



METROPOLITAN CIVIL SERVICE COMMISSION

A G E N D A

January 9, 2018

8:30 a.m.

Howard Office Building
Sonny West Room

700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, R. Steve Corbitt, D. Billye Sanders, Jo Ann North, and Ethan Link.

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

- (A) Approval of December 12, 2017 Civil Service Meeting Minutes
- (B) Approval of Appointments
- (C) Approval of Terminations/Pensions
- (D) Approval of Eligibility Register Report

Announcement of Appeals Process:
Metropolitan Code of Laws 2.68.030

APPOINTMENTS	PG. 2-4
TERMINATIONS / PENSIONS	PG. 4-5
ELIGIBILITY REGISTER REPORT	PG. 5
DEPARTMENTAL ITEMS	PG. 6
HUMAN RESOURCES ITEMS	PG. 6-7

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
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CODES ADMINISTRATION

*Welch, Julie H.	Admin Svcs Officer 3	Department Transfer/Promotion	12/18/17
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*Department Transfer from Beer Board (Office Support Spec, ST8) to Codes (ASO 3, OR3)

EMERGENCY COMMUNICATIONS

Esquivel, Richard C.	Emer Telecomm Off 1	New Hire	12/04/17
Lewis, Cyrenthia Denise	Emer Telecomm Off 1	New Hire	12/04/17
Senters, Austin Matthew	Emer Telecomm Off 1	New Hire	12/04/17

FINANCE

*Morris, Michelle B.	Admin Svcs Officer 3	Class Change/Lateral	11/20/17
^Shartzter, Christine R.	Application Tech 2	Department Transfer/Class change	12/11/17
Hunter, Jamie D.	Procurement Officer 2	Promotion	12/04/17

*Class Change from Procurement Officer 2 (OR3) to ASO 3 (OR3)

^Department Transfer from Planning (ASO 2, OR1) to Finance (Application Tech 2, ST8)

JUVENILE COURT

*Stapleton, Alexia R.	Office Support Rep 3	Department Transfer/Promotion	12/04/17
Franklin, Ryan H.	Probation Officer 1	New Hire	12/11/17
McDowell, Jerrel O.	Probation Officer 1	New Hire	12/11/17

*Department Transfer from Library (Circulation Asst 1, ST4) to Juvenile Court (Office Support Rep 3, ST6)

METROPOLITAN CLERK

Williams, Malika S	Admin Svcs Officer 1	New Hire	12/18/17
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PARKS

Best, Hunter C	Maint & Repair Worker	New Hire	12/18/17
Boshers, Aaron M	Maint & Repair Worker	New Hire	12/15/17
Irvin, Jordan B	Park Police Lieutenant	Promotion	12/01/17
*Manuel, April C	Recreation Leader	Transition - Civil Service	12/01/17

*Transition to CS from Part Time status

POLICE

Gmerek, Barbara A.	Admin Svcs Mgr	Promotion	12/16/17
Kenderdine, Cheryl F.	Admin Svcs Mgr	Promotion	12/16/17
Spencer, Donna A	Admin Svcs Officer 4	Promotion	12/16/17
Dradt, Christina	Crime Lab Forensic Scientist 1	Promotion	12/01/17
Kirkham, Mary K.	Finance Mgr	Promotion	12/16/17

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>POLICE</u>			
Quarles, Joshua C.	Info Systems App Analyst 2	Promotion	12/16/17
*Thorson II, Thomas A.	Information Systems Advisor 1	Department Transfer	12/01/17
Hudson, Myra D.	Police Operations Analyst 2	Promotion	12/01/17
Yazdani, Noelle B.	Police Operations Analyst 2	Promotion	12/16/17
^Wilbourn, Errikka S.	Police Operations Asst 1	Class Change	11/27/17
Dyer, Sean M.	Police Operations Coord 1	Promotion	12/01/17
Selley, Rebecca M.	Police Operations Coord 1	Promotion	12/01/17
Bradford, Brandon T.	Police Operations Coord 2	Promotion	12/16/17
Sharpe Jr., Jeffrey Tyrone	Police Security Guard 1	New Hire	12/16/17

