



# METROPOLITAN CIVIL SERVICE COMMISSION

## MINUTES

July 9, 2013

8:30 a.m.

Howard Office Building  
Sonny West Room

700 2<sup>nd</sup> Avenue South and  
Lindsley Avenue  
Nashville, Tennessee 37210

**MEMBERS:** William H. Farmer, Chairman; Vice-Chairman R. Steve Corbitt; Michael Allen; Jo Ann North and D. Billy Sanders.

**OTHER MEMBERS:** Rita Roberts-Turner, Director; Nicki Eke, Metro Legal Department Attorney

Chairman Farmer called the meeting to order and said the first order of business was to determine if there were any amendments, corrections or questions from the minutes of the last **Regular Meeting** of **June 11, 2013**.

Director Rita Roberts Turner said there was one correction under appointments. Two employees - Sarah Cain and Kendra Turner were listed under Public Library but should have been under Public Works department. Commissioner North moved for approval and a second was made by Commissioner Allen. There were no objections from the Commission and the regular minutes were approved.

**Appeals Process:** Chairman Farmer read the memorandum pertaining to the Metropolitan Code of Laws 2.68.030 – pursuant to Ordinance BL2006-2050.

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**APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>CODES ADMINISTRATION</u></b>			
*Williams, Jennifer B.	Office Support Rep 3	Dept. Transfer/Transition - CS	06/10/13

\*Department Transfer from County Clerk (Deputy Clerk) to Codes (Office Support Rep 3)

**FIRE**

*Faust, Laura L.	Finance Officer 3	Dept. Transfer/Transition - CS	06/01/13
^Gibbs, Gina M.	Finance Officer 3	Department Transfer	06/01/13
Sells, Mark E.	Fire Inspector 1	New Hire	06/16/13

\*Department Transfer from State Fair Board (Finance Admin SR13) to Fire (Finance Officer 3, SR12)

^Department Transfer from Finance to Fire

**GENERAL SERVICES**

Clinard III, Joseph M.	General Services Assistant Director	Promotion	05/27/13
Wall, Stacey L.	General Services Assistant Director	Promotion	05/27/13

**HUMAN RESOURCES**

Upchurch, Shelia G.	Application Tech 3	Re-Hire	06/03/13
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**INFORMATION TECHNOLOGY SERVICE**

Mann, Robert A.	Information Systems Advisor 2	New Hire	06/10/13
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**JUVENILE COURT**

Conner, Jessica M.	Office Support Rep 3	Re-Hire	06/10/13
Jones, Janet M.	Office Support Rep 3	Promotion	06/10/13
Thurston, Wendy Jo	Probation Officer Chief	Promotion	06/10/13

**LAW**

Weakley, Patricia A.	Office Support Specialist 1	Promotion	06/01/13
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**PARKS**

Boner, Thomas L.	Maintenance & Repair Leader 1	Promotion	05/24/13
Littlejohn, Mark E.	Maintenance & Repair Supervisor	Promotion	06/01/13
Merritt, James S.	Maintenance & Repair Supervisor	Promotion	06/01/13
Richardson, William J.	Maintenance & Repair Supervisor	Promotion	06/01/13
*Brammer, Chase A.	Maintenance & Repair Worker 1	Transition - Civil Service	06/07/13
Flores-Mejia, Fernando	Maintenance & Repair Worker 1	New Hire	06/07/13
Hooper, Kevin R.	Park Police Sergeant	Promotion	05/24/13

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PARKS</u>			
^Robinson, Channoty E.	Recreation Leader	Transition - Civil Service	5/24/2013
Odom, Monique N.	Special Projects Manager	Promotion	5/24/2013

