



METROPOLITAN CIVIL SERVICE COMMISSION

A G E N D A

June 13, 2017

8:30 a.m.

Howard Office Building
Sonny West Room

700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, R. Steve Corbitt, D. Billye Sanders, Jo Ann North, and Ethan Link.

OTHER MEMBERS: John Kennedy, Human Resources Interim Director; Nicki Eke, Metro Legal Department Attorney

(A) Approval of May 9, 2017 Civil Service Meeting Minutes and May 11, 2017 Public Hearing and Special Called Meeting Minutes.

Announcement of Appeals Process:
Metropolitan Code of Laws 2.68.030

| | |
|-----------------------------|---------|
| APPOINTMENTS | PG. 2-4 |
| TERMINATIONS / PENSIONS | PG. 4-5 |
| ELIGIBILITY REGISTER REPORT | PG. 5-6 |
| DEPARTMENTAL ITEMS | PG. 6 |
| HUMAN RESOURCES ITEMS | PG. 6-7 |

(B) APPOINTMENTS

| <u>NAME</u> | <u>CLASSIFICATION</u> | <u>TYPE</u> | <u>DATE</u> |
|---|-------------------------------|----------------------------|-------------|
| <u>CODES ADMINISTRATION</u> | | | |
| Amos, Rolanda N. | Property Stan Insp 1 | New Hire | 04/24/17 |
| <u>FINANCE</u> | | | |
| Wall, Bradley D. | Procurement Officer 3 | Promotion | 04/24/17 |
| <u>FIRE</u> | | | |
| Adams, Alex M. | Emerg Medical Tech 1 | New Hire | 05/01/17 |
| Cropper, David S. | Emerg Medical Tech 1 | New Hire | 05/01/17 |
| Quintana, Jesse J. | Emerg Medical Tech 1 | New Hire | 05/01/17 |
| Tucker, William B. | Emerg Medical Tech 1 | New Hire | 05/01/17 |
| *Gullett, Jesse W. | Paramedic 1 | Class Change | 04/16/17 |
| *Skiera, Trevor J. | Paramedic 1 | Class Change | 04/16/17 |
| Vann, Brian D. | Paramedic 1 | New Hire | 05/01/17 |
| Walker III, Doyle E. | Paramedic 1 | New Hire | 05/01/17 |
| *Class Change from EMT 2 (PF4) to Paramedic (PF5) | | | |
| <u>GENERAL SERVICES</u> | | | |
| Daugherty, Robert Wayne | Application Tech 3 | Promotion | 05/08/17 |
| Cox, Evan H. | Equip Mechanic | New Hire | 04/24/17 |
| Sturgill, Harley J. | Equip Mechanic | New Hire | 04/24/17 |
| Fuller, Christopher L. | Office Support Rep 3 | Promotion | 04/24/17 |
| <u>HISTORICAL COMMISSION</u> | | | |
| *Reeves, Jessica G. | Historic Preservationist 1 | Transition - Civil Service | 04/24/17 |
| *Transition to CS from Part Time status | | | |
| <u>HUMAN RESOURCES</u> | | | |
| Northern, Corey D. | Human Resources Admin | Promotion | 05/22/17 |
| <u>INFORMATION TECHNOLOGY SERVICES</u> | | | |
| Brown, Jeffrey M. | Information Systems Advisor 2 | New Hire | 05/08/17 |
| <u>PARKS</u> | | | |
| *Bisch, Susan L. | Application Tech 1 | Transition - Civil Service | 04/21/17 |
| Lackey, Mary T. | Application Tech 2 | Promotion | 05/19/17 |
| *Burke, Gail F. | Concessions Clerk 2 | Transition - Civil Service | 04/21/17 |
| Labour, Frank G. | Maintenance & Repair Worker | New Hire | 05/22/17 |

(B) APPOINTMENTS

| <u>NAME</u> | <u>CLASSIFICATION</u> | <u>TYPE</u> | <u>DATE</u> |
|-----------------------|--------------------------------|----------------------------|-------------|
| <u>PARKS</u> | | | |
| Taylor, Russell A. | Maintenance & Repair Worker | New Hire | 05/12/17 |
| Walker, Tristan M. | Maintenance & Repair Worker Se | New Hire | 05/22/17 |
| Wright, Deonte D. | Maintenance & Repair Worker Se | Promotion | 05/05/17 |
| *Claunch, Lauren M. | Office Support Spec 2 | Transition - Civil Service | 05/05/17 |
| *Adams, Justin T. | Recreation Leader | Transition - Civil Service | 05/26/17 |
| *Shelton II, Larry D. | Recreation Leader | Transition - Civil Service | 05/26/17 |