*Department Transfer from ITS to Police

^Class Change from Police Officer Trainee to Police Operations Asst 1

PUBLIC LIBRARY

Gerges, Magdy A.	Circulation Asst 1	New Hire	12/18/17
*Cook, Kyle T.	Info Systems App Analyst 1	Re-Classification	12/04/17
*Ellis, Jennifer L.	Info Systems App Analyst 1	Re-Classification	12/04/17
*Price, Allison L.	Info Systems App Analyst 1	Re-Classification	12/04/17
*Lane, Jennifer B.	Information Systems Advisor 1	Re-Classification	12/04/17
*Jirik, Lawrence W.	Information Systems Advisor 2	Re-Classification	12/04/17
Deeb, Elizabeth H.	Librarian 2	Promotion	12/04/17
^Brooks, John R.	Maint & Repair Worker Sr	Department Transfer/Class Change	12/18/17

*Reclassification due to job audit conducted by HR

^Department Transfer from General Svcs (Equipment Servicer, TG7) to Library (M&R Worker Sr, TG7)

PUBLIC WORKS

Crane, Cassevettes D.	Equipment Operator Senior	Promotion	12/18/17
Bolton, Daniel E.	Maint & Repair Worker	New Hire	12/18/17
Guest, Stephen J.	Maint & Repair Worker	New Hire	12/01/17
Hines, DaVinci	Maint & Repair Worker	New Hire	12/18/17
*Johnson, Cedric M.	Maint & Repair Worker	Department Transfer	12/18/17
Johnson, James K.	Maint & Repair Worker	New Hire	12/01/17
^Sturtevant, Mark A.	Pub Works Director	Transition - Civil Service	12/18/17
Word, Markevias D.	Sanitation Worker	New Hire	12/01/17

*Department Transfer from Parks to Public Works

^Transition to CS from a Non-CS status

SHERIFF

*Turner, Jessica R.	Correctional Officer 1	Class Change	11/17/17
Chesser, Tanya Y.	Correctional Officer Lieut	Promotion	12/03/17
Myatt, Chadwick W.	Correctional Officer Sergeant	Promotion	12/03/17

*Class Change from CO Trainee to CO 1

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>WATER SERVICES</u>			
Islam, Mohammad A.	Indust Electrician 1	New Hire	12/02/17
Frydenlund, Jene Wayne	Indust Mechanic 1	Promotion	12/02/17
*Gray Sr, Kenneth Lee	Indust Mechanic 1	Department Transfer/ Voluntary Reduction in Grade	12/02/17
Meeks, Ryan C.	Indust Mechanic 1	Promotion	12/02/17
*Scott, Michael E.	Indust Mechanic 1	Department Transfer/ Voluntary Reduction in Grade	12/02/17
^Foster, Cornelius K.	Treatment Plant Tech 1	Department Transfer/ Voluntary Reduction in Grade	11/18/17
Forbes, Jyshon M.	Water Maint Technician	New Hire	12/02/17
Holt, Shannon L.	Water Maint Technician	New Hire	12/02/17

*Department Transfer from General Services (Master Tech, TG13) to Water (Industrial Mech 1, TG11)

^Department Transfer from Police (Office Support Spec 2, ST8) to Water (Treatment Plant Tech 1, TG8)

