



METROPOLITAN CIVIL SERVICE COMMISSION

A G E N D A

September 12, 2017

8:30 a.m.

Howard Office Building
Sonny West Room

700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, R. Steve Corbitt, D. Billye Sanders, Jo Ann North, and Ethan Link.

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

- (A) Approval of **August 8, 2017 Civil Service Meeting Minutes**
- (B) Approval of **Appointments**
- (C) Approval of **Terminations/Pensions**
- (D) Approval of **Eligibility Register Report**

Announcement of Appeals Process:
Metropolitan Code of Laws 2.68.030

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(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>EMERGENCY COMMUNICATION CENTER</u>			
Crabtree, Brian K.	Emer Telecomm Manage	Promotion	07/15/17
Culwell, Joshua W.	Emer Telecomm Superv	Promotion	07/15/17
<u>FINANCE</u>			
Kelley, Zachary A.	Finance Admin	Promotion	08/14/17
<u>FIRE</u>			
Pleasant, Joseph W.	Admin Svcs Mgr	New Hire	08/01/17
<u>GENERAL SERVICES</u>			
McMurtry, Matthew T.	Automotive Mechanic	New Hire	08/14/17
Lyons, James S.	Service Writer	Promotion	07/31/17
Nicol, Kathryn I.	Service Writer	New Hire	08/14/17
Spangle, Wesley A.	Service Writer	Promotion	07/31/17
Vinson II, Barry T.	Service Writer	New Hire	08/14/17
<u>HISTORICAL COMMISSION</u>			
*Davis, Briana J.	Admin Asst	Department Transfer/ Transition - Civil Service	08/21/17
*Department Transfer from MAC (Program Asst) to Historical Commission (Admin Asst)			
<u>INFORMATION TECHNOLOGY SERVICES</u>			
Ammerman, Rhonda L.	Info Systems Asst Dir	New Hire	08/21/17
Reese, Ayanna G.	Information Sys Oper Analyst 2	Promotion	07/29/17
<u>JUVENILE COURT</u>			
Edwards, Robert B.	Probation Officer 3	Promotion	07/24/17
<u>PARKS</u>			
Hough, Carly M.	Facility Coord	Promotion	07/28/17
Huffaker, Bradley S.	Maintenance & Repair Worker	New Hire	08/21/17
*Bruggeman Jr, Joseph W.	Skilled Craft Worker 2	Department Transfer/ Voluntary Reduction in Grade	08/14/17

*Department Transfer from General Services (Master Tech, TG13) to Parks (Skilled Craft Worker 2, TG10)

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>POLICE</u>			
Carter, Dewayne	Police Operations Asst 1	New Hire	08/16/17
*Patterson, Mark D.	Police Security Guard 1	Department Transfer/Class Change	07/17/17
*Department Transfer from Parks (M&R Wkr Sr, TG7) to Police (Police Security Guard, ST6)			
<u>PUBLIC LIBRARY</u>			
Fatah, Diary I.	Circulation Asst 1	Re-hire	08/14/17
*Lewis, Samantha D.	Circulation Asst 1	Transition - Civil Service	08/14/17
Bryson, Shelly	Library Assoc 1	Promotion	08/14/17
Laird, Emily S.	Library Assoc 1	New Hire	07/31/17
Medlin, Luther C.	Maint & Repair Worker Sr	New Hire	08/14/17
*Transition to CS from PT Status			
<u>PUBLIC WORKS</u>			
Doyle, Devin P.	Engineer Manager	Promotion	08/14/17
<u>SHERIFF</u>			
*Abdullah, Najeeb A.	Correctional Officer 1	Class Change	08/16/17
*Antwi Jr, Ernest K.	Correctional Officer 1	Class Change	08/16/17
*Bridgeforth, Shayna M.	Correctional Officer 1	Class Change	08/16/17
*Brown, Jennifer E.	Correctional Officer 1	Class Change	08/16/17
*Chambers Jr, Antonio D.	Correctional Officer 1	Class Change	08/16/17
*Garcia, Gabriel	Correctional Officer 1	Class Change	08/16/17
*Garcia, Tessa A.	Correctional Officer 1	Class Change	08/16/17
*Gillaspie, Joseph K.	Correctional Officer 1	Class Change	08/16/17
*Gima, Gilbert J. D.	Correctional Officer 1	Class Change	08/16/17
*Guyett, Brian R.	Correctional Officer 1	Class Change	08/16/17
*Lane, Jennifer I.	Correctional Officer 1	Class Change	08/16/17
*Lee, Caleb D.	Correctional Officer 1	Class Change	08/16/17
*Mulligan, Brian	Correctional Officer 1	Class Change	08/16/17
*Murray, Matthew	Correctional Officer 1	Class Change	08/16/17
*Radcliff, Khadijah R.	Correctional Officer 1	Class Change	08/16/17
*Sands, Darius J.	Correctional Officer 1	Class Change	08/16/17
*Santiago, Gabriel M.	Correctional Officer 1	Class Change	08/16/17
*Singh, Andrew S.	Correctional Officer 1	Class Change	08/16/17
*Spohn, Kimberleigh A.	Correctional Officer 1	Class Change	08/16/17
*Warnsley, Cameron M.	Correctional Officer 1	Class Change	08/16/17
*Woodworth, Elizabeth K.	Correctional Officer 1	Class Change	08/16/17
Bolton, Misty M.	Correctional Officer 2	Promotion	08/20/17
Eichstaedt, Brian K.	Correctional Officer 2	Promotion	08/20/17
Hendry IV, James E.	Correctional Officer 2	Promotion	08/20/17
Smith, Annalisa N.	Correctional Officer 2	Promotion	08/20/17
Webb, Justin L.	Correctional Officer 2	Promotion	08/20/17

