



# METROPOLITAN CIVIL SERVICE COMMISSION

## AGENDA

**Date:** April 13, 2021

**Time:** 8:30 a.m.

**Place:** This meeting will take place via teleconference and will be broadcast through the Metro Nashville Network, (MNN), on the MNN2 live stream. You can access MNN2 by visiting [stream.nashville.gov](http://stream.nashville.gov)

**MEMBERS:** William H. Farmer, D. Billye Sanders, Jo Ann North, Alysia Jones, and Ethan Link

**OTHER MEMBERS:** Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

**Announcement of Appeals Process:** Metropolitan Code of Laws 2.68.030

### **Acknowledgement of Union Representatives**

- (A) Approval of March 9, 2021 Civil Service Meeting Minutes
- (B) Approval of Appointments
- (C) Approval of Terminations/Pensions
- (D) Approval of Eligibility Register report

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**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b>Codes Administration</b>			
*Thomas, Dalton B.	Property Stan Insp 1	Department transfer/Promotion	03/08/2021
<b>*Department transfer from Public Works (Equipment Operator Sr, TG9) to Codes (Property Stan Insp 1, ST9)</b>			
<b>Community Oversight Board</b>			
Vielehr, Peter S.	Research Analyst 2	Promotion	03/06/2021
<b>Finance</b>			
*Machado, Danniela	Application Tech 3	Voluntary Reduction in Salary Grade	02/22/2021
^Washington, Sierra M.	Procurement Officer 2	Class Change	03/08/2021
<b>*Voluntary Reduction in grade from Procurement Officer 2 (OR3) to Application Tech 3 (ST9)</b>			
<b>^Class change from Procurement Officer 1 to Procurement Officer 2</b>			
<b>Fire</b>			
*Hall, Bradley J.	Info Systems App Analyst 2	Transition to Civil Service	03/16/2021
^Elam, Thomas C.	Paramedic 1	Class Change/Lateral	03/01/2021
<b>*Department transfer from Music City Center (Network Tech) to Fire department (IS Applications Analyst 2)</b>			
<b>^Class change from EMT 2 (PF4) to Paramedic 1 (PF4)</b>			
<b>General Services</b>			
Elsaghir, Ava M.	Admin Svcs Mgr	Promotion	02/22/2021
Hinton, Cynthia K.	Admin Svcs Mgr	Promotion	02/22/2021
Williams, Bethany A.	Admin Svcs Mgr	Promotion	02/22/2021
Atwood, Dianna L.	Finance Mgr	Promotion	03/08/2021
Vanatta, Brandon E.	Technical Specialist 2	Promotion	03/08/2021
<b>Human Resources</b>			
Frangenberg, Pamela Parrish	Application Tech 2	New Hire	03/08/2021
<b>Information Technology Services</b>			
Hoffman, Amber N.	Info Sys Comm Analyst 1	Promotion	03/20/2021
Powell, Randy W.	Info Sys Comm Analyst 2	Promotion	03/20/2021
Herndon, Colleen Marie	Info Systems Div Mgr	Promotion	03/20/2021
Elder, Jay E.	Info System App Analyst 3	New Hire	03/20/2021
*Bragg, John T. III	Information Sys Oper Analyst 1	Class change/Lateral	03/23/2021
Freeman, Kenneth J.	Information Sys Oper Analyst 3	Promotion	03/20/2021
Anderson, Ryan A.	Information Systems Advisor 2	Promotion	03/20/2021
<b>*Class change from IS App Analyst 1 (OR3) to IS Operations Analyst 1 (OR3)</b>			
<b>Parks</b>			
Thrower, William A.	Greenskeeper	Promotion	03/05/2021
Williams, Eric V. Jr	Maintenance & Repair Worker	New Hire	03/19/2021
<b>Police</b>			
Fleming, Ian P.	Crime Lab Forensic Scientist 1	New Hire	03/16/2021
Parrott, Alyssa R.	Office Support Spec 2	Promotion	03/16/2021
Bearden, Rickey R.	Police Captain	Promotion	02/16/2021
Proctor, Jason Douglas	Police Captain	Promotion	02/16/2021
Wheeler, John D. Jr	Police Captain	Promotion	02/16/2021
Jones, Raymond	Police Lieutenant	Promotion	03/16/2021
Mcnamara, Keith S.	Police Lieutenant	Promotion	03/16/2021
Picanzo, Jason R.	Police Lieutenant	Promotion	03/16/2021

**CIVIL SERVICE COMMISSION**

**04/13/2021-3**

Warren, Michael A.	Police Lieutenant	Promotion	03/16/2021
Edwards, Sara L.	Police Operations Coord 1	Promotion	03/16/2021
Erickson, Robert A.	Police Sergeant	Promotion	03/16/2021
Jones, Ernest R. Jr	Police Sergeant	Promotion	03/16/2021
Murrell, Jason C.	Police Sergeant	Promotion	03/16/2021
Smith, David M.	Police Sergeant	Promotion	03/16/2021

