



# METROPOLITAN CIVIL SERVICE COMMISSION

## MINUTES

July 11, 2017

8:30 a.m.

Howard Office Building  
Sonny West Room

700 2<sup>nd</sup> Avenue South  
Nashville, Tennessee 37210

**MEMBERS PRESENT:** Chairman William H. Farmer, Vice-Chairman R. Steve Corbitt, D. Billy Sanders, and Jo Ann North.

**MEMBERS ABSENT:** Ethan Link

**OTHER MEMBERS PRESENT:** Shannon B. Hall, Metro Human Resources Director; Nicki Eke, Metro Legal Department Attorney

Chairman Farmer called the meeting to order and asked if there were any corrections or additions to the minutes of the last **Regular Meeting of June 13, 2017.** Hearing none, he asked for a motion. Commissioner North moved to accept the regular minutes. Seconded by Commissioner Sanders, and the Commission approved without objection.

Next, Chairman Farmer asked if there were any corrections or additions to the minutes of the **Public Hearing of June 13, 2017.** Hearing none, he asked for a motion. Vice-Chairman Corbitt moved to accept the minutes. Seconded by Commissioner North, and the Commission approved without objection.

**Appeals Process:** Nicki Eke read the memorandum pertaining to the Metropolitan Code of Laws 2.68.030 – pursuant to Ordinance BL2006-2050.

<b>APPOINTMENTS</b>	<b>PG. 2-6</b>
<b>TERMINATIONS / PENSIONS</b>	<b>PG. 7-8</b>
<b>ELIGIBILITY REGISTER REPORT</b>	<b>PG. 8-10</b>
<b>DEPARTMENTAL ITEM</b>	<b>PG. 10</b>
<b>HUMAN RESOURCES ITEMS</b>	<b>PG. 10-12</b>

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>BEER BOARD</u>			
Coreno, Jesus R.	Beer Permit Inspector 1	New Hire	06/19/17
James Jr, Douglas L.	Beer Permit Inspector 1	New Hire	06/19/17
<u>CODES ADMINISTRATION</u>			
Amos, Rolanda N.	Property Stan Insp 1	New Hire	04/24/17
Pulley, Ronya J.	Zoning Examiner	Promotion	06/19/17
<u>EMERGENCY COMMUNICATIONS CENTER</u>			
*Nielsen, Timothy J.	Information Sys Oper Analyst 1	Re-Classification	06/17/17
*Reclassification from Emergency Telecommunications Officer 4 (ET4) to IS Operations Analyst 1 (OR3) due to a position audit			
<u>FINANCE</u>			
Wall, Bradley D.	Procurement Officer 3	Promotion	04/24/17
Fields, Ellen K.	Admin Svcs Mgr	Promotion	06/12/17
Northern, Kimberly M.	Admin Svcs Mgr	Promotion	06/12/17
Stone Jr, Roy H.	Admin Svcs Mgr	Promotion	06/26/17
Wilson, Vaughn A.	Admin Svcs Mgr	Promotion	06/26/17
Eagles, Benjamin C.	Finance Officer 2	Re-hire	06/19/17
Lane, Michelle A.	Purchasing Agent	Promotion	06/19/17
<u>FIRE</u>			
Adams, Alex M.	Emerg Medical Tech 1	New Hire	05/01/17
Cropper, David S.	Emerg Medical Tech 1	New Hire	05/01/17
Quintana, Jesse J.	Emerg Medical Tech 1	New Hire	05/01/17
Tucker, William B.	Emerg Medical Tech 1	New Hire	05/01/17
*Gullett, Jesse W.	Paramedic 1	Class Change	04/16/17
*Skiera, Trevor J.	Paramedic 1	Class Change	04/16/17
Vann, Brian D.	Paramedic 1	New Hire	05/01/17
Walker III, Doyle E.	Paramedic 1	New Hire	05/01/17
*Class Change from EMT 2 (PF4) to Paramedic (PF5)			
<u>GENERAL SERVICES</u>			
Daugherty, Robert Wayne	Application Tech 3	Promotion	05/08/17
Cox, Evan H.	Equip Mechanic	New Hire	04/24/17
Sturgill, Harley J.	Equip Mechanic	New Hire	04/24/17
Fuller, Christopher L.	Office Support Rep 3	Promotion	04/24/17
Reece, Kevin D.	Automotive Mechanic	New Hire	06/05/17

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
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HISTORICAL COMMISSION

*Reeves, Jessica G.	Historic Preservationist 1	Transition - Civil Service	04/24/17
*Transition to CS from Part Time status			

HUMAN RESOURCES

Northern, Corey D.	Human Resources Admin	Promotion	05/22/17
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INFORMATION TECHNOLOGY SERVICES

