



GRANTS

METRO ARTS / NASHVILLE

Metro Arts Commission

Minutes of the Grants and Funding Committee

Thursday, December 3, 2020

This meeting took place via teleconference.

You can find a recording of this meeting here:

https://www.youtube.com/watch?v=Rz-Kh_r2l_A

If you have any questions, please e-mail grace.wright@nashville.gov.

Committee: Sheri Nichols Bucy (Chair), Marianne Byrd, Jackie Daniel, Bonnie Dow, Clay Haynes, Matia Powell, Marielena Ramos, Jim Schmidt (Ex-Officio)

Staff: Caroline Vincent, Janine Christiano, Grace Wright, Marysa LaRowe

Guests: Blake Hardin (Metro ITS)

1) Call Meeting to Order

The meeting was called to order at 1:03 p.m.

Chair Bucy did a verbal roll call of all members present.

2) Vote on Executive Order No. 65

A motion that the meeting agenda constitutes essential business of this body and meeting electronically is necessary to protect the health, safety, and welfare of Tennesseans considering the COVID-19 outbreak and is permitted under the Governor's Executive Order number 65 was offered by Commissioner Dow and Commissioner Ramos seconded.

Roll call vote was taken, all members present voted, and all votes were affirmative.

3) Grant Guidelines for FY22

Janine Christiano and Marysa LaRowe presented on the following topics and after discussion, the Committee members decided on the following recommendations:

1. Topic 1: Removal of Matching Funds for FY22 Grant Cycle
 - a. The Committee recommended that the organization match be dropped to 25% of allocation for FY22.
2. Topic 2: Operating and Project Grant Categories

- a. The Committee recommended only offering operating support for FY22 with the understanding that projects that need funding will be encouraged to apply for Thrive.
3. Topic 3: Application Process/Eligibility Phase Pre-Application
 - a. The Committee recommended that applicants would be sent a brief eligibility screen form to complete and pass before they are sent a link to the full grant application.
4. Topic 4: Grant Review and Scoring
 - a. The Committee recommended updating language for the following sections based on staff suggestions: The Art: Artistic Excellence, The Community: Senior Leadership, Cultural Equity Criteria, and Financial Health Assessment for FY22.
5. Topic 5: Allocations
 - a. The Committee recommended adding explicit reference to panel scores formula in this section.
6. Topic 6: Award Notification, Grant Management and Reporting
 - a. The Committee recommended clarifying timeline of grant payment and contracting process after award notification, adding more information about programmatic reporting requirements, and adding payment timeline clarification for closeout.
7. Topic 7: Administrative Changes
 - a. The Committee approved the following administrative changes suggested by staff: restating eligibility criteria (i.e. IRS letter date) for each category (pgs 5-8) for clarity, updating all Webgrants language to reflect new Submittable system and processes, updating all dates for 2021, and including list of GivingMatters requirements and clear links to GivingMatters coaches/description of coach role (pg 8).

A motion to approve the proposed changes to FY22 Grant Guidelines and confirm next steps was offered by Commissioner Dow and Commissioner Ramos seconded.

Roll call vote was taken, all members present voted, and all votes were affirmative.

4) Adjourn

The meeting was adjourned at 2:39 p.m.