**Public Works**

Hall, Tony A.	Maintenance & Repair Worker	New Hire	03/22/2021
*Holloway, Willie D. IV	Maintenance & Repair Worker	Voluntary Reduction in Salary Grade	03/08/2021
Kleppin, John F.	Maintenance & Repair Worker	New Hire	03/22/2021
Murphy, Anthony E.	Maintenance & Repair Worker	New Hire	03/08/2021
Smith, Dakota W.	Maintenance & Repair Worker	New Hire	03/22/2021
^Thomas, Lillian E.	Office Support Spec 2	Department transfer/Promotion	03/08/2021

**\*Voluntary reduction in grade from Equipment Operator Sr, TG9 to M&R Worker, TG5**

**^Department transfer from Library (Library Assoc 1, ST6) to Public Works (Office Support Spec 2, ST8)**

**Sheriff**

*Bastien, Sherwin N.	Correctional Officer 1	Demotion	03/17/2021
^Evans, Lawrence III	Correctional Officer 1	Class Change	02/26/2021
^Hampton, Tyler Jordan	Correctional Officer 1	Class Change	02/26/2021
^Hernandez, Analicia D.	Correctional Officer 1	Class Change	02/26/2021
^Higgins, Julius Edward	Correctional Officer 1	Class Change	02/26/2021
^Keeler, Noah Gabriel	Correctional Officer 1	Class Change	02/26/2021
^Kuechler, Joseph Lee	Correctional Officer 1	Class Change	02/26/2021
^Lyle, Shelly Marie	Correctional Officer 1	Class Change	02/26/2021
^Malone, Robriquez Letrell	Correctional Officer 1	Class Change	02/26/2021
^McCray, Mary Louise	Correctional Officer 1	Class Change	02/26/2021
^McFalls, Michael Tyler	Correctional Officer 1	Class Change	02/26/2021
^Nichols, Ryan Lane	Correctional Officer 1	Class Change	02/26/2021
^Noel, Tonyeka T.	Correctional Officer 1	Class Change	02/26/2021
^Ohmes, Jeffery Harold- Stephan	Correctional Officer 1	Class Change	02/26/2021
^Owen, Riley M.	Correctional Officer 1	Class Change	02/26/2021
**Lewis, Kevin C.	Correctional Officer 2	Demotion	03/02/2021

**\*Demotion from Correctional Officer 2 (CO3) to Correctional Officer 1 (CO2)**

**^Class change from Correctional Officer Trainee to Correctional Officer 1**

**\*\*Demotion from Correctional Officer LT (CO5) to Correctional Officer 2 (CO3)**

**Social Services**

Baumann, Chelsea Anne	Program Coord	New Hire	03/22/2021
Callicutt, Hanna Leigh	Program Coord	New Hire	03/22/2021
*Brown, Willie B.	Program Spec 3	Transition to Civil Service	03/15/2021
Cole, Derica Anisah	Program Spec 3	New Hire	03/22/2021

**\*Department transfer from Sheriff's Officer (Sheriff Behavioral Care Supv) to Social Services (Program Spec 3)**

**Water Services**

Fisher, Jessy R.	Admin Svcs Mgr	Promotion	03/20/2021
Staton, Jasmeane K.	Application Tech 3	Promotion	03/20/2021
Stine, Christy L.	Application Tech 3	Promotion	03/20/2021
Cumiskey, Emily J.	Engineer In Training	New Hire	02/20/2021
Walczak, Andrew J.	Finance Mgr	New Hire	02/20/2021
Clark, Bradley D.	Indust Maint Supv 1	Promotion	03/20/2021
Anthony, Janie R.	Office Support Spec 2	Promotion	03/20/2021
Carney, Chatique T.	Office Support Spec 2	Promotion	03/20/2021

**SERVICE COMMISSION****04/13/2021-4**

Bonner, Angela J.	Service Rep 2	New Hire	02/20/2021
Rhodes, Delilah G.	Service Rep 2	Re-hire	02/20/2021
Scott, Randall P.	Utility Equip Operator Sr	New Hire	03/06/2021
Taylor, Gerald A.	Utility Equipment Operator	New Hire	03/06/2021
Bruce, Kenneth Kenneth G. Jr	Utility Services Asst Mgr	Promotion	02/20/2021

