



# METROPOLITAN CIVIL SERVICE COMMISSION

## MINUTES

April 11, 2017

8:30 a.m.

Howard Office Building  
Sonny West Room

700 2<sup>nd</sup> Avenue South  
Nashville, Tennessee 37210

▪ **MEMBERS PRESENT:** Chairman William H. Farmer, Vice-Chairman R. Steve Corbitt, D. Billye Sanders, Jo Ann North, and Ethan Link.

**MEMBERS ABSENT:** None

**OTHER MEMBERS PRESENT:** John Kennedy, Metro Human Resources Interim Director; Nicki Eke, Metro Legal Department Attorney

Chairman Farmer called the meeting to order and asked if there were any corrections or additions to the minutes of the last **Regular Meeting of March 14, 2017**. Hearing none, he asked for a motion. Vice-Chairman Corbitt moved to accept the regular minutes. Seconded by Commissioner North, and the Commission approved without objection.

Interim Director Kennedy informed the Commission of a correction to the minutes of the **Regular Meeting of February 14, 2017**. Vice-Chairman Corbitt moved to accept the correction to the regular minutes. Seconded by Commissioner North, and the Commission approved without objection.

**Appeals Process:** Nicki Eke read the memorandum pertaining to the Metropolitan Code of Laws 2.68.030 – pursuant to Ordinance BL2006-2050.

APPOINTMENTS  
TERMINATIONS / PENSIONS  
ELIGIBILITY REGISTER REPORT  
DEPARTMENTAL ITEM  
HUMAN RESOURCES ITEMS

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APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>CODES ADMINISTRATION</u>			
Frost, Erika R.	Office Support Rep 3	New Hire	03/27/17
Krantz, Lucas O.	Property Stan Insp 1	New Hire	03/27/17
McBroom III, Bonell	Property Stan Insp 1	New Hire	03/27/17
*Stanton Jr, Marshall L.	Property Stan Insp 1	Department Transfer/Promotion	03/27/17
Wiles, Kristopher M.	Property Stan Insp 1	New Hire	03/27/17
Frabutt, P. David	Zoning Examiner	New Hire	02/27/17

\*Department Transfer from Public Works (Signal Tech, TG11) to Codes (Property Stans Insp, ST9)

FINANCE

Edwards, Kevin N.	Finance Admin	Promotion	03/27/17
Pittman, Genario T.	Finance Admin	Promotion	03/27/17
Swiger, Richard C.	Management & Budget Analyst 2	New Hire	03/13/17

FIRE

Brown, Brandon C.	Emerg Medical Tech 1	New Hire	03/01/17
Gallimore, Christopher E.	Emerg Medical Tech 1	New Hire	03/01/17
Johnson, Chester T.	Emerg Medical Tech 1	New Hire	03/01/17
Mobley, Gregory L.	Emerg Medical Tech 1	New Hire	03/01/17
Smith, Shelbi L.	Emerg Medical Tech 1	New Hire	03/01/17
Wilkerson, Brannon D.	Emerg Medical Tech 1	New Hire	03/01/17
Claibourne, John C.	Fire Captain	Promotion	03/01/17
Cockerham, Nelson B.	Fire Captain	Promotion	03/01/17
Crocker, Terry W.	Fire Captain	Promotion	03/01/17
Dawson, Justin B.	Fire Captain	Promotion	03/01/17
Fults, Jason W.	Fire Captain	Promotion	03/01/17
Higgins, Brian J.	Fire Captain	Promotion	03/01/17
Hollis, Terry W.	Fire Captain	Promotion	03/01/17
Hulan, Richard Marc	Fire Captain	Promotion	03/01/17
Hunt, Patrick I.	Fire Captain	Promotion	03/01/17
Hutchison Jr, Lawrence D.	Fire Captain	Promotion	03/01/17
Jackson, Jonathan T.	Fire Captain	Promotion	03/01/17
Moreland Jr, Jerry D.	Fire Captain	Promotion	03/01/17
Newsom, Chris B.	Fire Captain	Promotion	03/01/17
Sims Jr, George L.	Fire Captain	Promotion	03/01/17
Sisk, William J.	Fire Captain	Promotion	03/01/17
Standley, Carl A.	Fire Captain	Promotion	03/01/17
Woodard, James Edward	Fire Captain	Promotion	03/01/17
Jones, Bryan W.	Fire Commander	Promotion	03/01/17
Swann, William A.	Fire Commander	Promotion	03/01/17
Clymer, Larry Dean	Fire District Chief	Promotion	03/01/17
Dillehay, Darrell	Fire District Chief	Promotion	03/01/17
Downing, Christopher Robert	Fire District Chief	Promotion	03/01/17
Hall, Duwayne D.	Fire District Chief	Promotion	03/01/17
Hampton, Martin F.	Fire District Chief	Promotion	03/01/17
Hargis Jr, Gary K.	Fire District Chief	Promotion	03/01/17
Jones, Timothy	Fire District Chief	Promotion	03/01/17
Lively, Paul S.	Fire District Chief	Promotion	03/01/17
Nelms III, William K.	Fire District Chief	Promotion	03/01/17