*Transition to CS from Part Time status

POLICE

| | | | |
|-----------------------|------------------------------|----------------------|----------|
| *Claybon, Consuelo B. | Admin Svcs Officer 3 | Class Change/Lateral | 05/16/17 |
| Fleming, Elizabeth G. | Police Data Prod Cntrl Coord | Promotion | 05/16/17 |
| Dunavin, Nina | Police Operations Coord 2 | Promotion | 05/16/17 |
| Cantrell, Kelly J. | Police Sergeant | Promotion | 05/16/17 |
| Dills, Vickie L. | Police Sergeant | Promotion | 05/16/17 |
| Grega, Andrew G. | Police Sergeant | Promotion | 05/16/17 |
| Hanson II, Robert L. | Police Sergeant | Promotion | 05/16/17 |
| Timm, John P. | Police Sergeant | Promotion | 05/16/17 |
| Wall, Corey D. | Police Sergeant | Promotion | 05/16/17 |

*Class Change from Police Operations Analyst 2 (ST10) to ASO 3 (OR3)

PUBLIC LIBRARY

| | | | |
|-----------------------|--------------------------------|-------------------------------------|----------|
| Palmer, Jared F. | Admin Svcs Mgr | New Hire | 05/07/17 |
| Scott, Dexter G. | Circulation Asst 1 | New Hire | 05/07/17 |
| Sanders III, James C. | Circulation Supv | Re-hire | 05/07/17 |
| Palmer, Andrew P. | Library Assoc 1 | Promotion | 05/07/17 |
| Stevens, Laurie | Library Assoc 1 | New Hire | 05/07/17 |
| Bryant, Katherine A. | Library Mgr 3 | Promotion | 05/07/17 |
| *Shelton, Larry D. | Maintenance & Repair Worker Sr | Department Transfer/Transition - CS | 05/07/17 |
| Hull, Brian K. | Program Mgr 2 | Promotion | 05/22/17 |
| Appleton, Victor J. | Security Guard | New Hire | 05/07/17 |

*Department Transfer from Parks (PT worker) to Library (M&R Wkr Sr)

PUBLIC WORKS

| | | | |
|-------------------------|-----------------------------|----------------------|----------|
| Lane, John D. | Admin Svcs Officer 4 | Promotion | 04/24/17 |
| Hatcher, Kortland N. | Compliance Inspector 3 | Promotion | 04/24/17 |
| Sutton, Joseph D. | Customer Service Field Rep | Promotion | 04/24/17 |
| Plummer, Derrick A. | Engineer Technician | Promotion | 05/22/17 |
| Kumrow, Kristin C. | Finance Mgr | New Hire | 05/08/17 |
| Swann, Simeon S. | Maintenance & Repair Worker | New Hire | 05/22/17 |
| Stadelbauer, Jessica R. | Office Support Spec 1 | New Hire | 05/08/17 |
| *Sutton, William L. | Parking Patrol Officer 1 | Class Change/Lateral | 04/24/17 |
| Hammond, Jeffrey L. | Public Works Asst Director | New Hire | 04/24/17 |
| Rodrigue, Ernest J. | Sanitation Worker | New Hire | 04/25/17 |

*Class Change from Customer Srv Field Rep (ST7) to Parking Patrol Officer 1 (ST7)

(B) APPOINTMENTS

| <u>NAME</u> | <u>CLASSIFICATION</u> | <u>TYPE</u> | <u>DATE</u> |
|----------------------------|-------------------------------|--------------|-------------|
| <u>SHERIFF</u> | | | |
| *Bianchi, Jacob M. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Branch, Shaquetta M. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Burton, Brian O. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Dale, Austin R. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Davis, Brittany R. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Dodson, Michael A. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Douglas Jr, Steve | Correctional Officer 1 | Class Change | 04/21/17 |
| *Duboise, Brianna D. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Edmonson Jr, Frederick L. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Edwards, Brooke C. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Gilmore, Joseph M. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Hickenbottom, Dayton K. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Manor, Britney N. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Martinez, Melisa F. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Morphis, Emmett J. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Oberthaler, Jack D. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Owens, Veyonka L. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Panisse li, Michael A. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Rekasis, Marc A. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Robbins, Robert L. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Warren, Audrey D. | Correctional Officer 1 | Class Change | 04/21/17 |
| *Westerlund, Timothy | Correctional Officer 1 | Class Change | 04/21/17 |
| *Williams, Daniel D. | Correctional Officer 1 | Class Change | 04/21/17 |
| Bryant Jr, David D. | Correctional Officer 2 | Promotion | 04/30/17 |
| Cochran, Rene S. | Correctional Officer 2 | Promotion | 04/30/17 |
| Jent, Joshua T. | Correctional Officer 2 | Promotion | 04/30/17 |
| Mackey, Constance L. | Correctional Officer 2 | Promotion | 04/30/17 |
| Rickman, Christopher D. | Correctional Officer Lieut | Promotion | 04/30/17 |
| Beach, Sean H. | Correctional Officer Sergeant | Promotion | 04/30/17 |
| Fielden, Marcus A. | Correctional Officer Sergeant | Promotion | 04/30/17 |