\*Transition to Civil Service from Seasonal status

^Transition to Civil Service from Part Time status

POLICE

Lawrence, Jason L.	Administrative Services Officer 3	Promotion	6/01/2013
*Abbott, David M.	Police Officer 1	Class Change	6/11/2013
*Adcox, Brenton D.	Police Officer 1	Class Change	6/11/2013
*Alexander Jr., Victor W.	Police Officer 1	Class Change	6/11/2013
*Amabile, Craig E.	Police Officer 1	Class Change	6/11/2013
*Armstrong, Ricki A.	Police Officer 1	Class Change	6/11/2013
*Arnett, Joseph A.	Police Officer 1	Class Change	6/11/2013
*Barbee, Todd A.	Police Officer 1	Class Change	6/11/2013
*Barnes, Thomas E.	Police Officer 1	Class Change	6/11/2013
*Barras Jr., David J.	Police Officer 1	Class Change	6/11/2013
*Bell, Kelcey J.	Police Officer 1	Class Change	6/11/2013
*Berens, Nicholas L.	Police Officer 1	Class Change	6/11/2013
*Bixenman, Gerald B.	Police Officer 1	Class Change	6/11/2013
*Branum, Bo L.	Police Officer 1	Class Change	6/11/2013
*Brown, Cameron T.	Police Officer 1	Class Change	6/11/2013
*Cammarn, Matthew R.	Police Officer 1	Class Change	6/11/2013
*Childress, Austin K.	Police Officer 1	Class Change	6/11/2013
*Clemmons, Richard A.	Police Officer 1	Class Change	6/11/2013
*Cortez, Maria J.	Police Officer 1	Class Change	6/11/2013
*Dameron, Christopher D.	Police Officer 1	Class Change	6/11/2013
*Dean, William W.	Police Officer 1	Class Change	6/11/2013
*Digruttolo, Alan T.	Police Officer 1	Class Change	6/11/2013
*Evans, Philip S.	Police Officer 1	Class Change	6/11/2013
*Fellingham, Audrey N.	Police Officer 1	Class Change	6/11/2013
*Fisher, Curtis M.	Police Officer 1	Class Change	6/11/2013
*Fondren, Robert D.	Police Officer 1	Class Change	6/11/2013
*Freeland, Jessie R.	Police Officer 1	Class Change	6/11/2013
*Garcia Jr., Miguel A.	Police Officer 1	Class Change	6/11/2013
*Giles, Blake B.	Police Officer 1	Class Change	6/11/2013
*Gomez, Oscar A.	Police Officer 1	Class Change	6/11/2013
*Greene, Verrick E.	Police Officer 1	Class Change	6/11/2013
*Hale, Cory A.	Police Officer 1	Class Change	6/11/2013
*Hale, Leslie C.	Police Officer 1	Class Change	6/11/2013
*Hamblen, William S.	Police Officer 1	Class Change	6/11/2013
*Haney, Justin M.	Police Officer 1	Class Change	6/11/2013
*Harris, Conner J.	Police Officer 1	Class Change	6/11/2013
*Harris, Matthew J.	Police Officer 1	Class Change	6/11/2013
*Hartman, Sarah L.	Police Officer 1	Class Change	6/11/2013
*Haugen, Marc W.	Police Officer 1	Class Change	6/11/2013
*Herrin, Brian T.	Police Officer 1	Class Change	6/11/2013
*Hughes, David A.	Police Officer 1	Class Change	6/11/2013
*Jeanbaptiste, John J.	Police Officer 1	Class Change	6/11/2013
*Jenkins, Jared L.	Police Officer 1	Class Change	6/11/2013
*Lewis, Regina L.	Police Officer 1	Class Change	6/11/2013