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>FIRE</u></b>			
Servais, Christopher J.	Fire District Chief	Promotion	03/01/17
Teague, Ronald E.	Fire District Chief	Promotion	03/01/17
Wingett III, Hugh Henry	Fire District Chief	Promotion	03/01/17
Yarbrough Jr, Walter E.	Fire District Chief	Promotion	03/01/17
Ellen, William C.	Fire Engineer	Promotion	03/01/17
Fink, Lisa M.	Fire Engineer	Promotion	03/01/17
Gardner, Gregory A.	Fire Engineer	Promotion	03/01/17
Glover, Derek M.	Fire Engineer	Promotion	03/01/17
*Herring, Darryl A.	Fire Engineer	Class Change/Lateral	03/01/17
Hood, James K.	Fire Engineer	Promotion	03/01/17
Hooks, John A.	Fire Engineer	Promotion	03/01/17
Martin, David	Fire Engineer	Promotion	03/01/17
Masner, Paula A.	Fire Engineer	Promotion	03/01/17
Mathes, Timothy K.	Fire Engineer	Promotion	03/01/17
Mullican, Christopher D.	Fire Engineer	Promotion	03/01/17
^Hollis, Kenneth D.	Fire Marshal-Asst	Class Change/Lateral	03/01/17
Ford, Kevin L.	Paramedic 1	New Hire	03/01/17
Gardell, Lars T.	Paramedic 1	New Hire	03/01/17
Ivey, Jeremy T.	Paramedic 1	New Hire	03/01/17
Konen, Matthew D.	Paramedic 1	New Hire	03/01/17
Pardue, Zackary R.	Paramedic 1	New Hire	03/01/17

\*Class Change from Firefighter 3 (PS5) to Fire Engineer (PS5)

^Class Change from Fire Captain (PS7) to Fire Marshal-Assistant(PS7)

**GENERAL SERVICES**

Epley, Karen D.	Admin Spec	Promotion	02/27/17
Westerholm, Jennifer T.	Admin Svcs Mgr	New Hire	03/13/17
Pardue, Michael A.	Technical Specialist 1	New Hire	03/13/17
Worley, Leslie H.	Technical Specialist 1	New Hire	03/27/17

**INFORMATION TECHNOLOGY SERVICES**

Neal, Amy D.	Info Systems Div Mgr	New Hire	02/27/17
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**JUVENILE COURT**

Upshaw, Micheal	Probation Officer 3	Promotion	02/27/17
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**PARKS**

*Munson, Stephen B.	Golf Course Asst Mgr	Transition - Civil Service	03/10/17
*Pentecost, Jason R.	Maintenance & Repair Worker	Transition - Civil Service	03/31/17
Frazier, Michael W.	Program Coord	Promotion	02/17/17
*Quattlebaum, Terrance J.	Recreation Leader	Transition - Civil Service	03/10/17

