

METROPOLITAN ACTION COMMISSION
BOARD OF COMMISSIONERS
Richland Head Start Center
5900 Charlotte Avenue, Nashville, TN 37209
Thursday, May 27, 2021, 12:00 p.m. – 1:00 p.m.

AGENDA - Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, notice of the Metropolitan Action Commission's appeal procedures are hereby given. Contested case hearings before the Metropolitan Action Commission, which affect the employment status of an employee, are appealable to the Chancery Court of Davidson County pursuant to the provisions of the Uniform Administrative Procedures Act. Contested policies, rules, or regulations adopted by the Metropolitan Action Commission are appealable to the Chancery Court of Davidson County via a declaratory judgment action. For all other appeals, a common law writ of certiorari to the Chancery Court of Davidson County is the appropriate appeal process. All appeals must be filed within sixty (60) days after the entry of the Commission's final order and/or within sixty (60) days of the final action taken by the Commission. You are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met.

- I. **CALL TO ORDER** LaVoneia Steele, Chair
 - A. Approve March 25, 2021, meeting minutes (*Attachment 1*)
 - B. Convene By-Laws Committee
 - C. Convene Nominating Committee
 - D. Convene Program Committee – Head Start
 - E. Convene Executive Director Evaluation Ad Hoc Committee

- II. **EXECUTIVE DIRECTOR REPORT** Cynthia Croom
 - A. Metropolitan Action Commission Updates
 - B. Workforce Innovation Opportunity Act Grant

- III. **FINANCE REPORT** Zulfat Suara, Treasurer

- IV. **ITEMS REQUIRING BOARD ACTION**
 - A. 5-Year Strategic Plan
 - B. Salary Range Maximum
 - C. Job Descriptions
 - D. Single Audit Completion & Distribution (*Attachment 2*)
 - E. Grants/Contracts/MOUs

- V. **PROGRAM REPORTS**
 - A. Communications
 - B. Family & Community Services (*Attachment 3*)
 - C. HOPE (Housing, Opportunity, Partnerships and Employment)
 - D. Early Education & Youth (*Attachment 4*)
 - E. Policy Council
 - F. Workforce Development (*Attachment 5*)
 - G. Transformation & Innovation
 - H. Administrative Services & Operations

- VI. **OTHER BUSINESS**

- VII. **ADJOURNMENT**