**(C) TERMINATIONS/PENSIONS**

<b>Name</b>	<b>Classification</b>	<b>Type</b>	<b>Department</b>	<b>Date</b>
Pinckley, Robert T.	COB Legal Adv	Resignation	COB	03/18/2021
Perry, Donald E.	Fire/Emt Dispatcher	Retirement	DEC	03/19/2021
Ott, Craig S.	Admin Svcs Division Mng	Retirement	Finance	03/19/2021
Henderson, Steven D.	EMS Captain-Paramedic	Retirement	Fire	02/27/2021
Deshpande, Kalpana K.	Fire Asst Chief	Retirement	Fire	03/31/2021
Hollis, Kenneth D.	Fire Marshal-Asst	Retirement	Fire	03/01/2021
Martin, Melonie I.	Paramedic 2	Resignation	Fire	03/15/2021
Whittemore, Nancy D.	General Svcs Dir	Retirement	General Services	03/05/2021
Sanders, James H.	Info Systems Mgr	Retirement	Juvenile Court	03/15/2021
Spainhoward, Donald Jr	Probation Officer 2	Resignation	Juvenile Court	03/07/2021
Cook, Norman K.	Maint & Repair Worker	Resignation	Parks	02/27/2021
Deas, Francis A.	Recreation Leader	Resignation	Parks	02/12/2021
Nellis, Jami A.	Recreation Leader	Resignation	Parks	03/08/2021
Huggins, J. Damian	Police Dpty Chief	Retirement	Police	03/01/2021
Berger, Emmanuel AC	Police Officer 2	Resignation	Police	03/05/2021
Brown, Chad W.	Police Officer 2	Resignation	Police	03/02/2021
Cartwright, Sarah E.	Police Officer 2	Resignation	Police	03/11/2021
Duke, James G.	Police Officer 2	Retirement	Police	03/15/2021
Flaherty, Raymond F. IV	Police Officer 2	Dismissal	Police	03/04/2021
Robertson, Joshua E.	Police Officer 2	Resignation	Police	03/08/2021
Roemeling, Austin J.	Police Officer 2	Resignation	Police	03/12/2021
Clark, James K. B. Jr	Police Operations Asst Sr	Resignation	Police	02/16/2021
Oberto, Gary L.	Police Operations Asst Sr	Deceased	Police	02/21/2021
Laue, Rebecca J.	Police Operations Coord 1	Resignation	Police	03/10/2021
Finnegan, Ryan M.	Police Sergeant	Resignation	Police	03/01/2021
Leach, Todd E.	Police Sergeant	Retirement	Police	03/01/2021
Rogers, Elijah C.	Sanitation Worker	Resignation	Public Works	02/26/2021
White, Nicholas R.	Sanitation Worker	Resignation	Public Works	03/15/2021
Mccormick, Scott D.	Tech Services Admin	Retirement	Public Works	03/12/2021
Guthrie, Jarron L.	Correctional Officer 1	Resignation	Sheriff	03/13/2021
Mays, Daja Alise	Correctional Officer 1	Resignation	Sheriff	03/11/2021
Taylor, Aaron L.	Correctional Officer 1	Resignation	Sheriff	03/10/2021
Chambers, Antonio D. Jr	Correctional Officer 2	Resignation	Sheriff	03/03/2021
Ruloked, Alyson Hope	Correctional Officer 2	Retirement	Sheriff	03/18/2021
Ragland, Gary R.	Cust Svc Asst Mgr	Resignation	Water Services	03/06/2021
Hamilton, Troy B.	Indust Tech Master	Retirement	Water Services	03/12/2021
King, Mark W.	Treatment Plant Shift Supv	Retirement	Water Services	02/12/2021
Heggie, Samuel B. Jr	Treatment Plant Tech 3	Retirement	Water Services	02/26/2021
Carter, Howard D.	Utility Maintenance Spec 3	Retirement	Water Services	02/26/2021
Gant, Darrell W.	Utility Maintenance Spec 3	Retirement	Water Services	03/03/2021
Miller, Cedric A.	Utility Maintenance Tech	Resignation	Water Services	02/06/2021