\*Transition to CS from Part Time Status

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>POLICE</u></b>			
**Boone III, Theophilus E.	Computer Operator 2	Department Transfer/Transition - CS	03/16/17
Herron, Anita Louise	Police Crisis Counselor	Re-hire	03/01/17
^Dudley, Michael L.	Police Officer 2	Demotion	03/28/17
*Hughes, Brandon	Police Officer 2	Class Change	02/27/17
*Wadham, Daniel	Police Officer 2	Class Change	02/20/17
Johnson, Lindsey N.	Police Operations Analyst 2	New Hire	03/16/17
Lampshire, Deborah Ann	Police Operations Asst 1	New Hire	03/01/17

\*\*Department Transfer Parks (PT Rec Leader) to Police (Computer Operator 2)

^Demotion from Police Lt (PF10) to Police Officer 2 (PF4)

\*Class Change from Police Officer 1

**PUBLIC LIBRARY**

Lucas, Valentina T.	Circulation Asst 1	New Hire	03/12/17
Thomas, Lillian E.	Circulation Asst 1	New Hire	03/26/17
Patton, Tony L.	Custodial Svcs Asst Supv	Re-hire	02/26/17
Doom, Rebecca J.	Librarian 1	New Hire	03/26/17
Mitchell, Alicia L.	Librarian 1	New Hire	03/12/17
Cook, Wesley A.	Library Assoc 1	Promotion	03/12/17
Lewis, Ashley S.	Library Assoc 1	New Hire	03/12/17
Little, Rachel D.	Library Assoc 1	Promotion	02/26/17
Phouthavong, Megan A.	Library Assoc 1	Promotion	03/26/17
Youngblood, Kara D.	Library Mgr 1	Promotion	02/26/17

**PUBLIC WORKS**

Crumpler, Anthony K.	Equipment Operator	Promotion	02/27/17
Binkley, Nathan L.	Equipment Operator Senior	Promotion	03/14/17
Bowen, Michael R.	Equipment Operator Senior	Promotion	03/14/17
Shadowens, Jeffrey N.	Equipment Operator Senior	Promotion	03/14/17
*Waller, William R.	Equipment Operator Senior	Department Transfer/Promotion	03/14/17
^Ford, Kenneth R.	Maintenance and Repair Wkr	Department Transfer/ Voluntary Reduction in Grade	03/27/17
Sneed, Kash D.	Sanitation Worker	New Hire	02/28/17

\*Department Transfer from Parks (Custodian, TG5) to Public Works (Equipment Operator Sr, TG8)

^Department Transfer from Beer Board (Beer Insp, ST8) to Public Works (M&R Worker, TG5)

**WATER SERVICES**

Trauernicht II, Michael L.	Customer Service Field Rep	Re-hire	03/11/17
Lind, Jennifer M.	Engineer 3	New Hire	03/11/17
Wonderly Jr, John H.	Engineer 3	Promotion	03/11/17
Dotson, Anthony C.	Equip & Supply Clerk 3	New Hire	03/11/17
Hendrix, Darlene R.	Equip & Supply Clerk 3	Promotion	02/25/17
*Hamilton, Tracy L.	Equipment Operator Senior	Department Transfer	02/25/17
Holbrook, Anna M.	Finance Admin	Promotion	01/14/17
Davis Jr, Ivan R.	Human Resources Mgr	Promotion	03/25/17