Brown, Jeffrey M.	Information Systems Advisor 2	New Hire	05/08/17
Zaletel, James A.	Info Systems Div Mgr	New Hire	06/05/17

PARKS

*Bisch, Susan L.	Application Tech 1	Transition - Civil Service	04/21/17
Lackey, Mary T.	Application Tech 2	Promotion	05/19/17
*Burke, Gail F.	Concessions Clerk 2	Transition - Civil Service	04/21/17
Labour, Frank G.	Maintenance & Repair Worker	New Hire	05/22/17
Taylor, Russell A.	Maintenance & Repair Worker	New Hire	05/12/17
Walker, Tristan M.	Maintenance & Repair Worker Se	New Hire	05/22/17
Wright, Deonte D.	Maintenance & Repair Worker Se	Promotion	05/05/17
*Claunch, Lauren M.	Office Support Spec 2	Transition - Civil Service	05/05/17
*Adams, Justin T.	Recreation Leader	Transition - Civil Service	05/26/17
*Shelton II, Larry D.	Recreation Leader	Transition - Civil Service	05/26/17
Ball Sr, Kevin L.	Maintenance & Repair Worker Se	New Hire	06/16/17

\*Transition to CS from Part Time status

POLICE

**Claybon, Consuelo B.	Admin Svcs Officer 3	Class Change/Lateral	05/16/17
Fleming, Elizabeth G.	Police Data Prod Cntrl Coord	Promotion	05/16/17
Dunavin, Nina	Police Operations Coord 2	Promotion	05/16/17
Cantrell, Kelly J.	Police Sergeant	Promotion	05/16/17
Dills, Vickie L.	Police Sergeant	Promotion	05/16/17
Grega, Andrew G.	Police Sergeant	Promotion	05/16/17
Hanson II, Robert L.	Police Sergeant	Promotion	05/16/17
Timm, John P.	Police Sergeant	Promotion	05/16/17
Wall, Corey D.	Police Sergeant	Promotion	05/16/17
Reed, Tony G.	Bldg Maint Leader	New Hire	06/16/17
Bennett, Lindsay Danielle	Crime Lab Forensic Scientist 1	New Hire	06/01/17
*Ahmed, Nopel Idris	Police Officer 1	Class Change	06/16/17
*Anderson, Lindsey Kay	Police Officer 1	Class Change	06/16/17
*Canchola, Honorio G.	Police Officer 1	Class Change	06/16/17
*Carr, Jake William	Police Officer 1	Class Change	06/16/17
*Chambers, John Michael	Police Officer 1	Class Change	06/16/17
*Clausius, Kevin Scott	Police Officer 1	Class Change	06/16/17

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>POLICE</u>			
*Coleman, Devonte' Jurdon	Police Officer 1	Class Change	06/16/17
*Cronin, Conor J.	Police Officer 1	Class Change	06/16/17
*Cucci, Anthony Neil	Police Officer 1	Class Change	06/16/17
*Cunningham Jr., Eric M.	Police Officer 1	Class Change	06/16/17
*D'agostino, Joanna Lynn	Police Officer 1	Class Change	06/16/17
*Dick, Jacob Ryan	Police Officer 1	Class Change	06/16/17
*Fort, Bradley	Police Officer 1	Class Change	06/16/17
*Goodall, Zachary R.	Police Officer 1	Class Change	06/16/17
*Graham, Shaquille D.	Police Officer 1	Class Change	06/16/17
*Hees, Jason A.	Police Officer 1	Class Change	06/16/17
*Hester, Courtney M.	Police Officer 1	Class Change	06/16/17
*Hoesli, John P.	Police Officer 1	Class Change	06/16/17
*Hosey, Brenna A.	Police Officer 1	Class Change	06/16/17
*Johann, Jessica Dawn	Police Officer 1	Class Change	06/16/17
*Lang, Zachary Joseph	Police Officer 1	Class Change	06/16/17
*Lowry, Dallas William	Police Officer 1	Class Change	06/16/17
*Manojlovic, Goran	Police Officer 1	Class Change	06/16/17
*McCarron, Andrew Richard	Police Officer 1	Class Change	06/16/17
*McGinniss, Kevin J.	Police Officer 1	Class Change	06/16/17
*McKeown, Meghan R.	Police Officer 1	Class Change	06/16/17
*Meiss, Madison Lynn	Police Officer 1	Class Change	06/16/17
*Milligan, Amery D.	Police Officer 1	Class Change	06/16/17
*Ortkiese, Sarah Ann	Police Officer 1	Class Change	06/16/17
*Payne, Deandera Bernard	Police Officer 1	Class Change	06/16/17
*Pinho, Joao	Police Officer 1	Class Change	06/16/17
*Quinn, Michael David	Police Officer 1	Class Change	06/16/17
*Samassi, Sekou	Police Officer 1	Class Change	06/16/17
*Schall, Erik William	Police Officer 1	Class Change	06/16/17
*Scott, Zachary J.	Police Officer 1	Class Change	06/16/17
*Silinsky, Nicholas J.	Police Officer 1	Class Change	06/16/17
*Storm, Ryan E.	Police Officer 1	Class Change	06/16/17
*Taylor, Trevor C.	Police Officer 1	Class Change	06/16/17
*Vance, Justan Collin	Police Officer 1	Class Change	06/16/17
*Volfson, Andrey	Police Officer 1	Class Change	06/16/17
*Ward, Randall Cody	Police Officer 1	Class Change	06/16/17
*White, Darren William	Police Officer 1	Class Change	06/16/17
*Williford, Shane	Police Officer 1	Class Change	06/16/17
Reed, Barbara Jean	Police Operations Coord 1	Promotion	06/01/17