*Class Change from Correctional Officer Trainee to Correctional Officer 1

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>WATER SERVICES</u>			
Carter, Seth E.	Customer Service Field Rep	Re-hire	07/29/17
Hopton, Daniel N.	Customer Service Field Rep	New Hire	07/29/17
Erves, Donald C.	Engineer Technician Senior	New Hire	07/29/17
Deardorff, Daniel Ray	Equipment Operator Senior	Promotion	07/29/17
Hamilton, Donovan T.	Equipment Operator Senior	Promotion	08/12/17
Herman Jr, Larry R.	Equipment Operator Senior	Promotion	08/12/17
McKissack Sr, Antonio D.	Indust Maint Supv 2	Promotion	08/12/17
Jackson, Howard Y.	Office Support Spec 2	Re-hire	07/29/17
Wray, Paul A.	Technical Specialist 2	Promotion	08/12/17
Gutman, Brenda M.	Treatment Plant Tech 1	New Hire	07/29/17
Jobe III, Mose Allen	Treatment Plant Tech 1	Re-hire	07/29/17

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Camacho, Mariaela A.	Emer Telecomm Off 1	Resignation	ECC	07/20/17
Ezernack, Jaime L.	Emer Telecomm Off 1	Resignation	ECC	07/27/17
Whiting, Sandra	Emer Telecomm Off 1	Resignation	ECC	08/10/17
Sturges, Tamara D.	Technical Specialist 1	Resignation	Finance	08/04/17
Balch, Lewis D.	Fire Engineer	Pension	Fire	07/27/17
Holland, Charles F.	Fire Engineer	Pension	Fire	07/18/17
Houston, Daryl K.	Fire Fighter/Paramedic	Pension	Fire	08/06/17
Sullivan, Gregory S.	Paramedic 2	Resignation	Fire	08/11/17
Williamson, Sara K.	Paramedic 2	Resignation	Fire	07/30/17
Reid, Tyler M.	Application Tech 2	Resignation	General Services	08/04/17
Sturgill, Harley J.	Equip Mechanic	Resignation	General Services	08/11/17
Ogren, Yvonne L.	Admin Asst	Pension	Historical Commission	08/11/17
Whitehead, Karin A.	Application Tech 3	Pension	Human Resources	07/28/17
Van Bavel, Michael W.	Info Systems Div Mgr	Resignation	ITS	07/28/17
Conner, Jessica M.	Office Support Rep 3	Resignation	Juvenile Court	07/28/17
Nielsen, Janet L.	Probation Officer 3	Pension	Juvenile Court	07/21/17
McMicken, David S.	Bldg Maint Lead Mechanic	Dismissal	Parks	07/28/17
Dennison, Shain T.	Special Projects Mgr	Pension	Parks	07/31/17
Calhoun II, Andrew John	Crime Lab Forensic Tech	Resignation	Police	08/02/17
Stewart, Ricky J.	Police Officer 1	Resignation	Police	08/01/17
Harvey, Eric L.	Police Officer 2	Resignation	Police	08/09/17
Moses, Devery T.	Police Officer 2	Pension	Police	07/31/17
Motte, Daniel R.	Police Officer 2	Resignation	Police	07/27/17
Stambaugh, Clyde	Police Officer 2	Dismissal	Police	10/12/16
Williams, Joe A.	Police Officer 2	Pension	Police	07/22/17
Reeves, Lisa D.	Police Operations Coord 2	Pension	Police	07/31/17
Smith, Andrea M.	Police Operations Coord 2	Resignation	Police	07/19/17
Castillow Jr., Roy Frambers	Police Security Guard 1	Dismissal	Police	07/19/17
Moore Jr, Julian W.	Police Sergeant	Pension	Police	08/09/17
Seda, Peter J. E.	Circulation Asst 1	Resignation	Public Library	08/04/17
Lynch, Chase P.	Equipment Operator	Resignation	Public Works	07/25/17
Hall, Kerry D.	Maint & Repair Worker	Dismissal	Public Works	08/10/17
Kelly, Markeese A.	Maint & Repair Worker	Resignation	Public Works	07/19/17
McKissack, Sean E.	Maint & Repair Worker	Resignation	Public Works	07/28/17
Stanley, Douglas W.	Maint & Repair Worker	Dismissal	Public Works	08/10/17
Swann, Simeon S.	Maint & Repair Worker	Resignation	Public Works	07/27/17

