

METROPOLITAN ACTION COMMISSION
BOARD OF COMMISSIONERS
Susan Gray Head Start Center
445 Cotton Lane, Nashville, TN 37211
Thursday, August 26, 2021, 12:00 p.m. – 1:00 p.m.

AGENDA - Pursuant to the provisions of § 2.68.030 of the Metropolitan Code of Laws, notice of the Metropolitan Action Commission's appeal procedures are hereby given. Contested case hearings before the Metropolitan Action Commission, which affect the employment status of an employee, are appealable to the Chancery Court of Davidson County pursuant to the provisions of the Uniform Administrative Procedures Act. Contested policies, rules, or regulations adopted by the Metropolitan Action Commission are appealable to the Chancery Court of Davidson County via a declaratory judgment action. For all other appeals, a common law writ of certiorari to the Chancery Court of Davidson County is the appropriate appeal process. All appeals must be filed within sixty (60) days after the entry of the Commission's final order and/or within sixty (60) days of the final action taken by the Commission. You are advised to seek your own independent legal counsel to ensure that your appeal is filed in a timely manner and that all procedural requirements are met.

- I. **CALL TO ORDER** LaVoneia Steele, Chair
 - A. Approve June 24, 2021, meeting minutes (*Attachment 1*)
 - B. By-Laws distributed
 - C. Committee Assignments distributed

- II. **COMMITTEE REPORTS**
 - A. Program Committee, Head Start, Joseph Mitchell, Committee Chair
 - a. Approve Head Start/Early Head Start Operational Policies & Procedures

- III. **EXECUTIVE DIRECTOR REPORT** Cynthia Croom
 - A. Metropolitan Action Commission Updates
 - B. Travel/Training Data FY21
 - C. Request recommendations for Policy Council community representatives

- IV. **FINANCE REPORT** Telisha Cobb, Treasurer

- V. **ITEMS REQUIRING BOARD ACTION**
 - A. Head Start/EHS Self-Assessment
 - B. Job Descriptions/Position Changes
 - C. Grants/Contracts/MOUs

- VI. **PROGRAM REPORTS**
 - A. Communications
 - B. Family & Community Services
 - C. HOPE (Housing, Opportunity, Partnerships and Employment)
 - D. Early Education & Youth
 - E. Policy Council
 - F. Workforce Development
 - G. Transformation & Innovation
 - H. Administrative Services & Operations

- VII. **OTHER BUSINESS**
 - A. Evaluation Ad Hoc Committee, Telisha Cobb, Committee Chair

- VIII. **ADJOURNMENT**