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>POLICE</u>			
*Lewton, Kurt L.	Police Officer 1	Class Change	06/11/13
*Lockard, Jesse N.	Police Officer 1	Class Change	06/11/13
*Lopez, Anthony J.	Police Officer 1	Class Change	06/11/13
*Mariano Jr., Ruben Y.	Police Officer 1	Class Change	06/11/13
*Masteller, Jacob L.	Police Officer 1	Class Change	06/11/13
*McCormick, Justin D.	Police Officer 1	Class Change	06/11/13
*Mihajlov, Michael S.	Police Officer 1	Class Change	06/11/13
*Moore, Derek L.	Police Officer 1	Class Change	06/11/13
*Morgan, Devon L.	Police Officer 1	Class Change	06/11/13
*Moser, David J.	Police Officer 1	Class Change	06/11/13
*Mroska, Andrew A.	Police Officer 1	Class Change	06/11/13
*Nguyen, Tien N	Police Officer 1	Class Change	06/11/13
*Oden, Seth A.	Police Officer 1	Class Change	06/11/13
*Osuna, Michael S.	Police Officer 1	Class Change	06/11/13
*Pace, Chaz M.	Police Officer 1	Class Change	06/11/13
*Page, Mekisha	Police Officer 1	Class Change	06/11/13
*Pereira, Felipe V.	Police Officer 1	Class Change	06/11/13
*Phipps, Rodney B.	Police Officer 1	Class Change	06/11/13
*Pye, Freddirico J.	Police Officer 1	Class Change	06/11/13
*Reese, Rachael M.	Police Officer 1	Class Change	06/11/13
*Rivera Chaparro, Pedro A.	Police Officer 1	Class Change	06/11/13
*Rogan, Caleb M.	Police Officer 1	Class Change	06/11/13
*Schroeder, Clinton G.	Police Officer 1	Class Change	06/11/13
*Smith, Douglas L.	Police Officer 1	Class Change	06/11/13
*Taylor, William S.	Police Officer 1	Class Change	06/11/13
*Thomas, Jason H.	Police Officer 1	Class Change	06/11/13
*Vaughn, Joshua B.	Police Officer 1	Class Change	06/11/13
*Ware, Jessica V.	Police Officer 1	Class Change	06/11/13
*Weeks, Jonathan D.	Police Officer 1	Class Change	06/11/13
*Wiles, Kevin L.	Police Officer 1	Class Change	06/11/13
*Williams Jr., Robert E.	Police Officer 1	Class Change	06/11/13
*Wingo III, Charles L.	Police Officer 1	Class Change	06/11/13
*Woodard, Brian D.	Police Officer 1	Class Change	06/11/13
*Wray, James C.	Police Officer 1	Class Change	06/11/13
Elkins, Lindsley D.	Police Operations Coordinator 2	Promotion	06/01/13
Brown, Jeffrey S.	Police Sergeant	Promotion	06/01/13
Brown, Lawrence E.	Police Sergeant	Promotion	06/01/13
Coates, Vincent E.	Police Sergeant	Promotion	06/01/13
^Cook, Neil M.	Police Sergeant	Return - Pension	06/10/13
Goodwin, David	Police Sergeant	Promotion	06/01/13
Injaychock, Andrew M.	Police Sergeant	Promotion	06/01/13
Keeler, Derek C.	Police Sergeant	Promotion	06/01/13
Kumrow Jr., Ronald L.	Police Sergeant	Promotion	06/01/13
Rhea, Tiffany B.	Police Sergeant	Promotion	06/01/13
Rucker, Edward J.	Police Sergeant	Promotion	06/01/13
Ward, George N.	Police Sergeant	Promotion	06/01/13
Watkins Jr., Bobby W.	Police Sergeant	Promotion	06/01/13

\*Class Change from Police Officer Trainee to Police Officer 1

^Return from Pension to same classification

**APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>PUBLIC LIBRARY</u></b>			
Sirko, Kelley E.	Archives Assistant 1	New Hire	05/27/13
*Bass, Katia D.	Circulation Assistant 1	Dept. Transfer / Vol Reduction In Grade	05/27/13
Miguel, Alfreda M.	Circulation Assistant 1	Re-Hire	05/27/13
Scudder, Thomas M.	Library Associate 1	New Hire	05/27/13
Wessels, Richard A.	Library Associate 1	Promotion	06/10/13
Squires, Sarah E.	Special Assistant to the Director	New Hire	05/27/13
Stanford, Karliden A.	Equipment Operator 3	New Hire	06/10/13

\*Department Transfer From Police (Police Operations Assistant 2, SR5) to Library (Circulation Assistant, SR4)

**PUBLIC WORKS**

^Cain, Sara R.	Office Support Spec 1	Transition - Civil Service	06/24/13
Turner, Kendra S.	Office Support Spec 1	New Hire	05/28/13

^Transition to Civil Service from Part Time status (Office Support Rep 3)

**SHERIFF**

Slone, Matthew G.	Correctional Officer 2	Promotion	05/28/13
Tolbert, Jason L.	Correctional Officer 2	Promotion	06/12/13

**SOCIAL SERVICES**

Claybrooks, Andrea N.	Homemaker	New Hire	06/3/13
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**WATER SERVICES**

Linville, Patricia C.	Application Tech 2	New Hire	06/22/13
Snyder, Sheila L.	Application Tech 2	New Hire	06/22/13
Crabtree, Heather R.	Engineer 3	Promotion	06/08/13
Miller, Shan M.	Engineer 3	Promotion	06/08/13
Hornberger III, Harold T.	Engineering Tech 3	Promotion	06/08/13
Drury, Travis D.	Envir Compliance Officer 1	New Hire	06/22/13
Bryant, William E.	Envir Laboratory Manager	Promotion	06/08/13
Jenkins, Mark E.	Envir Laboratory Manager	Promotion	06/08/13
Ojo, Emmanuel O.	Envir Laboratory Manager	New Hire	06/22/13

***MOTION: After some discussion, Commissioner Allen moved for approval of the appointments as listed. Commissioner Sanders second and the Commission approved without objection.***

TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPARTMENT</u>	<u>DATE</u>
Brattsveen, Zachary J.	Emer Telecommunications Off 1	Resignation	ECC	06/19/13
Houk, Savannah E.	Emer Telecommunications Off 1	Resignation	ECC	05/24/13
Hobson, Tracy L.	Administrative Services Officer 4	Pension	Fire	05/24/13
Guess, James K.	Fire Fighter 2	Pension	Fire	06/12/13
Armstrong, Patrick D.	Fire Maintenance Worker 1	Pension	Fire	05/29/13
Sullivan, Ian M.	Equipment Servicer	Resignation	General Services	06/14/13
Young, Nancy E.	Info Systems App Analyst 3	Pension	ITS	05/22/13
Young, Julius K.	Information Systems Oper Tech 1	Resignation	ITS	06/11/13
Stephens Jr., Charles W.	Information Systems Advisor 1	Resignation	ITS	06/04/13
Craig, Marsha Lee	Office Support Rep 2	Pension	Juvenile Court	05/31/13
Dale, Barbara W.	Office Support Rep 3	Pension	Juvenile Court	06/12/13
Ward, Charles E.	Probation Officer Chief	Pension	Juvenile Court	05/31/13
Smith, Samuel T.	Concessions Clerk 2	Resignation	Parks	05/23/13
Carman, Jordan J.	Maintenance & Repair Worker 1	Resignation	Parks	06/05/13
Foster Jr., Randall L.	Maintenance & Repair Worker 2	Resignation	Parks	05/31/13
Hobbs III, Joseph D.	Maintenance & Repair Worker 3	Resignation	Parks	05/25/13
Lance, Anthony C.	Naturalist 2	Dismissal	Parks	06/13/13
Whittaker, Lakisha D.	Recreation Leader	Resignation	Parks	05/22/13
Manalac, Aida M.	Police Identification Spec 1	Resignation	Police	05/31/13
Beeler, Ryan D.	Police Officer 2	Resignation	Police	05/24/13
Blackwell, Bobby J.	Police Officer 2	Resignation	Police	05/31/13
Rowney, Joel L.	Police Officer 2	Resignation	Police	05/31/13
Shuler, Phillip R.	Police Officer 2	Pension	Police	05/16/13
Beddoe, Jason Eric	Police Sergeant	Pension	Police	05/31/13
Christoph, Renuka	Public Info Rep	Resignation	Public Library	06/21/13
Bennett, Marvin C.	Equipment Operator 1	Resignation	Public Works	06/11/13
Bryant, David H.	Maintenance & Repair Worker 1	Resignation	Public Works	06/07/13
Young, Michael E.	Maintenance & Repair Worker 1	Dismissal	Public Works	05/30/13
Saddler, Deborah A.	Office Support Spec 1	Resignation	Public Works	05/28/13
Compton, John B.	Correctional Officer 1	Resignation	Sheriff	05/30/13
Dill, Thomas A.	Correctional Officer 1	Dismissal	Sheriff	06/14/13
Mixon, Jennifer M.	Correctional Officer 1	Resignation	Sheriff	06/02/13
Harwell, Jeremy D.	Engineer In Training	Resignation	Water Services	06/07/13
Smith, Michael J.	Water Quality Analyst 2	Pension	Water Services	06/06/13

**MOTION:** *After some discussion, Commissioner Allen moved to accept the Termination/Pension report for the dates and reasons stated. Seconded by Commissioner Sanders and the Commission approved without objection.*

ELIGIBILITY REGISTER REPORT

<u>Classification</u>	<u>Dept</u>	<u>On List</u>	<u>Type</u>	<u>Date</u>	<u>Establish/Abolish</u>
Social Worker 3	Social Services	6	Open	06/03/13	A
Police Operations Coordinator 1	Police	9	Dept	06/05/13	E
Computer Operator 2	ITS	82	Open	06/03/13	A
Office Support Representative 2	Juvenile Court	140	Open	06/06/13	E
Probation Officer Chief	Juvenile Court	12	Open	06/07/13	E
Office Support Representative 3	Juvenile Court	117	Open	06/07/13	E
Engineer 3	Water	28	Open	06/10/13	E
Office Support Specialist 2	Codes	384	Open	05/06/13	E
Circulation Supervisor	Library	5	Dept	05/07/13	A



ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>DATE</u>	<u>ESTABLISH/ABOLISH</u>
Circulation Assistant 1	Library	252	Open	05/08/13	E
Special Projects Manager	Parks	8	Dept	05/10/13	E
Application Technician 2	Parks	49	Open	05/13/13	E
Homemaker	Social Services	21	Open	05/14/13	E
Police Crisis Counselor 2	Police	14	Open	05/15/13	E
Office Support Representative 2	Parks	151	Open	05/16/13	A
Building & Ground Electrician	Parks	55	Open	05/16/13	A
Program Specialist 3	Parks	2	Dept	05/17/13	A
Water Quality Analyst 1	Water	36	Open	05/21/13	A
Office Support Specialist 1	Law	1	Dept	05/21/13	E
Radio Technician 3	General Services	3	Open	05/22/13	A
Information Systems Analyst 3	ITS	7	Dept	06/12/13	E
Special Programs Coordinator	Parks	1	Dept	06/14/13	E
Information Systems Advisor 2	ITS	12	Open	06/14/13	E
Maintenance & Repair Worker 2	Parks	11	Open	06/17/13	E
Administrative Services Officer 4	Finance	1	Dept	06/17/13	E
Administrative Services Officer 4	Finance	2	Dept	06/17/13	E
Administrative Services Officer 4	Finance	5	Dept	06/19/13	E
Administrative Services Officer 4	Finance	10	Dept	06/19/13	E
Water Maintenance Technician 2	Water	6	Open	06/19/13	E
Water Maintenance Technician 3	Water	10	Open	06/19/13	E
Water Maintenance Leader 1	Water	5	Open	06/19/13	E
Water Maintenance Leader 2	Water	1	Open	06/19/13	E
Recreation Leader	Parks	83	Open	06/19/13	E
Office Support Manager	Water	88	Open	06/20/13	E
Administrative Services Officer 3	Finance	5	Dept	06/21/13	E
Maintenance & Repair Worker 3	Parks	49	Open	06/21/13	E
Sanitation Worker	Public Works	124	Open	06/21/13	E
Environmental Compliance Officer 1	Water	104	Open	06/24/13	E

**MOTION:** *After some discussion, Commissioner Allen moved to approve the register report. Seconded by Commissioner Sanders and the Commission approved without objection.*

DEPARTMENTAL ITEMSBEER BOARD

(1: **Executive Director Jackie Eslick requested Leave from Civil Service Status from July 1, 2013 thru June 30, 2014.**

Ms. Eslick was present before the Commission to request Leave from Civil Service status. She continues to serve as the Executive Director of the Metropolitan Nashville Beer Board, which is a non-Civil Service position.

**MOTION:** *After some discussion, Commissioner North moved for approval of Leave from Civil Service for Ms. Jackie Eslick beginning July 1, 2013 through June 30, 2014. Seconded by Vice-Chairman Corbitt and the Commission approved without objection.*

**METRO SPORTS AUTHORITY**

- (2: **Executive Director Toby Compton requested approval to reinstate Civil Service status for Ms. Monica Fawknorton, Administrative Services Officer 3, from serving in a non-Civil Service position from December 1, 2012 to May 1, 2013.**

HR Analyst Jane Madden stated Ms. Fawknorton served in the non - Civil Service position as Interim Director from December 1, 2012 to May 1, 2013. Since the position of Executive Director has been filled, she is requesting to be reinstated to her previous civil service position.

***MOTION: After some discussion, Commissioner North moved for approval of the above request as submitted. Seconded by Commissioner Sanders and the Commission approved without objection.***

**PLANNING COMMISSION**

- (3: **Executive Director Rick Bernhardt requested Leave from Civil Service Status for Ms. Lou Edwards, Office Support Specialist 2 from August 1, 2013 thru July 31, 2014.**

Jeffery Leach was present before the Commission and stated Ms. Edwards continues to serve as Administrative Assistant for the Metro Planning Organization. She provides long-range transportation planning for cities and counties across Middle Tennessee, responsible for management of office operations, providing administrative support to the Executive Director /staff and assists board members. The position is funded through the Regional Transportation Planning Funds in conjunction with TDOT.

***MOTION: After some discussion, Commissioner Sanders moved for approval of the above request as submitted. Seconded by Commissioner North and the Commission approved without objection.***

**PARKS**

- (4: **Director Tommy Lynch requested approval to Hire Above Base Mr. David Smith, Recreation Leader, SR07 and to allow a Metro continuous service date that will coincide with his respective date of hire with OHUD.**

Director Lynch said during the acquisition of several Old Hickory Utility District (OHUD), one applicant had specific knowledge of operations of recreational facilities. Due to the number of years of experience and knowledge of this filed, he was deemed to be the best candidate to fill the position. Hiring him above base will allow him to retain his current salary.

