



## METROPOLITAN HOUSING TRUST FUND COMMISSION AGENDA

Tuesday, April 27, 2021  
2-4pm

WebEx Virtual Meeting Instructions

**Link:**

<https://nashville.webex.com/nashville/onstage/g.php?MTID=e880039d5fe9db9d046965187a8161974>

**If you would like to join via phone:**

1. Call '415-655-0002'
2. When prompted for the meeting access code, enter '187 001 0991' followed by #
3. When prompted, press # to indicate you are an attendee

**If the link does not work:**

1. Go to Nashville.webex.com
2. Enter '187 001 0991' in the Join Meeting Text box and hit enter
3. Fill in your information on the right hand-side
4. Enter the Event Password, enter 'metro'.
5. Click on 'Join Now'

**If you would like to join via phone:**

- 1) Call '415-655-0002'
- 2) When prompted for the meeting access code, enter '187 759 9867' followed by #
- 3) When prompted, press # to indicate you are an attendee

**If the link does not work:**

- 1) Go to Nashville.webex.com
- 2) Enter '187 759 9867' in the Join Meeting Text box and hit enter
- 3) Fill in your information on the right hand-side
- 4) Enter the Event Password, enter 'metro'.
- 5) Click on 'Join Now'

**Public comment:**

You can share public comment/question in the QA box on WebEx or via email with Ashley Brown 24 hours prior to the meeting at Ashley.Brown2@Nashville.Gov

**MISSION STATEMENT**

The Metropolitan Housing Trust Fund Commission governs the Barnes Housing Trust Fund in providing good quality affordable housing. Named after Reverend Bill Barnes, a longstanding advocate for affordable housing and the deconcentration of poverty, the Barnes Fund makes competitive grants to nonprofit housing developers to increase affordable housing options for Nashvillians. Grants include funding for renovation or new construction of affordable homeownership and rental opportunities and other supportive efforts to encourage affordability.

**MEMBERS**

Gina Emmanuel, Chair  
Kaki Friskics-Warren  
Councilmember Colby Sledge  
James Simmons  
Lara Kuhlman  
Jim Schmitz  
Chris Ferrell

**NOTICE TO THE PUBLIC**

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**Please remember to turn off your cell phones.**

Five of the Metropolitan Housing Trust Fund Commission's members are appointed by the Mayor; one member is designated by the Board of the Metropolitan Development and Housing Agency; and one member is a Councilmember designated by the Vice-Mayor. The Commission meets on the fourth Tuesday of each month at 2:00 pm, in the Sonny West Conference Center on the ground floor of the

Howard Office Building at 700 Second Avenue South. Special meetings, cancellations, and location changes are advertised on the Metropolitan Housing Trust Fund Commission's main webpage.

The Metropolitan Housing Trust Fund Commission makes the final recommendation on all Barnes Housing Trust Fund grants. This recommendation is then brought to the Metropolitan Council, which has final authority.

Whenever possible, the Commission will strive to have the agendas, including minutes being considered for approval, submitted in a searchable electronic format for posting to Nashville.gov 72 hours prior to the Commission meeting but no less than 24 hours prior to the scheduled meeting.

### **Speaking to the Commission**

Community members may speak before the Commission during the public comment time on the agenda. As members of the audience, the Commission asks that community members not speak outside of the allotted time. Community members may speak for two minutes each. Representatives of neighborhood groups or other organizations may speak for five minutes if written notice is received a week before the meeting. If added to the written agenda, applicants may speak for ten minutes. Councilmembers may speak at the beginning of the meeting, after an item is presented by staff, during the public comment time, or if added to the written agenda with no time limit.

The Metropolitan Housing Trust Fund Commission does not discriminate on the basis of race, color, national origin, gender, gender identity, sexual orientation, age, religion, creed or disability in admission to, access to, or operations of its programs, services, or activities. Discrimination against any person in recruitment, examination, appointment, training, promotion, retention, discipline or any other employment practices because of non-merit factors shall be prohibited. For ADA inquiries, contact Ashley R. Brown, Ashley.Brown2@nashville.gov. For Title VI inquiries, contact Human Relations at (615) 880-3370. For all employment-related inquiries, contact Human Resources at (615) 862-6640.

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MEETING AGENDA

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“Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, please take notice that decisions of the Metropolitan Housing Trust Fund Commission may be appealed to the Chancery Court of Davidson County for review under a common law writ of certiorari. Any appeal must be filed within sixty days after entry of a final decision by the Board. Any person or other entity considering an appeal should consult with an attorney to ensure that time and procedural requirements are met.”

**I. Welcome**

**II. Electronic Meeting Rules Notice**

- a. Governor’s Executive Order 78 – Virtual Commission meetings approved through April 28, 2021.

**III. Review and Approval of Minutes**

**IV. Project Progress and Financial Update**

- a. Draw Updates
- b. Spring 2021 Contract and Council Update

**V. Public Comment (via Q+A feature)**

**VI. Best Practice Share**

- a. Kelsey Oesmann and Brent Elrod from Urban Housing Solutions and Amanda Loper from David Baker Architects will join to share their experience working with Affordable Housing Design Leadership Institute.

**VII. New Business**

- a. Three-Strike Contract Breach Policy
  - i. Discussion
  - ii. Potential Vote
- b. Extension Policy Discussion
  - i. Feedback about policy and data presented to the Commission.
  - ii. Vote

**VIII. Announcements**

- a. Ethics Training presented by Macy Amos from Metro Legal after the Commission meeting concludes.
- b. Reminder to complete HR training sent out by Metro separate from ethics training.
- c. Survey Monkey Update

**IX. Adjourn**

The Barnes Housing Trust Fund

<http://barnes.nashville.gov>

Metro Housing Trust Fund Commission <http://www.nashville.gov/Government/Boards-and-Committees/Committee-Information/ID/123/Housing-Trust-Fund-Commission.aspx>