*Class Change from CO Trainee to CO 1

WATER SERVICES

| | | | |
|---------------------------|----------------------|-------------------------------|----------|
| ^Towe, John Dallas | Admin Svcs Officer 2 | Reclassification | 05/06/17 |
| *Birdsong, Shaquaundra N. | Application Tech 3 | Department Transfer/Promotion | 05/06/17 |
| Taylor, Ted A. | Envir Laboratory Mgr | Promotion | 04/22/17 |
| Brownlow, Ronnie L. | Water Maint Leader 2 | Promotion | 05/20/17 |
| Tate, Wm Claudale | Water Maint Leader 2 | Promotion | 04/22/17 |

^Reclassification due to a position audit by Human Resources

*Department Transfer from Public Works Office Support Spec 1 (ST7) to Application Tech 3 (ST9)

(C) TERMINATIONS/ PENSIONS

| <u>NAME</u> | <u>CLASSIFICATION</u> | <u>TYPE</u> | <u>DEPT</u> | <u>DATE</u> |
|--------------------|-------------------------|-------------|----------------------|-------------|
| Green, Edward D. | Beer Permit Inspector 1 | Resignation | Beer Board | 05/19/17 |
| Rivers, Anthony J. | Property Stan Insp 1 | Resignation | Codes Administration | 05/10/17 |

(C) TERMINATIONS/ PENSIONS

| <u>NAME</u> | <u>CLASSIFICATION</u> | <u>TYPE</u> | <u>DEPT</u> | <u>DATE</u> |
|----------------------------|--------------------------------|-------------|------------------|-------------|
| Adams, Gregory M. | Emer Telecommunications Off 1 | Resignation | ECC | 05/15/17 |
| Hawkins, Cale E. | Paramedic 2 | Resignation | Fire | 05/02/17 |
| Beulke, Ronald K. | Equip & Supply Clerk 2 | Pension | General Services | 04/26/17 |
| Smith, Bruce A. | Information Systems Advisor 2 | Pension | ITS | 04/28/17 |
| Mason, Trully L. | Concessions Clerk 2 | Resignation | Parks | 05/04/17 |
| Akyildiz, Gunes | Police Officer 2 | Resignation | Police | 05/15/17 |
| Berry Loucks, Elizabeth M. | Police Officer 2 | Pension | Police | 05/10/17 |
| Collins Jr, Robert H. | Police Officer 2 | Pension | Police | 04/30/17 |
| Daniels, Dejuan L. | Police Officer 2 | Resignation | Police | 04/19/17 |
| Flournoy, Paul L. | Police Officer 2 | Pension | Police | 04/17/17 |
| Jarvis, Jamal. | Police Officer 2 | Resignation | Police | 04/26/17 |
| Ott, Kevin W. | Police Officer 2 | Resignation | Police | 05/13/17 |
| Russo, Anthony T. | Police Officer 2 | Resignation | Police | 05/08/17 |
| Sanderson, Kyle J. | Police Officer 2 | Resignation | Police | 05/12/17 |
| Kemper, Morgan S. | Police Operations Asst 1 | Resignation | Police | 04/26/17 |
| Byrne, Mark S. | Police Sergeant | Pension | Police | 04/30/17 |
| Capps, James C. | Police Sergeant | Pension | Police | 04/30/17 |
| Wells, Mark C. | Police Sergeant | Pension | Police | 04/20/17 |
| Harrington, Exie M. | Circulation Asst 2 | Pension | Public Library | 04/27/17 |
| Kirk, Richard D. | Library Assoc 1 | Pension | Public Library | 04/27/17 |
| McQueen, Allen W. | Library Assoc 1 | Resignation | Public Library | 04/29/17 |
| Stevens, Timothy J. | Maintenance & Repair Worker Se | Resignation | Public Library | 05/02/17 |
| Springer, Donnel L. | Security Guard | Resignation | Public Library | 05/11/17 |
| Cleghon, Jonathan M. | Engineer 3 | Resignation | Public Works | 04/27/17 |
| Moore, Titus E. | Equipment Operator Senior | Pension | Public Works | 05/16/17 |
| Fetah, Mikail A. | Maintenance & Repair Worker | Resignation | Public Works | 05/05/17 |
| Williams, Gregory K. | Maintenance & Repair Worker | Resignation | Public Works | 05/16/17 |
| Balas, Todd M. | Correctional Officer 1 | Resignation | Sheriff | 04/24/17 |
| Barshaw, Matthew E. | Correctional Officer 2 | Resignation | Sheriff | 05/08/17 |
| Hutchison, Angelica F. | Correctional Officer 2 | Resignation | Sheriff | 04/27/17 |
| Robins, Joshua S. | Correctional Officer 2 | Resignation | Sheriff | 05/05/17 |
| Trauernicht II, Michael L. | Customer Service Field Rep | Resignation | Water Services | 05/09/17 |
| Pate, Michael E. | Engineer Technician Senior | Resignation | Water Services | 05/12/17 |
| Shatto, Steve B. | Indust Tech Master | Pension | Water Services | 04/28/17 |
| Chinn, Devanne J. | Office Support Rep 3 | Resignation | Water Services | 05/01/17 |
| Deckard, David W. | Treatment Plant Tech 1 | Resignation | Water Services | 05/08/17 |

