those absent three (3) consecutive times may be asked by the Chairperson whether they wish to continue to serve.
6. Meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

Section B. Officers and Committees

1. The officers of the Commission shall be a Chairperson, a Vice-Chairperson, and other such officers as the Commission may designate from time to time. Each shall be elected by the Commission for a term of one (1) year and may serve three (3) consecutive terms. These officers will comprise the Executive Committee.
2. Officers shall be elected at the September meeting each year and shall begin serving new terms in November or when duly qualified.
3. The Chairperson shall preside at all Commission meetings, appoint all committees with the advice of the Executive Committee, exercise general supervision over the work of the Commission, and perform other duties appropriate to the office.
4. The Vice-Chairperson shall perform the duties of Chairperson in the absence of the Chairperson and perform other duties as may be assigned by the Chairperson or requested by the Commission.

Section C. Staff

1. If the Commission has a professional staff, the chief of staff shall have the title Executive Director. The Executive Director shall be appointed by the Chairperson with the approval of a majority of Commission members holding office and in accordance with the law and rule applicable to employees in the unclassified Metropolitan Government service.
2. The Executive Director shall serve at the pleasure of the Commission.
3. Other staff positions that may be created by the Commission and Metropolitan Government shall be subordinate to the Executive Director.

Section D. Operations

1. No person on the grounds of handicap, age, race, color, religion, sex, national origin, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or be denied benefits of, or be otherwise subjected to discrimination in the performance of any Metro Nashville Arts Commission program or activity, or in the MNAC's employment practices.

Section E. Amendments

1. These by-laws may be amended at any meeting of the Commission by a majority vote of all Commission members holding office, provided that written notice of any proposed amendment be given to each member at least two (2) weeks prior to the meeting at which such amendment is to be considered.
2. A copy of these by-laws as amended from time to time shall be filed with the Metropolitan Clerk's office.

As amended September 18, 2008
By-Laws

