MINUTES

**METROPOLITAN EMPLOYEE BENEFIT BOARD**

**PENSION COMMITTEE**

**September 6, 2013**

The Metropolitan Employee Benefit Board’s Pension Committee met on FridaySeptember 6, 2013

in the Civil Service Conference Room, Suite 163, 222 Building, Third Avenue North, Nashville, Tennessee, at approximately 9:30 a.m.

Committee Members present: Chair: To be elected; Vice-Chair: W. Todd Henry; Members: Stephanie Bailey, B. R. Hall, Sr. Alternate member(s): Edna J. Jones and Richard Riebeling.

Board Members present: Christine Bradley

Others present: Shannon Hall, Metro Human Resources, Nicki Eke, Attorney, Metro Legal Department and Dr. Celia Goodson, Civil Service Medical Examiner.

# **BENEFIT BOARD ITEMS**

The Human Resources staff submitted the following for the Committee’s consideration and appropriate action:

1. Discussion of medical information for disability pension items.

Shannon Hall reported to the Committee that this item came up at the August Board meeting when some members asked for some additional clarification/medical information related to disability pension items. She stated that Dr. Celia Goodson, Civil Service Medical Examiner, will be outlining what she has and receive feedback from the Committee on additional information they think need to be presented or incorporated in order to make an informed decision on disability pension items.

The Committee discussed adding additional information to the staff report and additional medical or relevant/pertinent information. Requested information includes date of hire, estimated effective date of pension, date of injury on duty and 101 forms, attaching diagnosis/condition medical information versus what the applicant puts on the application. The Committee also discussed any pending disciplinary actions related to disability applicants and how relevant that information would be in some cases and supplying departments with guidance on the types of information they may need to provide related to the applicant.

The Committee also discussed making sure that either a department head or a representative is present for each disability pension item and address questions. Shannon Hall noted that at the HR representatives meeting that information was passed along, as well as an email to department heads, safety coordinators and HR representatives.

There was some discussion of making sure that information from the individual’s treating physician is provided, some of the challenges with getting medical information and that potentially creating a compliance issue for someone up for re-exam. There was also some discussion of leave time, IOD leave time, and an applicant not being without pay.

 With nothing further presented, the meeting adjourned at approximately 10:15 a.m.

#### The foregoing minutes were approved by the Metropolitan Employee Benefit Board on \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Shannon B. Hall, MEBB Liaison