**CIVIL SERVICE COMMISSION**  
**D)ELIGIBILITY REGISTER REPORT**

04/13/2021-5

<u>Classification</u>	<u>Dept</u>	<u>On List</u>	<u>Type</u>	<u>Date</u>	<u>Establish/Abolish</u>
Police Crisis Counselor - Family Intervention/Bilingual	Police	11	Open	03/01/2021	Establish
Utility Compliance Inspector 1-System Services	Water	16	Open	03/02/2021	Abolish
Correctional Officer Lieutenant	Sheriff's Office	1	Dept	03/03/2021	Abolish
Finance Manager	General Services	1	Dept	03/03/2021	Establish
IS Advisor 2 - Identity Access Management	ITS	1	Dept	03/03/2021	Establish
Technical Specialist 2 - Fleet Services	General Services	1	Dept	03/04/2021	Abolish
Correctional Officer Trainee	Sheriff's Office	1	Open	03/05/2021	Establish
Police Operations Assistant	Police	54	Cont	03/09/2021	Establish
Emergency Telecommunications Officer 1	DEC	7	Cont	03/09/2021	Establish
IS Communications Analyst 2-Radio	ITS	2	Dept	03/10/2021	Establish
Application Technician 3- Cash/Collection	Water	4	Dept	03/10/2021	Establish
Application Technician 3-Dispatch	Water	3	Dept	03/10/2021	Establish
Administrative Services Manager- Water/Fleet-St	Water	5	Dept	03/11/2021	Establish
Program Specialist 3 - Family Support Program	Social Services	47	Open	03/12/2021	Establish
Utility Field Technician 1-Water	Water	144	Open	03/15/2021	Abolish
IS Communications Analyst 1-Network	ITS	7	Open	03/16/2021	Establish
IS Application Analyst 3 – Cityworks	ITS	8	Open	03/16/2021	Establish
IS Operations Analyst 3 - CSS Inventory	ITS	2	Dept	03/16/2021	Establish
Equipment Operator Senior- Roads & Waste	Public Works	6	Cont	03/16/2021	Establish
Accountant 3	Juvenile Court	37	Open	03/17/2021	Establish
Finance Officer 2-Financial Accountability	Finance	26	Open	03/19/2021	Abolish
Signal Technician 1	Public Works	3	Open	03/19/2021	Abolish
Finance Administrator – Administration	Finance	36	Open	03/19/2021	Establish
IS Operations Technician 2 - CSS Inventory	ITS	2	Dept	03/19/2021	Establish
Police Operations Coordinator 2 - Investigations	Police	95	Open	03/21/2021	Establish
Program Coordinator	Social Services	20	Open	03/22/2021	Establish
Engineer 1	Public Works	1	Open	03/23/2021	Abolish
Technical Specialist 1-General Services	General Services	7	Open	03/23/2021	Abolish
Chief Diversity Equity and Inclusion Officer	Finance	20	Open	03/23/2021	Establish
IS Application Analyst 3 - ITS/Payroll	ITS	5	Open	03/23/2021	Establish
Police Officer Trainee	Police	79	Cont	03/23/2021	Establish
Police Officer 2 – Lateral	Police	2	Cont	03/23/2021	Establish
Treatment Plant Shift Supervisor 2-Wastewater	Water	1	Dept	03/26/2021	Abolish
Library Associate 1	Library	104	Open	03/26/2021	Abolish
Industrial Electrician 1	Water	35	Cont	03/26/2021	Establish
IS Division Manager - Data & GIS	ITS	1	Dept	03/26/2021	Establish
Utility Equipment Operator-Dump Truck	Water	6	Cont	03/30/2021	Establish
Utility Equipment Operator Senior-WS Backhoe/Trackhoe	Water	3	Cont	03/30/2021	Establish
Industrial Electronics Technician 1- MWS Oper	Water	4	Cont	03/30/2021	Establish
Industrial Mechanic 1- Operations	Water	10	Cont	03/30/2021	Establish
Community Oversight Board Legal Advisor	COB	12	Open	03/31/2021	Abolished
Fire Inspector 1	Fire	65	Open	03/31/2021	Abolished

**DEPARTMENTAL ITEMS**

**Social Services**

**Item #1: Executive Director Renee Pratt of the Metro Social Services Department is requesting Civil Service approval to hire above base Willie Brown as a Program Specialist 3 effective March 15, 2021.**

**HUMAN RESOURCE ITEMS**

**Item #2: Department of Emergency Communications is requesting to revise their departmental rules**

**Item #3: Metro Nashville Fire Department employee Ronald Lawson is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

**Item #4: Metro Nashville Fire Department employee Tracy R. Turner is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

**Item #5: Metro Nashville Police Department employee Edward Draves is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

**Item #6: Davidson County Sheriff's Office employee Cherrisse Houston is requesting to extend her IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

**Item #7: Revisions to job Descriptions for Internal Audit Department - Senior Auditor position**

**Item #8: Revisions to job descriptions for Parks Department - Park Police 2 position**

**Item #9: Revisions to job descriptions for Parks Department - Recreation Leader position**

**Item #10: Pay Plan adjustments for Fiscal Year 2022**

**Item #11: Administrative Law Judge Hearing Calendar**

**Item #12: Human Resource Updates**

**Item #13: Communiques from the public on pending hearings**

**Item #14: Appeal of Medical Disqualification, AL, Applicant for Police Officer Trainee**

**Item #15: Appeal of Medical Disqualification, AS, Applicant for Police Officer Trainee**

**Item #16: Appeal of Medical Disqualification, SG, Applicant for Police Officer Trainee**

**Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 615-862-6640**