

METROPOLITAN NASHVILLE
METROPOLITAN AUDIT COMMITTEE MEETING AGENDA
April 13, 2021, 4:00 p.m.

This meeting will take place via WebEx and will be broadcast live through the Metro Nashville Network, (MNN). The broadcast may be streamed live at: <http://stream.nashville.gov>.

- I. Call Meeting to Order (Brackney Reed – Committee Chairman)
- II. Approval of Minutes (Brackney Reed – Committee Chairman)
 - Approval of Minutes for February 9, 2021, meeting
- III. Annual election of Metropolitan Audit Committee Chairman and Vice Chairman (Brackney Reed – Committee Chairman)
- IV. New Business
 - Ethics Training for Boards, Commissions, and Authorities. (Theresa Costonis – Legal)
 - Presentation of the Metropolitan Nashville Government Fiscal Year 2020 Schedule of Expenditures of Federal and State Awards and Reports Required by the Single Audit Act as Amended and the Uniform Guidance. (Crosslin)
 - Presentation of the Metropolitan Nashville Government Fiscal Year 2020 Letter of Recommendations to Management. (Crosslin)
 - Discussion on the Audit of Metropolitan Water Services Water and Sewer Billing Process issued March 2, 2021. (Lauren Riley – Metropolitan Auditor)
 - Discussion on the Audit of the Juvenile Court Clerk Collections and Victims’ Trust Account Management issued March 17, 2021. (Bill Walker – Principal Auditor)
 - Discussion on the Audit Recommendations Follow-up – Audit of Nashville General Hospital Pharmacy Operations issued March 23, 2021. (Lauren Riley – Metropolitan Auditor)
 - Discussion on the Audit of the Department of Emergency Communications issued March 30, 2021. (Bill Walker – Principal Auditor)
 - Tentative Discussion on the Audit Recommendations Follow-up – Audit of Nashville General Hospital Procurement to Pay (Lauren Riley – Metropolitan Auditor)
 - Tentative Discussion on the Audit Recommendations Follow-up – Nashville Municipal Auditorium (Lauren Riley – Metropolitan Auditor)
 - Metropolitan Auditor’s annual performance review. (Brackney Reed – Committee Chairman)
- V. Unfinished Business
 - Criminal Justice Information Services (CJIS) clearance for Metropolitan Audit Committee Members
- VI. Internal Audit Project Status (Lauren Riley – Metropolitan Auditor)
 - On Going Projects
 - Recommendation implementation follow-up status

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- VII. Other Administrative Matters (Lauren Riley – Metropolitan Auditor)
 - FY2021 Budget Status
 - Office of Internal Audit Staffing
- VIII. Consideration of Items for Future Meetings (Brackney Reed – Committee Chairman)
- IX. Adjournment of Public Meeting – Next Regular Meeting Tuesday, June 22, 2021.
- X. Call for a motion to enter executive session (Brackney Reed – Committee Chairman)
- XI. Executive Session Agenda – (Brackney Reed – Committee Chairman)
 - If needed, discussion of pending or ongoing audits or investigations. (Lauren Riley – Metropolitan Auditor)

Note: Upon a majority vote of committee members in attendance for the public portion of the meeting, the Metropolitan Nashville Audit Committee may hold confidential, nonpublic executive sessions to discuss the following items (T.C.A. § 9-3-405¹):

- Items deemed not subject to public inspection under T.C.A. §§ 10-7-503² and 10-7-504³ and all other matters designated as confidential or privileged under this code;
- Current or pending litigation and pending legal controversies;
- Pending or ongoing audits or audit related investigations;
- Information protected by federal law; and
- Matters involving information under T.C.A. § 9-3-406⁴ where the informant has requested anonymity.



To request an accommodation, please contact Lauren Riley at (615) 862-6111.

¹ T.C.A. § 9-3-405(d). Establishment of audit committee, Notice requirements, Open meetings, Confidential, nonpublic executive session.

² T.C.A. § 10-7-503. Records open to public inspection, Schedule of reasonable charges, Costs.

³ T.C.A. § 10-7-504. Confidential records.

⁴ T.C.A. § 9-3-406. Establishment of process for confidential reporting of suspected illegal, improper, wasteful or fraudulent activity, Retaliatory activities prohibited.