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>WATER SERVICES</u></b>			
^Bush, Shane C.	Indust Mechanic 1	Department Transfer/Promotion	02/25/17
Beaty, Amanda M.	Office Support Spec 2	New Hire	03/25/17
Greer, Tammy M.	Office Support Spec 2	Promotion	03/25/17
**Turner, Kendra S.	Office Support Spec 2	Department Transfer/Promotion	03/11/17
Lawrence II, Layne L.	Plumber	Promotion	03/25/17
McClanahan II, Larry C.	Plumber	Promotion	03/25/17
Perry, Cory A.	Plumber	Promotion	03/25/17
Hardy, Kenneth D.	Security Officer Coord	Re-hire	03/11/17
Walsh, Rhonda R.	Technical Specialist 2	New Hire	03/25/17
Boyd, Antonio M.	Treatment Plant Tech 1	Promotion	02/25/17
Brooks, Stephen M.	Treatment Plant Tech 1	New Hire	02/25/17
Franks, Michael E.	Treatment Plant Tech 1	New Hire	02/25/17
Wilson, Justin J.	Treatment Plant Tech 1	Re-hire	03/11/17
Deaton-Moyer, Amanda	Water Svcs Asst Dir	New Hire	03/25/17

\*Department Transfer from Public Works to Water

^Department Transfer from General Svcs (Equipment Servicer, TG7) to Water (Industrial Mech 1, TG11)

\*\*Department Transfer from Public Works (Office Support Spec 1, ST7) to Water (Office Support Spec 2, ST8)

***MOTION: After some discussion, Vice-Chairman Corbitt moved for approval of the appointments as listed. Commissioner North seconded, and the Commission approved without objection.***

**TERMINATIONS/ PENSIONS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Custode, Sandra A.	Property Stand Insp 2	Pension	Codes Administration	02/21/17
Buckingham, Rebecca M.	Emer Telecommunications Off 1	Resignation	ECC	02/24/17
Howard, Mikaila J.	Emer Telecommunications Off 1	Resignation	ECC	02/21/17
Ragland, Andria L.	Emer Telecommunications Off 1	Resignation	ECC	02/20/17
Vance, Lisbeth D.	Emer Telecommunications Off 3	Resignation	ECC	03/03/17
Dean Jr, James T.	Fire Captain	Pension	Fire	03/13/17
Trollinger, James R.	Fire Captain	Pension	Fire	03/15/17
Cross, Joshua A.	Paramedic 2	Resignation	Fire	02/17/17
Eddlemon, Perry T.	Mail Clerk Carrier	Pension	General Services	03/07/17
McKeon, Michael W.	Bldg & Grnds Electrician	Dismissal	Parks	03/09/17
Franklin, Carlos J.	Maintenance & Repair Worker	Dismissal	Parks	02/16/17
Gleaves, Terry L.	Maintenance & Repair Worker	Pension	Parks	03/23/17
Townsend, Diamond L.	Recreation Leader	Dismissal	Parks	03/13/17
Allen, Kevin L.	Police Officer 2	Resignation	Police	03/03/17
Hicks, Brandon N.	Police Officer 2	Resignation	Police	02/21/17
Lacy III, Lawrence	Police Officer 2	Pension	Police	02/22/17
O'Farrell, Rory P.	Police Officer 2	Resignation	Police	02/28/17
Turner, Steve D.	Police Officer 2	Pension	Police	03/03/17
Vaughn, Joshua B.	Police Officer 2	Resignation	Police	02/21/17
Zurawski, Tamara	Police Officer 2	Resignation	Police	03/13/17
Stewart, Keith A.	Police Security Guard 1	Pension	Police	02/28/17
Campbell, John T.	Police Sergeant	Pension	Police	02/16/17
Hansen, Lawrence P.	Police Sergeant	Pension	Police	03/07/17
Griffin, Anna R.	Circulation Asst 2	Resignation	Public Library	02/18/17

TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Lyle, Victoria D.	Program Spec 2	Resignation	Public Library	03/17/17
Doores, Calab J.	Equipment Operator Senior	Resignation	Public Works	02/24/17
Johns, Robert A.	Equipment Operator Senior	Resignation	Public Works	02/28/17
Amos, Corey D.	Maintenance & Repair Worker	Dismissal	Public Works	03/08/17
Merrell, Terrace L.	Maintenance & Repair Worker	Resignation	Public Works	03/23/17
Murray, Lamar J.	Maintenance & Repair Worker	Dismissal	Public Works	03/23/17
Parker, Rontez T.	Maintenance & Repair Worker	Resignation	Public Works	03/01/17
Reynolds, Adam W.	Sanitation Worker	Dismissal	Public Works	03/01/17
Babanzadeh, Bawan	Correctional Officer 1	Resignation	Sheriff	03/15/17
Ellsworth Jr, Kenneth G.	Correctional Officer 1	Resignation	Sheriff	03/02/17
Robinson, Cody K.	Correctional Officer 1	Resignation	Sheriff	03/18/17
Walser, Lewis A.	Correctional Officer 2	Pension	Sheriff	03/24/17
Nester, Roy K.	Engineer 2	Resignation	Water Services	02/28/17
Jumper Jr, Walter	Equipment Operator Senior	Pension	Water Services	03/03/17
Hale, Thomas B.	Indust Mechanic 2	Pension	Water Services	03/02/17
Hudgins, Lester T.	Indust Mechanic 2	Resignation	Water Services	03/21/17
Moore, Gary B.	Info Systems Mgr	Pension	Water Services	02/28/17
Cornwell, Bonita W.	Office Support Spec 2	Pension	Water Services	03/24/17
White, Michael W.	Treatment Plant Shift Operator	Pension	Water Services	02/24/17
Hudgens, Christopher M.	Treatment Plant Tech 1	Resignation	Water Services	02/28/17
Freeman, Shannon E.	Treatment Plant Tech 2	Resignation	Water Services	03/10/17
Murphy, Kelly B.	Treatment Plant Tech 3	Pension	Water Services	02/28/17
Cervantez, Brandon M.	Water Maintenance Technician	Dismissal	Water Services	03/09/17

**MOTION:** After some discussion, Vice-Chairman Corbitt moved to accept the Termination/Pension report for the dates and reasons stated. Seconded by Commissioner North, and the Commission approved without objection.

ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>ESTABLISH/ ABOLISH DATE</u>	<u>ABOLISH</u>
Adm Services Mgr - Sustainability & Outreach	General Services	53	Open	03/02/17	E
Emergency Telecom Officer 1	ECC	24	Cont	03/02/17	E
Golf Course Assistant Manager	Parks	50	Open	03/02/17	E
Adm Services Officer 4 - Community Outreach	Public Works	93	Open	03/02/17	E
Finance Administrator - Procurement	Finance	5	Dept	03/09/17	E
Water Services Asst Director - WS Finance	Water Services	66	Open	03/10/17	E
Computer Operator 2 - Police	Police	20	Open	03/10/07	E
Maintenance And Repair Worker	Public Works	92	Cont	03/10/17	E
Sanitation Worker	Public Works	24	Cont	03/10/17	E
Technical Specialist 1 - Bldg Maint Area Supervisor	General Services	29	Open	03/13/17	E
Correctional Officer Lieutenant	Sheriff's Office	2	Dept	03/14/17	A
Management & Budget Analyst 2 - Budgets	Finance	122	Open	03/16/17	E
Water Quality Analyst 3	Water Services	5	Dept	03/16/17	A
IS Advisor 2 - Wireless Specialist	ITS	6	Open	03/16/17	A
IS Advisor 2 - Infrastructure Project Mgt	ITS	8	Open	03/16/17	A
Police Operations Coordinator - Records	Police	9	Dept	03/17/17	E
Human Resources Manager - WS	Water Services	3	Dept	03/20/17	E
Office Support Specialist 1 - 311 Call Center	Public Works	273	Open	03/21/17	A
Tech Specialist 2 - Commercial Architecture	Water Services	8	Open	03/22/17	E
Professional Specialist - Inventory Mgt	Police	2	Dept	03/23/17	E

ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>ESTABLISH/ DATE</u>	<u>ABOLISH</u>
Beer Permit Inspector 1	Beer Board	149	Open	03/24/17	A
Program Specialist 2 - Library Services for the Deaf	Public Library	29	Open	03/24/17	A
Finance Officer 2 - Accounts	Finance	33	Open	03/27/17	A
Specialized Skills Supervisor - Music	Parks	50	Open	03/27/17	E
Applications Tech 2 - Parks/Payroll	Parks	1	Dept	03/27/17	E
Applications Tech 2 - Parks/Accounting	Parks	1	Dept	03/27/17	E
Correctional Officer Trainee	Sheriff's Office	33	Cont	03/27/17	E
M&R Worker - Grounds/Landscaping	Parks	50	Cont	03/28/17	E
Custodian - Library	Public Library	46	Open	03/29/17	E
Public Works Asst Director - Transportation & Transit	Public Works	13	Open	03/29/17	E
Historic Preservationist 1	Historical Commission	74	Open	03/29/17	A
Plumber - Water Services	Water Services	27	Open	03/30/17	E
Police Operations Coordinator 2 - Spec Ops	Police	2	Dept	03/30/17	A
Social Worker	Social Services	91	Open	03/30/17	E

**MOTION:** After some discussion, Vice-Chairman Corbitt moved to approve the register report. Seconded by Commissioner North, and the Commission approved without objection.

DEPARTMENTAL ITEMPUBLIC WORKS

(1: Director Mark Sturtevant is requesting Civil Service approval for an open range increase for Charles Boddie

Public Works Assistant Director Sharon Wahlstrom and Human Resources Assistant Director Mike Taylor were present before the Commission to discuss the request.

**MOTION:** After some discussion, Commissioner Sanders moved to approve the open range increase. Seconded by Commissioner North, and the Commission approved without objection.

HUMAN RESOURCES

Human Resources Interim Director, John P. Kennedy, submits the following for the Commission's consideration and appropriate action:

(2: Review of Order – Mary Newton, ITS - Dismissal

Mary Newton and Tara Ladd, representing ITS, were present before the Commission to discuss the Order and Settlement Agreement.

**MOTION:** After some discussion, Vice-Chairman Corbitt moved to approve the Order. Seconded by Commissioner North, and the Commission approved without objection.

**(3: Review of Initial Order – Lawrence Clemons, Water - Dismissal**

Mr. Clemons' representation, Kaitlin Voller, Union Representative Mark Nacarrato, and Tara Ladd, representing Metro Water, were present before the Commission to discuss the Initial Order.

***MOTION: After some discussion, Commissioner North moved to approve the Initial Order. Seconded by Commissioner Sanders, and the Commission approved without objection.***

**(4: Review of Initial Order – David Howard, Police – Dismissal**

David Howard, his representation, Daphne Davis, and Cynthia Gross, representing Metro Nashville Police Department, were present before the Commission to discuss the Initial Order.

***MOTION: After some discussion, Commissioner Sanders moved to approve the Initial Order. Seconded by Commissioner North, and the Commission approved without objection.***

**(5: Metro Fire Department employee, William Hailey, is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

Human Resources Manager Jamie Summers and Human Resources Analyst Seth Waltenbaugh were present before the Commission to discuss the request.

***MOTION: After some discussion, Commissioner North moved to approve the request to extend Mr. Hailey's IOD time through July 12, 2017. Seconded by Commissioner Sanders, and the Commission approved without objection.***

**(6: Appeal of Medical Disqualification: RC, Applicant for Police Officer Trainee**

Applicant RC and Nurse Practitioner Adrian Hitt, representing Dr. Joanna Shaw-KaiKai of the Health Department, were present before the Commission to discuss the appeal.

***MOTION: After some discussion, Commissioner North moved to approve the appeal. Seconded by Vice-Chairman Corbitt, and the Commission approved without objection.***

**(7: Appeal of Medical Disqualification: MF, Applicant for Police Officer Trainee**

Applicant MF and Nurse Practitioner Adrian Hitt, representing Dr. Joanna Shaw-KaiKai of the Health Department, were present before the Commission to discuss the appeal.

