

**MINUTES**

**SPECIAL CALLED MEETING**

**METROPOLITAN EMPLOYEE BENEFIT BOARD**

**January 19, 2016**

The Metropolitan Employee Benefit Board met in a Special Called session on Tuesday, January 19, 2016 in the Sonny West Conference Room, Howard Office Building, 700 2nd Avenue North, Nashville, Tennessee, immediately following the Study Session.

Benefit Board members: Chair: Edna J. Jones; Vice Chair: \*Christine Bradley\*\*; Members: Stephanie Bailey, Charles D. Clariday, Sr., Veronica T. Frazier, B.R. Hall, Sr., Jerry Hall, and Talia Lomax-O'dneal.

Member G. Thomas Curtis and W. Todd Henry were unable to be present.

Others present: Christina Hickey, Metro Human Resources, and Nicki Eke, Attorney, Metro Legal Department.

**BENEFIT BOARD ITEMS**

The Human Resources staff submitted the following for the Board's consideration and appropriate action:

1. Pension plan determination letter.

Christina Hickey reported to the Board that Kevin Sullivan, Bryan, Pendleton, Swats, & McAllister, (BPSM), will be presenting information related to the determination letter.

\*Denotes Christine Bradley leaving the meeting.

Kevin Sullivan reported to the Board that every five years Metro files the pension plan with the IRS to receive a favorable determination letter. He stated that the IRS reviews the document and then recommends or suggests any changes that they see that are required to the plan.

\*\*Denotes the return of Christine Bradley to the meeting.

Kevin Sullivan stated that that the IRS has made numerous changes to the determination letter program and will be phasing it out for ongoing plans and that they will only be looking at new plans and plans that are terminating. He noted that this may be the last year for the plan to be filed with the IRS for their review. Mr. Sullivan stated that the changes being incorporated/reported are the QDRO's, direct rollover and qualified military service. He also noted that the filing fee has increased to \$2,500.

B.R. Hall moved for approval of filing the pension plan determination letter with the IRS with the associated fees. Stephanie Bailey seconded and the Board approved without objection.

With nothing further presented, the meeting adjourned at 10:14 a.m.

ATTEST:

APPROVED:

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**Ms. Veronica T. Frazier, Director  
Human Resources**

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**Ms. Edna J. Jones, Chair  
Employee Benefit Board**