\*Class change from Police Officer Trainee to Police Officer 1

\*\*Class Change from Police Operations Analyst 2 (ST10) to ASO 3 (OR3)

PUBLIC LIBRARY

Palmer, Jared F.	Admin Svcs Mgr	New Hire	05/07/17
Scott, Dexter G.	Circulation Asst 1	New Hire	05/07/17
Sanders III, James C.	Circulation Supv	Re-hire	05/07/17
Palmer, Andrew P.	Library Assoc 1	Promotion	05/07/17
Stevens, Laurie	Library Assoc 1	New Hire	05/07/17
Bryant, Katherine A.	Library Mgr 3	Promotion	05/07/17
*Shelton, Larry D.	Maintenance & Repair Worker Sr	Department Transfer/Transition - CS	05/07/17

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PUBLIC LIBRARY</u>			
Hull, Brian K.	Program Mgr 2	Promotion	05/22/17
Appleton, Victor J.	Security Guard	New Hire	05/07/17
Walker, Ashley Michelle	Circulation Asst 1	Re-hire	06/19/17
Roberts, James H.	Equip & Supply Clerk 2	Promotion	06/19/17
Wells, Jake L.	Library Assoc 1	New Hire	06/05/17
Baeuerlin, Bethany A.	Library Mgr 2	New Hire	06/05/17

\*Department Transfer from Parks (PT worker) to Library (M&R Wkr Sr)

PUBLIC WORKS

Lane, John D.	Admin Svcs Officer 4	Promotion	04/24/17
Hatcher, Kortland N.	Compliance Inspector 3	Promotion	04/24/17
Sutton, Joseph D.	Customer Service Field Rep	Promotion	04/24/17
Plummer, Derrick A.	Engineer Technician	Promotion	05/22/17
Kumrow, Kristin C.	Finance Mgr	New Hire	05/08/17
Swann, Simeon S.	Maintenance & Repair Worker	New Hire	05/22/17
Stadelbauer, Jessica R.	Office Support Spec 1	New Hire	05/08/17
*Sutton, William L.	Parking Patrol Officer 1	Class Change/Lateral	04/24/17
Hammond, Jeffrey L.	Public Works Asst Director	New Hire	04/24/17
Rodrigue, Ernest J.	Sanitation Worker	New Hire	04/25/17
Cain, Sara R.	Admin Svcs Officer 3	Promotion	06/05/17
Price, Kennetha D.	Admin Svcs Officer 3	Promotion	06/05/17
**Hamilton, Tracy L.	Equipment Operator Senior	Department transfer	06/06/17
Lopez Vertiz, Jose	Equipment Operator Senior	Promotion	06/20/17
Draper Jr, David E.	Maintenance & Repair Worker	Re-hire	06/19/17
Johnson, David F.	Maintenance & Repair Worker	New Hire	06/01/17
Kelly, Markeese A.	Maintenance & Repair Worker	New Hire	06/01/17
Kincade Jr, Bobby L.	Maintenance & Repair Worker	New Hire	06/01/17
Mason, Marvae K.	Maintenance & Repair Worker	New Hire	06/01/17
Rivera, Michael A.	Maintenance & Repair Worker	New Hire	06/01/17
Turner, Tan A.	Maintenance & Repair Worker	New Hire	06/01/17
^Woody, Brian L.	Maintenance & Repair Worker	Department transfer	06/05/17
Muro Juarez, Sissy G.	Office Support Spec 1	New Hire	06/01/17
Frank, Leunta C.	Sanitation Worker	New Hire	06/01/17
McMurtry, Samuel L.	Sanitation Worker	New Hire	06/01/17
Lowe Jr, Charles E.	Signal Tech 1	Promotion	06/05/17