***MOTION: After some discussion, Commissioner North moved to approve the appeal. Seconded by Vice-Chairman Corbitt, and the Commission approved without objection.***

**(8: Appeal of Medical Disqualification: JG, Applicant for Police Officer Trainee**

Applicant JG and Nurse Practitioner Adrian Hitt, representing Dr. Joanna Shaw-KaiKai of the Health Department, were present before the Commission to discuss the appeal.

***MOTION: After some discussion, Vice-Chairman Corbitt moved to approve the appeal. Seconded by Commissioner North, and the Commission approved without objection.***



**(9: Appeal of Medical Disqualification: DR, Applicant for Police Officer Trainee**

Applicant DR and Nurse Practitioner Adrian Hitt, representing Dr. Joanna Shaw-KaiKai of the Health Department, were present before the Commission to discuss the appeal.

**MOTION:** *After some discussion, Commissioner North moved to approve the appeal. Seconded by Commissioner Sanders, and the Commission approved without objection.*

**(10: Requesting approval to conduct a Benefit Board Election for General Government representative on May 25, 2017**

Human Resources Analyst Seth Waltenbaugh was present before the Commission.

**MOTION:** *After some discussion, Vice-Chairman Corbitt moved to approve the election to be held May 25, 2017. Seconded by Commissioner North, and the Commission approved without objection.*

**(11: Update on the Selection Process and Possible Appointment of a Permanent Human Resources Director**

Water Services Assistant Director Sonny Lyons was present before the Commission.

**MOTION:** *After some discussion, Commissioner Sanders moved to defer the item to the May 9, 2017 meeting. Seconded by Commissioner Link. After additional discussion, Chairman Farmer called for a vote, and the Commission approved with objections as follows: Commissioner Link – Aye; Commissioner North – Nay; Commissioner Sanders – Aye; Vice-Chairman Corbitt – Nay; Chairman Farmer – Aye.*

**(12: Administrative Law Judge Hearing Calendar**

Chairman Farmer asked if the report had been submitted to the Administrative Law Judges. Ms. Tullos replied yes. The calendar refers to appeals submitted by Metro employees. As changes occur, updates are made each month in conjunction with the assigned Attorneys at Metro Legal. A copy is then forwarded to the State Administrative Procedures Division wherein the State provides a copy for each Judge to evaluate their case.

**ACTION:** *This was for a report only.*

**(13: Human Resources Updates**

Human Resources would like to request a public hearing following the regularly-scheduled Civil Service meeting on May 9, 2017 for consideration of proposed changes to the pay plan.

The Mayor's Office has nominated Commissioner Sanders for reappointment to the Civil Service Commission. The Metropolitan Council will act on her reappointment at its meeting on Tuesday, April 18, 2017.

On Friday, March 24, HR staff met with students from Fisk University to promote the Mayor's Opportunity NOW employment program for youth ages 14 to 24.

As part of the Mayor's Opportunity NOW employment program, Human Resources will have 5 students working on a video recruitment project this summer.

**ACTION:** *This was for a report only.*

**(14: Communiqués from the public on pending hearings**

There were none.

**LATE ITEM:**

- (1: **Metro Fire Department employee, Michael Sisk II, is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

Human Resources Manager Jamie Summers and Human Resources Analyst Seth Waltenbaugh were present before the Commission to discuss the request.

***MOTION: After some discussion, Vice-Chairman Corbitt moved to approve the request to extend Mr. Hailey's IOD time through June 1, 2017. Seconded by Commissioner North, and the Commission approved without objection.***

**With nothing further, the regular meeting adjourned at 9:39 a.m.**

**ATTEST:**

**APPROVED:**

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**John P. Kennedy, Interim Director  
Secretary to the Commission**

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**William H. Farmer, Chairman  
Civil Service Commission**