***MOTION: After some discussion, Commissioner Allen moved for approval of the above request as submitted. Seconded by Commissioner North and the Commission approved without objection.***



WATER SERVICES

(5: Director Scott Potter requested approval for the following:

- a) Hire Above Base Ms. Margaret Allen, Office Support Manager, SR09 and to allow a Metro continuous service date that will coincide with her respective date of hire with OHUD.

Charles Boddie stated Metro Water Services recently merged with Old Hickory Utility District (OHUD). He said Ms. Allen was interviewed from a separate open competitive recruitment. She was considered the best candidate to fill the position based on her years of knowledge of the facility, experience in billing, records and equipment. Hiring her above base will allow her to retain her current salary.

**MOTION:** *After some discussion, Commissioner Allen moved for approval of the above request as submitted. Seconded by Commissioner North and the Commission approved without objection.*

- b) Allow the following individuals a Metro continuous service date that will coincide with the respective date of hire with OHUD:

1. Jeffery Turner, Water Maintenance Leader 2 - TL09
2. Daniel Pigue, Water Maintenance Leader 1 – TL07
3. Ed Hayden, Water Maintenance Tech 3 – TG06
4. Joshua key, Water Maintenance Tech 3 – TG06
5. Hector Colon, Water Maintenance Tech 2 – TG04
6. Mark David Sanchez, Water Maintenance Tech 2 – TG04

Charles Boddie said Metro Water Services recently acquired the Old Hickory Utility District (OHUD) and would like to connect six employees who will transition from the facility. This will correspond with the respective date of hire at OHUD and allow each employee to receive longevity payments and accrue sick leave / vacation time as though that time was service for Metro.

**MOTION:** *After some discussion, Commissioner Allen moved for approval of the above request as submitted. Seconded by Commissioner North and the Commission approved without objection.*

HUMAN RESOURCES

Human Resources Director Rita Roberts-Turner submits the following for the Commission's consideration and appropriate action:

( 6: Request consideration of Medical Waiver for the following POT Applicant:

Applicant A – PS was disqualified as a Police Officer Trainee due to his failure to pass a required physical examination administered by Medical Examiner Dr. Celia Goodson. She refers to the Standards of Medical Fitness AR 40-501, 2-23 Lungs, chest wall, pleura and mediastinum as well as 2-15, Urinary system. The applicant shows the asthma to be controlled and is currently being treated for proteinuria Kidney function. It is within normal limits. Dr. Goodson said that although kidney health cannot be determined, there is not a safety issue which would limit the performance and duties of a Police Officer Trainee or Police Officer. Applicant A was present to discuss the waiver.

**MOTION:** *After some discussion of Applicant A's medical situation and hearing from the applicant, Commissioner North moved for approval of the applicant's request for a medical waiver. Vice-Chairman Corbitt seconded and the Commission approved without objection.*

**( 7: Leave from Civil Service Status for Ms. Alisha Carrethers, HR Analyst**

HR Director Rita Roberts-Turner said that Ms. Carrethers has been with Human Resources for a number of years and continues to do outstanding work for the department. She is requesting time off to care for her children due to limited availability of child care and continues to work part-time for another year. The leave would be from May 2, 2013 to May 1, 2014.

**MOTION:** *After some discussion, Vice-Chairman Corbitt moved to approve the request as submitted. Seconded by Commissioner North and the Commission approved without objection.*

**( 8: Leave from Civil Service Status for Ms. Christiana Mayo, HR Analyst - Benefits**

HR Director Rita Roberts-Turner said Ms. Mayo is in a Leave from Civil Service status and has been working in a part-time capacity since May 2001. She does a good job and asked to continue in this status for another year. The request will be effective beginning July 1, 2013 thru June 30, 2014.

**MOTION:** *After some discussion, Vice-Chairman Corbitt moved for approval of the above request as submitted. Seconded by Commissioner North and the Commission approved without objection.*

**( 9: Human Resources Updates**

**ACTION:** *None*

**( 10: Communiqués from the public on pending hearings**

**ACTION:** *None*

With nothing further, the regular meeting adjourned at 8:55 a.m.

**ATTEST:**

**APPROVED:**

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**Ms. Rita Roberts-Turner, Director  
Secretary to the Commission**

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**William H. Farmer, Chairman  
Civil Service Commission**