\*Class Change from Customer Srv Field Rep (ST7) to Parking Patrol Officer 1 (ST7)

\*\*Department transfer from Water to Public Works

^Department transfer from Parks to Public Works

SHERIFF

*Bianchi, Jacob M.	Correctional Officer 1	Class Change	04/21/17
*Branch, Shaquetta M.	Correctional Officer 1	Class Change	04/21/17
*Burton, Brian O.	Correctional Officer 1	Class Change	04/21/17

APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>SHERIFF</u>			
*Dale, Austin R.	Correctional Officer 1	Class Change	04/21/17
*Davis, Brittany R.	Correctional Officer 1	Class Change	04/21/17
*Dodson, Michael A.	Correctional Officer 1	Class Change	04/21/17
*Douglas Jr, Steve	Correctional Officer 1	Class Change	04/21/17
*Duboise, Brianna D.	Correctional Officer 1	Class Change	04/21/17
*Edmonson Jr, Frederick L.	Correctional Officer 1	Class Change	04/21/17
*Edwards, Brooke C.	Correctional Officer 1	Class Change	04/21/17
*Gilmore, Joseph M.	Correctional Officer 1	Class Change	04/21/17
*Hickenbottom, Dayton K.	Correctional Officer 1	Class Change	04/21/17
*Manor, Britney N.	Correctional Officer 1	Class Change	04/21/17
*Martinez, Melisa F.	Correctional Officer 1	Class Change	04/21/17
*Morphis, Emmett J.	Correctional Officer 1	Class Change	04/21/17
*Oberthaler, Jack D.	Correctional Officer 1	Class Change	04/21/17
*Owens, Veyonka L.	Correctional Officer 1	Class Change	04/21/17
*Panisse II, Michael A.	Correctional Officer 1	Class Change	04/21/17
*Rekasis, Marc A.	Correctional Officer 1	Class Change	04/21/17
*Robbins, Robert L.	Correctional Officer 1	Class Change	04/21/17
*Warren, Audrey D.	Correctional Officer 1	Class Change	04/21/17
*Westerlund, Timothy	Correctional Officer 1	Class Change	04/21/17
*Williams, Daniel D.	Correctional Officer 1	Class Change	04/21/17
Bryant Jr, David D.	Correctional Officer 2	Promotion	04/30/17
Cochran, Rene S.	Correctional Officer 2	Promotion	04/30/17
Jent, Joshua T.	Correctional Officer 2	Promotion	04/30/17
Mackey, Constance L.	Correctional Officer 2	Promotion	04/30/17
Rickman, Christopher D.	Correctional Officer Lieut	Promotion	04/30/17
Beach, Sean H.	Correctional Officer Sergeant	Promotion	04/30/17
Fielden, Marcus A.	Correctional Officer Sergeant	Promotion	04/30/17
**Hunter, Michael T.	Correctional Officer 1	Return From Pension	06/26/17
Bennett, Lepolden C.	Correctional Officer 2	Promotion	06/04/17
Hudson, Elizabeth R.	Correctional Officer 2	Promotion	06/04/17

\*Class Change from CO Trainee to CO 1

\*\*Return from pension to same classification

WATER SERVICES

^Towe, John Dallas	Admin Svcs Officer 2	Reclassification	05/06/17
*Birdsong, Shaquaundra N.	Application Tech 3	Department Transfer/Promotion	05/06/17
Taylor, Ted A.	Envir Laboratory Mgr	Promotion	04/22/17
Brownlow, Ronnie L.	Water Maint Leader 2	Promotion	05/20/17
Tate, Wm Claudale	Water Maint Leader 2	Promotion	04/22/17
Modesitt, Matthew L.	Public Info Rep	New Hire	06/17/17
Qualls, Jesse J.	Service Rep 2	New Hire	06/17/17

^Reclassification due to a position audit by Human Resources

\*Department Transfer from Public Works Office Support Spec 1 (ST7) to Application Tech 3 (ST9)

**MOTION:** After some discussion, Vice-Chairman Corbitt moved for approval of the appointments as listed. Commissioner North seconded, and the Commission approved without objection.

TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Green, Edward D.	Beer Permit Inspector 1	Resignation	Beer Board	05/19/17
Rivers, Anthony J.	Property Stan Insp 1	Resignation	Codes Administration	05/10/17
Adams, Gregory M.	Emer Telecommunications Off 1	Resignation	ECC	05/15/17
Hawkins, Cale E.	Paramedic 2	Resignation	Fire	05/02/17
Beulke, Ronald K.	Equip & Supply Clerk 2	Pension	General Services	04/26/17
Smith, Bruce A.	Information Systems Advisor 2	Pension	ITS	04/28/17
Mason, Trully L.	Concessions Clerk 2	Resignation	Parks	05/04/17
Akyildiz, Gunes	Police Officer 2	Resignation	Police	05/15/17
Berry Loucks, Elizabeth M.	Police Officer 2	Pension	Police	05/10/17
Collins Jr, Robert H.	Police Officer 2	Pension	Police	04/30/17
Daniels, Dejuan L.	Police Officer 2	Resignation	Police	04/19/17
Flournoy, Paul L.	Police Officer 2	Pension	Police	04/17/17
Jarvis, Jamal.	Police Officer 2	Resignation	Police	04/26/17
Ott, Kevin W.	Police Officer 2	Resignation	Police	05/13/17
Russo, Anthony T.	Police Officer 2	Resignation	Police	05/08/17
Sanderson, Kyle J.	Police Officer 2	Resignation	Police	05/12/17
Kemper, Morgan S.	Police Operations Asst 1	Resignation	Police	04/26/17
Byrne, Mark S.	Police Sergeant	Pension	Police	04/30/17
Capps, James C.	Police Sergeant	Pension	Police	04/30/17
Wells, Mark C.	Police Sergeant	Pension	Police	04/20/17
Harrington, Exie M.	Circulation Asst 2	Pension	Public Library	04/27/17
Kirk, Richard D.	Library Assoc 1	Pension	Public Library	04/27/17
McQueen, Allen W.	Library Assoc 1	Resignation	Public Library	04/29/17
Stevens, Timothy J.	Maintenance & Repair Worker Se	Resignation	Public Library	05/02/17
Springer, Donnel L.	Security Guard	Resignation	Public Library	05/11/17
Cleghon, Jonathan M.	Engineer 3	Resignation	Public Works	04/27/17
Moore, Titus E.	Equipment Operator Senior	Pension	Public Works	05/16/17
Fetah, Mikail A.	Maintenance & Repair Worker	Resignation	Public Works	05/05/17
Williams, Gregory K.	Maintenance & Repair Worker	Resignation	Public Works	05/16/17
Balas, Todd M.	Correctional Officer 1	Resignation	Sheriff	04/24/17
Barshaw, Matthew E.	Correctional Officer 2	Resignation	Sheriff	05/08/17
Hutchison, Angelica F.	Correctional Officer 2	Resignation	Sheriff	04/27/17
Robins, Joshua S.	Correctional Officer 2	Resignation	Sheriff	05/05/17
Trauernicht II, Michael L.	Customer Service Field Rep	Resignation	Water Services	05/09/17
Pate, Michael E.	Engineer Technician Senior	Resignation	Water Services	05/12/17
Shatto, Steve B.	Indust Tech Master	Pension	Water Services	04/28/17
Chinn, Devanne J.	Office Support Rep 3	Resignation	Water Services	05/01/17
Deckard, David W.	Treatment Plant Tech 1	Resignation	Water Services	05/08/17
Edwards, Ariel L.	Emer Telecommunications Off 1	Resignation	ECC	05/25/17
Simmons, Chantrese R.	Emer Telecommunications Off 1	Resignation	ECC	05/25/17
Smith, Jenna L.	Emer Telecommunications Off 1	Resignation	ECC	06/11/17
Davis, Kenny D.	Fire Captain	Pension	Fire	06/14/17
Meeks, Michael B.	Fire Captain	Pension	Fire	05/17/17
Ackerman, Jeffrey S.	Fire Engineer	Pension	Fire	05/31/17
West, Kim D.	Fire Engineer	Deceased	Fire	05/26/17
Harris, Mark E.	Fire Fighter 2	Pension	Fire	05/23/17
Mayhew, Bryan D.	Fire Fighter 2	Pension	Fire	05/29/17
Neville, Larry G.	Automotive Svc Writer	Pension	General Services	06/02/17
Coltrin, Kelly	Technical Specialist 2	Pension	General Services	06/02/17
Thompson, Maxfield H.	Information Sys Oper Tech 1	Resignation	ITS	05/30/17
Davis, Brian L.	Warrant Officer 2	Resignation	Juvenile Court	05/30/17
Dryburgh, James R.	Custodian	Resignation	Parks	05/30/17
Corlew, Allen J.	Engineer Technician Senior	Pension	Parks	05/26/17
Hargrove, Michael T.	Maintenance & Repair Worker	Resignation	Parks	05/31/17
Lynch, Thomas M.	Parks & Recreation Dir	Pension	Parks	06/07/17

TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Smith, Philip R.	Crime Lab Forensic Supv	Pension	Police	06/09/17
Little, Terri L.	Police Lieutenant	Pension	Police	06/07/17
Williams, Ratavious L.	Police Officer 1	Resignation	Police	05/31/17
Burnett, Terry M.	Police Officer 2	Pension	Police	06/01/17
Byers, Grant E.	Police Officer 2	Resignation	Police	05/19/17
Cantrell Jr, Johnny R.	Police Officer 2	Resignation	Police	05/30/17
Fackler, Matthew D.	Police Officer 2	Resignation	Police	06/08/17
Henry Jr, Steven E.	Police Officer 2	Resignation	Police	06/08/17
Johnson, Danny L.	Police Officer 2	Pension	Police	06/15/17
Jones, Randy B.	Police Officer 2	Pension	Police	05/25/17
Mendenhall, Michael A.	Police Officer 2	Resignation	Police	05/25/17
Mooney, Michael J.	Police Officer 2	Resignation	Police	06/02/17
Slusser, James R.	Police Officer 2	Resignation	Police	05/30/17
Zwilling, Jared F.	Police Officer 2	Resignation	Police	05/28/17
Bond, Lee A.	Police Officer 2-Fld Trng Ofcr	Pension	Police	05/31/17
Lampshire, Deborah Ann	Police Operations Asst 1	Resignation	Police	05/25/17
Clark Jr, Jere B.	Police Sergeant	Pension	Police	06/15/17
Johnson, Clayton S.	Library Assoc 1	Resignation	Public Library	06/16/17
Williams, Crishauna Y.	Library Assoc 1	Resignation	Public Library	06/07/17
Fisher, Dorothea J.	Office Support Spec 1	Resignation	Public Library	06/02/17
Lunn, James T.	Maintenance & Repair Leader	Pension	Public Works	06/02/17
Rucker, Jaquese L.	Maintenance & Repair Worker	Resignation	Public Works	06/13/17
Sawyers Jr, Walter	Maintenance & Repair Worker	Pension	Public Works	05/31/17
Adams, Deshaun L.	Sanitation Worker	Dismissal	Public Works	06/07/17
Adams, Hayley N.	Correctional Officer 1	Resignation	Sheriff	05/29/17
Holt, Terrence J.	Correctional Officer 1	Resignation	Sheriff	06/01/17
Moore, Aaron C.	Correctional Officer 1	Resignation	Sheriff	05/25/17
Morphis, Emmett J.	Correctional Officer 1	Resignation	Sheriff	06/02/17
Rekasis, Marc A.	Correctional Officer 1	Resignation	Sheriff	06/13/17
Turner, Terrell D.	Correctional Officer 1	Resignation	Sheriff	05/28/17
Karpells, Edward T.	Correctional Officer 2	Resignation	Sheriff	06/08/17
Griggs, Daniel J.	Social Worker Senior	Resignation	Social Services	06/02/17
Parker, Tamika D.	Engineer 2	Resignation	Water Services	06/16/17
Williamson, John L.	Equipment Operator	Pension	Water Services	06/06/17
Caruthers, James A.	Indust Maint Supv 2	Pension	Water Services	06/07/17
Spain, Thomas E.	Indust Mechanic 2	Pension	Water Services	05/30/17
Matlock, Michael E.	Water Maint Leader 1	Pension	Water Services	06/06/17
Stevens, William G.	Water Maint Leader 1	Pension	Water Services	05/25/17

**MOTION:** After some discussion, Vice-Chairman Corbitt moved to accept the Termination/Pension report for the dates and reasons stated. Seconded by Commissioner North, and the Commission approved without objection.

ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>DATE</u>	<u>ESTABLISH/ ABOLISH</u>
Correctional Officer Trainee	Sheriff's Office	20	Cont	05/03/17	E
IS Advisor 2 - Cabling Infrastructure	ITS	9	Open	05/05/17	E
Fire Recruit	Fire	687	Open	05/08/17	E
Office Support Rep 3 - Postal	General Services	1	Dept	05/08/17	E
IS Advisor 1 - Fire	Fire	1	Dept	05/09/17	A



ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>DATE</u>	<u>ESTABLISH/ ABOLISH</u>
Application Technician 3 - GS/Fuel	General Services	3	Dept	05/10/17	E
Office Support Specialist 1 - 311 Call Center	Public Works	248	Open	05/11/17	E
Police Data Production Control Coordinator	Police	86	Open	05/11/17	E
Application Technician 3 - Water HR	Water Services	109	Open	05/15/17	E
Recreation Leader - Community Recreation	Parks	147	Open	05/16/17	E
IS Applications Analyst 2 - Social Media	ITS	34	Open	05/16/17	A
Program Mgr 2 - Library Performing Arts Mgr	Public Library	2	Dept	05/19/17	E
Engineering Technician - Paving/Permits	Public Works	5	Open	05/19/17	E
Emergency Telecom Officer 1	ECC	18	Cont	05/22/17	E
Administrative Services Officer 3 - PW Records	Public Works	3	Dept	05/22/17	E
Office Support Rep 2 - Receptionist	Public Library	139	Open	05/23/17	E
Sanitation Worker	Public Works	30	Cont	05/23/17	E
Human Resources Director	Human Resources	98	Open	05/23/17	E
Maintenance & Repair Worker	Public Works	46	Cont	05/24/17	E
Emergency Telecom Manager	ECC	7	Dept	05/26/17	E
Water Maintenance Leader 2 - Vactor Operator	Water Services	1	Dept	05/30/17	E
Customer Service Supervisor - 311 Call Center	Public Works	1	Dept	05/30/17	A
Crime Lab Forensic Scientist 1 – Biology	Police	205	Open	05/31/17	E
Executive Administrator - Fire	Fire	54	Open	06/01/17	E
Automotive Mechanic	General Services	20	Cont.	06/01/17	E
Zoning Examiner	Codes	24	Cont.	06/01/17	E
Finance Officer 2 - Public Property	Finance	33	Open	06/06/17	E
Environmental Compliance Officer 1	Water Services	53	Open	06/06/17	A
Signal Technician 1	Public Works	14	Open	06/06/17	E
Probation Officer 1 - School Attendance Center	Juvenile Court	276	Open	06/07/17	E
Administrative Services Manager - HR	Finance	1	Dept	06/07/17	E
Administrative Services Manager - Payroll	Finance	1	Dept	06/07/17	E
Office Support Specialist 2 - Library	Public Library	126	Open	06/08/17	E
IS Advisor 1 - Web Applications Developer	ITS	21	Open	06/08/17	E
Adm Services Mgr - Public Information Officer	Fire	86	Open	06/09/17	E
Adm Services Manager - Fire IT	Fire	16	Open	06/09/17	E
Beer Permit Inspector 1	Beer Board	114	Open	01/07/00	E
Correctional Officer Trainee	Sheriff's Office	28	Cont.	06/14/17	E
Public Information Representative	Water Services	76	Open	06/14/17	E
Building Maintenance Leader - Police	Police	19	Open	06/15/17	E
Administrative Services Officer 3 - Police Records	Police	3	Dept	06/15/17	E
Maintenance & Repair Worker Senior - Grounds	Parks	17	Cont.	06/15/17	E
Office Support Rep 3 - Juvenile Court	Juvenile Court	128	Open	06/15/17	A
Librarian 1	Public Library	46	Cont.	06/16/17	E
Purchasing Agent	Finance	2	Dept	06/16/17	E
Metro Clerk	Metro Clerk's Ofc	53	Open	06/19/17	E
Equipment & Supply Clerk 2	Public Library	86	Open	06/19/17	E
Maintenance & Repair Worker - Golf	Parks	6	Open	06/20/17	E
Special Projects Mgr- Operations	Public Works	2	Dept	06/20/17	A
Police Operations Coordinator 1 - Training	Police	10	Dept	06/21/17	E
Probation Officer Chief	Juvenile Court	38	Open	06/21/17	E
Administrative Services Manager - Grants	Finance	2	Dept	06/26/17	E
Administrative Services Manager - Accounts	Finance	5	Dept	06/26/17	E
Tech Specialist 2 - Helicopter Mechanic	Police	2	Open	06/26/17	E
Police Operations Assistant 1	Police	173	Cont.	06/27/17	E
Industrial Electrician 1	Water Services	1	Open	06/28/17	A
Industrial Electronics Tech 1	Water Services	3	Open	06/28/17	A
Public Info Coordinator - Library	Public Library	106	Open	06/29/17	A
IS Applications Analyst 2 - Social Media	ITS	75	Open	06/29/17	E

**MOTION:** *After some discussion, Vice-Chairman Corbitt moved to approve the register report. Seconded by Commissioner North, and the Commission approved without objection.*

### **DEPARTMENTAL ITEM**

#### **PLANNING**

**(1: Executive Director Doug Sloan is requesting Leave from Civil Service Status for Ms. Lou Edwards**

Finance Officer Jeffrey Leach and Human Resources Analyst Monica Anderson were present before the Commission to discuss the request.