(D) ELIGIBILITY REGISTER REPORT

| <u>CLASSIFICATION</u> | <u>DEPT</u> | <u>ON LIST</u> | <u>TYPE</u> | <u>DATE</u> | <u>ESTABLISH/ ABOLISH</u> |
|---|------------------|----------------|-------------|-------------|---------------------------|
| Correctional Officer Trainee | Sheriff's Office | 20 | Cont | 05/03/17 | E |
| IS Advisor 2 - Cabling Infrastructure | ITS | 9 | Open | 05/05/17 | E |
| Fire Recruit | Fire | 687 | Open | 05/08/17 | E |
| Office Support Rep 3 - Postal | General Services | 1 | Dept | 05/08/17 | E |
| IS Advisor 1 - Fire | Fire | 1 | Dept | 05/09/17 | A |
| Application Technician 3 - GS/Fuel | General Services | 3 | Dept | 05/10/17 | E |
| Office Support Specialist 1 - 311 Call Center | Public Works | 248 | Open | 05/11/17 | E |
| Police Data Production Control Coordinator | Police | 86 | Open | 05/11/17 | E |
| Application Technician 3 - Water HR | Water Services | 109 | Open | 05/15/17 | E |
| Recreation Leader - Community Recreation | Parks | 147 | Open | 05/16/17 | E |
| IS Applications Analyst 2 - Social Media | ITS | 34 | Open | 05/16/17 | A |
| Program Mgr 2 - Library Performing Arts Mgr | Public Library | 2 | Dept | 05/19/17 | E |

(D) ELIGIBILITY REGISTER REPORT

| <u>CLASSIFICATION</u> | <u>DEPT</u> | <u>ON LIST</u> | <u>TYPE</u> | <u>DATE</u> | <u>ESTABLISH/ ABOLISH</u> |
|--|-----------------|----------------|-------------|-------------|---------------------------|
| Engineering Technician - Paving/Permits | Public Works | 5 | Open | 05/19/17 | E |
| Emergency Telecom Officer 1 | ECC | 18 | Cont | 05/22/17 | E |
| Administrative Services Officer 3 - PW Records | Public Works | 3 | Dept | 05/22/17 | E |
| Office Support Rep 2 - Receptionist | Public Library | 139 | Open | 05/23/17 | E |
| Sanitation Worker | Public Works | 30 | Cont | 05/23/17 | E |
| Human Resources Director | Human Resources | 98 | Open | 05/23/17 | E |
| Maintenance & Repair Worker | Public Works | 46 | Cont | 05/24/17 | E |
| Emergency Telecom Manager | ECC | 7 | Dept | 05/26/17 | E |
| Water Maintenance Leader 2 - Vactor Operator | Water Services | 1 | Dept | 05/30/17 | E |
| Customer Service Supervisor - 311 Call Center | Public Works | 1 | Dept | 05/30/17 | A |
| Crime Lab Forensic Scientist 1 - Biology | Police | 205 | Open | 05/31/17 | E |

DEPARTMENTAL ITEMS

PARKS

Item #1: Interim Director Monique Odom is requesting an extension of Out of Class pay for Channoty Robinson

SHERIFF'S OFFICE

Item #2: Sheriff Daron Hall is requesting Leave from Civil Service Status for India Turner, Correctional Officer 2

HUMAN RESOURCES

Human Resources Interim Director, John Kennedy, submits the following for the Commission's consideration and appropriate action:

Item #3: Job Description Revisions

Item #4: Appeal of Medical Disqualification: RE, Applicant for Police Officer Trainee

Item #5: Appeal of Medical Disqualification: DS, Applicant for Police Officer Trainee

Item #6: Report on Benefit Board Election Results (Metro Charter 13.03) General Employee Representative

Item #7: Civil Service By-Law changes request

Item #8: Civil Service Policy 5.10-II Compensation on Open Ranges change request

Item #9: Appointment of Shannon B. Hall as Human Resources Director

Item #10: Administrative Law Judge Hearing Calendar

Item #11: Human Resources Updates

Item #12: Communiqués from the public on pending hearings

Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 615-862-6640