

Metro Arts Commission  
Minutes of the Commission Meeting  
April 18, 2019  
800 2<sup>nd</sup> Avenue South, Nashville, TN

Attending Commissioners: Marielena Ramos (Chair); Jane Alvis; Will Cheek; Niki Coffman; Jackie Daniel; Manuel Delgado; Bonnie Dow; Clay Haynes; Matia Powell; Jim Schmidt; Hope Stringer and Marcus Whitney

Absent Commissioners: Larry Keeton

Staff: Caroline Vincent; Lauren Fitzgerald; Tré Hardin; Rebecca Kinslow; Ian Myers; Anne-Leslie Owens; Skylar Peterson; Olusola Tribble; Emily Waltenbaugh

Guests: Justin Marsh, Metro Legal

A. Call to Order

Commissioner Marielena Ramos called the April meeting to order at 12:01 PM.

B. Minutes of previous meeting

*A motion to approve minutes from March 21, 2019 meeting as written was offered by Commissioner Coffman, seconded by Commissioner Dow and the motion passed.*

C. Mission Moment: Poetry in Motion

Lauren Fitzgerald shared poems from two of the 2019 Poetry in Motion contest winners for the month's Mission Moment

D. ARTS IN ACTION: Highlights of Prior Month's Activities

Communications Specialist Emily Waltenbaugh gave a report of activities that have taken place over the last month:

- Poetry in Motion Celebration Day on April 4.
- REAL Symposium with Curb Center at Vanderbilt held March 21-23
- Mill Ridge Park Public Art community engagements

E. ACTION ITEMS

a) Public Art – Fairgrounds Budget and Selection Process

Van Maravalli, Public Art Manager, presented the goals and opportunities for Public Art at Nashville Fairgrounds campus as well as artist selection process and budgets:

*Phase I: Large Scale, "Iconic" Installation - Budget \$650,000*

RFQ/Call to Artists: open to local, regional and national artists; Citizen Selection panel votes, interviews, and makes final artist selection; selected artist will work closely with Metro Arts and stakeholders to develop a site-specific design proposal; and PAC and Commission approve proposed design concept

*Phase II: Smaller Scale, Integrated Installations - Budget \$300,000*

RFQ/Call to Artists: exclusive to local and regional artists; Scope and selection process to be determined

*A motion to accept the PAC recommended funding approval for Phase 1 "iconic public art" project budget of \$650,000 for the Fairgrounds site, Phase 2 "integrated & functional*

*design public art" project budget of \$300,000 for Fairgrounds site, and the selection process for Phase 1 artist selection was offered by Commissioner Alvis, seconded by Commissioner Coffman, and the motion passed.*

b) Americans for the Arts (AFTA) – National Arts Marketing Conference 2021  
ED Caroline Vincent informed the board that Metro Arts has been approached to host the upcoming AFTA conference and presented a proposed acceptance letter to board. After discussion, no action was taken pending further conversation with AFTA about local benefits and establishing parameters associated with Metro Arts' role.

#### G. Program, Project, and Operational Updates

Caroline Vincent gave the following updates:

- a) Office Move  
Planning for the office space at Metro Southeast campus is underway and the move date is expected to be in late June
- b) Finance Update
  - The budget hearing will be held on May 22 at 4:45. Commissioners are asked to arrive by 4:15 p.m.
  - Annual reports have been provided to Metro Council Members and the Mayor.
  - Audit findings have been received and will be shared with the board once they are released by the Office of Internal Audit.
- c) Hiring process  
Grants manager interviews will be held early May and references for prospective Public Art Coordinator are being checked.

#### G. Adjournment

The meeting was adjourned at 12:45 PM.

  
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Jackie Daniel (Secretary/Treasurer)

  
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Date

Prepared by Skylar Peterson