**MOTION:** *After some discussion, Vice-Chairman Corbitt moved to approve the Leave from Civil Service. Seconded by Commissioner North, and the Commission approved without objection.*

### **HUMAN RESOURCES**

Human Resources Director, Shannon B. Hall, submits the following for the Commission's consideration and appropriate action:

**(2: Appeal of Medical Disqualification: MS, Police Officer 2**

**ACTION:** *This item was withdrawn at the request of the appellant through his legal counsel.*

**(3: Metro Fire Department employee, Kelly Kraft, is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

Human Resources Manager Jamie Summers and Human Resources Analyst Brian Ward were before the Commission to discuss the request.

**MOTION:** *After some discussion, Commissioner Sanders moved to approve the request to extend Mr. Kraft's IOD time through August 8, 2017. Seconded by Commissioner North, and the Commission approved without objection.*

**(4: Civil Service Rule and Policy 4.20 Proposal – Paid Family Leave**

Senior Advisor to the Mayor's Office Claudia Huskey and Human Resources Analyst Seth Waltenbaugh were present before the Commission to discuss the proposed rule and policy.

Vice-Chairman Corbitt asked what additional approval was needed to implement Paid Family Leave. With the Commission's approval, Human Resources is prepared to implement Paid Family Leave effective July 11, 2017.

Chairman Farmer asked if the Administration would like to be heard on this matter. Senior Advisor Huskey said the Mayor's Office was excited about the proposal and to be the first governmental entity in Tennessee to offer Paid Family Leave to employees. This leave will be a monumental change, offering people the ability to plan for their families, not only the births of new babies, but to care for aging parents, sick children, and sick spouses. It will also relieve some stress and burdens that can come with having to take that kind of leave when it's

not paid. The Mayor's Council on Gender Equity very strongly recommends approval of the proposal, along with co-chairs, Pat Shea and Ronald Roberts, present for the vote, and are excited to offer Metro employees this new benefit.

Chairman Farmer asked if there were any further questions or comments.

Vice-Chairman Corbitt said, if approved today, he would like an annual statistical review in order to assess the impact.

Mr. Waltenbaugh stated that as part of the implementation, the forms include a tracking mechanism. After a year we'll use that information to assess if changes need to be made. From a financial standpoint, the Director of Finance is interested in using that data to ensure Metro appropriately budgets for this leave in future years.

**MOTION:** *After some discussion, Commissioner Sanders moved to approve Civil Service Rule and Policy 4.20 – Paid Family Leave, effective July 11, 2017. Seconded by Commissioner North, and the Commission approved without objection.*

**(5: Civil Service Policy changes request – 6.7 Carrying of Firearms**

Human Resources Analyst Seth Waltenbaugh was present before the Commission to discuss the changes.

**MOTION:** *After some discussion, Vice-Chairman Corbitt moved to approve the revision to Civil Service Policy 6.7 – Carrying of Firearms. Seconded by Commissioner Sanders, and the Commission approved without objection.*

**(6: Administrative Law Judge Hearing Calendar**

Chairman Farmer asked if the report had been submitted to the Administrative Law Judges. Ms. Tullos replied yes. The calendar refers to appeals submitted by Metro employees. As changes occur, updates are made each month in conjunction with the assigned Attorneys at Metro Legal. A copy is then forwarded to the State Administrative Procedures Division wherein the State provides a copy for each Judge to evaluate their case.

**ACTION:** *This was for a report only.*

**(7: Human Resources Updates**

At the Department of Defense Heroes Career Fair on June 7, Human Resources staff recruited active military members who will be discharged within a year.

HR staff focused on recruiting veterans at the Nashville Workforce Network Veteran's Job Fair at Goodwill Career Solutions on June 13, 2017.

On June 22, 2017, HR staff proctored the police officer trainee test for 23 soldiers at Fort Campbell.

HR staff promoted the Mayor's Opportunity NOW employment program for youth ages 14 to 24 at job fairs at the Oasis Center and Margaret Maddox YMCA on June 22 and 24, respectively.

Commissioner North complimented the Mayor's Office and Administration on the Opportunity NOW program. Commissioner Sanders joined in, asking if there were jobs available and if the program would continue. Director Hall said Metro is currently exploring all options for how Opportunity NOW can grow forward and possibly dovetail into full-time employment with Metro.

Human Resources received their FY2018 budget which includes two new pension calculator positions and an additional Veteran's Services Officer.

**ACTION:** *This was for a report only.*

**(8: Communiqués from the public on pending hearings**

There were none.

**With nothing further, the regular meeting adjourned at 8:45 a.m.**

**ATTEST:**

**APPROVED:**

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**Shannon B. Hall, Director  
Secretary to the Commission**

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**William H. Farmer, Chairman  
Civil Service Commission**