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Baker, James D.	Correctional Officer 1	Resignation	Sheriff	08/11/17
Flanagan, Elijah Y.	Correctional Officer 1	Resignation	Sheriff	07/21/17
Cogdill, Robert W.	Correctional Officer Sergeant	Pension	Sheriff	07/30/17
Lawrence, John R.	Treatment Plant Tech 3	Resignation	Water Services	08/11/17
Gupton, Chad E.	Water Maintenance Tech Sr	Resignation	Water Services	08/04/17

(D) ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>ESTABLISH/ DATE</u>	<u>ABOLISH</u>
Maintenance & Repair Worker Sr - Operations & Grounds	Public Library	20	Open	08/02/17	E
Crime Lab Evidence Receiving Technician	Police	327	Cont	8/03/201	E
Program Specialist 2 - Library Services for the Deaf	Public Library	13	Open	08/04/17	E
Finance Administrator - Special Asst to the Director	Finance	1	Dept	08/08/17	E
Correctional Officer 2	Sheriff's Office	35	Dept	08/09/17	E
Office Support Rep 3 - Juvenile Court	Juvenile Court	128	Open	08/10/17	A
Administrative Assistant - Historical	Historical Commission	145	Open	08/11/17	E
Equipment Operator Senior - Roads	Public Works	37	Open	08/11/17	A
Correctional Officer Lieutenant	Sheriff's Office	5	Dept	08/14/17	E
Correctional Officer Sergeant	Sheriff's Office	28	Dept	08/14/17	E
Adm Services Officer 3 - Helicopter Mechanic	Police	18	Open	08/15/17	E
Automotive Mechanic	General Services	8	Cont	08/15/17	E
Mechanical/Gas Inspector 1	Codes	34	Cont	08/16/17	E
Police Operations Coordinator 1 - CID/Pawn	Police	1	Dept	08/18/17	A
Equipment Operator Senior - Waste	Public Works	26	Open	08/21/17	A
IS Operations Technician 1	ITS	87	Cont	08/22/17	E
Treatment Plant Manager	Water Services	5	Dept	08/22/17	E
Application Technician 2 - Payroll	Finance	58	Open	08/22/17	A
Police Operations Coordinator 2 - Central Investigations	Police	8	Dept	08/23/17	E
Building Inspector 1	Codes	120	Cont	08/24/17	E
Recreation Leader - Aquatics	Parks	16	Open	08/25/17	E
Custodian	Parks	34	Cont	08/25/17	E
Police Operations Coordinator 1 - HR	Police	9	Dept	08/28/17	E
Recycling Coordinator	Public Works	11	Open	08/28/17	E
Correctional Officer Trainee	Sheriff's Office	11	Cont	08/28/17	E
IS Advisor 1 - Server	ITS	8	Open	08/29/17	A
IS Advisor 1 - Communications Technology	ITS	1	Dept	08/29/17	A
IS Advisor 1 - Communications Leader	ITS	7	Open	08/29/17	A
IS Media Technician 1 - PEG	ITS	50	Open	08/29/17	A

DEPARTMENTAL ITEMS**FINANCE**

Item #1: Leave from Civil Service Status for Talia Lomax-O'dneal

Item #2: Leave from Civil Service Status for Diane Treadway

SHERIFF

Item #3: Leave from Civil Service Status for Dani Coon

Item #4: Leave from Civil Service Status for Constance Mackey

HUMAN RESOURCES

Human Resources Director, Shannon B. Hall, submits the following for the Commission's consideration and appropriate action:

Item #5: Appeal of Medical Disqualification: HA, Applicant for Fire Recruit Applicant

Item #6: Appeal of Medical Disqualification: MH, Applicant for Fire Recruit Applicant

Item #7: Appeal of Medical Disqualification: KP, Applicant for Fire Recruit Applicant

Item #8: Appeal of Medical Disqualification: KT, Applicant for Fire Recruit Applicant

Item #9: Appeal of Medical Disqualification: MW, Applicant for Fire Recruit Applicant

Item #10: Appeal of Medical Disqualification: EG, Applicant for Police Officer Trainee

Item #11: Appeal of Medical Disqualification: JH, Applicant for Police Officer Trainee

Item #12: Appeal of Medical Disqualification: DL, Applicant for Police Officer Trainee

Item #13: Appeal of Medical Disqualification: BR, Applicant for Police Officer Trainee

Item #14: Appeal of Medical Disqualification: DS, Applicant for Police Officer Trainee

Item #15: Implementation and Administration of CS Rule and Policy 4.20 - Paid Family Leave

Item #16: Civil Service Policy changes request – 2.12-I Metro Driver Safety Standards - Vision

Item #17: Civil Service Policy changes request – 6.1 Substance Abuse Policy

Item #18: Job Description Revisions requested by the Nashville Fire Department

Item #19: Job Description Revisions requested by the Nashville Police Department

Item #20: Requesting approval to conduct a Benefit Board Election for Fire Department employee representative on October 24, 2017

Item #21: Administrative Law Judge Hearing Calendar

Item #22: Human Resources Updates

Item #23: Communiqués from the public on pending hearings

Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 615-862-6640