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Baggett, Tracey L.	Electrical Inspector 1	Resignation	Codes Administration	12/15/17
Ingram, Nina D.	Emer Telecomm Off 3	Resignation	Emergency Communications	11/22/17
Frazier, Allison A.	Application Tech 2	Resignation	Finance	12/01/17
Brady, Michael D.	Fire Captain	Pension	Fire	12/13/17
White, Richard T.	Fire Chief	Pension	Fire	11/30/17
Crawford, Jonathan T.	Fire Fighter 2	Resignation	Fire	11/27/17
Best, Warren T.	Admin Svcs Mgr	Resignation	General Services	11/24/17
Jager, Andrew J.	Equip Mechanic	Resignation	General Services	12/01/17
Fussell-Young, Jennifer B.	Info Sys Oper Analyst 3	Resignation	ITS	11/24/17
Jassim, Ameer	Info Sys Oper Tech 1	Resignation	ITS	12/07/17
Beverly, Suzie B.	Probation Officer 3	Pension	Juvenile Court	12/01/17
Brown, James William	Warrant Officer 1	Resignation	Juvenile Court	12/15/17
Taylor, Houston W.	Park Police Lieutenant	Pension	Parks	12/14/17
Davies, John G.	Recreation Leader	Resignation	Parks	11/21/17
Dennard, Archie E.	Recreation Leader	Resignation	Parks	11/30/17
Lloyd, Fallan C.	Recreation Leader	Resignation	Parks	11/30/17
Back, Emily A.	Crime Lab Forensic Scientist 3	Resignation	Police	12/15/17
Frith, Jonathan C.	Police Officer 2	Resignation	Police	12/05/17
Marchak, Alex M.	Police Officer 2	Resignation	Police	12/12/17
Rizo, Anthony	Police Officer 2	Resignation	Police	12/13/17
Stokes, William S.	Police Officer 2	Pension	Police	11/30/17
Turbeville, William D.	Police Officer 2	Pension	Police	11/30/17
Dunaway, James L.	Police Sergeant	Resignation	Police	11/16/17
Keeler, Leonard O.	Technical Specialist 2	Pension	Police	12/07/17
York, Sheila D.	Custodian	Dismissal	Public Library	12/01/17
Hughes, John D.	Mail Clerk Carrier	Resignation	Public Library	11/20/17
Simpson, Ronald	Maint & Repair Worker Se	Pension	Public Library	12/15/17
Dickens, Rodney A.	Equipment Operator Senior	Resignation	Public Works	12/01/17
Reed, William A.	Equipment Operator Senior	Deceased	Public Works	12/01/17
Townsend, Drake A.	Maint & Repair Worker	Resignation	Public Works	11/22/17
Frank, Leaunta C.	Sanitation Worker	Resignation	Public Works	12/01/17
Jones, Devonte L.	Correctional Officer 1	Resignation	Sheriff	12/14/17
Loredo Jr, David	Correctional Officer 1	Resignation	Sheriff	11/23/17

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Thompson, Gayland A.	Correctional Officer 1	Resignation	Sheriff	12/05/17
Walker Jr, Thomas M.	Correctional Officer 1	Resignation	Sheriff	12/14/17
Durham Jr, Herbert B.	Correctional Officer 2	Pension	Sheriff	11/29/17
Paul, Wintrust R.	Correctional Officer 2	Resignation	Sheriff	11/24/17
Andrews, Kiyante T.	Customer Service Field Rep	Resignation	Water Services	12/15/17
Goodwin, Stewart P.	Engineer In Training	Resignation	Water Services	11/29/17
Modesitt, Matthew L.	Public Info Rep	Resignation	Water Services	11/27/17
Qualls, Jesse J.	Service Rep 2	Resignation	Water Services	12/01/17
McKissack, Quentin A.	Water Maint Technician	Resignation	Water Services	11/27/17

(D) ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>DATE</u>	<u>ESTABLISH/ ABOLISH</u>
Police Operations Supervisor	Police	2	Dept	12/01/17	A
Police Officer Trainee	Police	113	Open	12/01/17	E
Police Operations Coord 1 - Records	Police	6	Dept	12/01/17	E
Adm Services Officer 2 - Juvenile Court	Juvenile Court	62	Open	12/01/17	A
Building Maintenance Mechanic	Public Library	11	Open	12/05/17	A
Maintenance & Repair Worker - Grounds	Parks	18	Cont	12/06/17	E
Maintenance & Repair Worker	Public Works	21	Cont	12/06/17	E
Probation Officer 2	Juvenile Court	6	Dept	12/06/17	A
Probation Officer 3	Juvenile Court	32	Open	12/06/17	A
Program Manager 1 - Recovery Court Coord	Juvenile Court	172	Open	12/07/17	A
Program Specialist 1 - Community Outreach	Juvenile Court	192	Open	12/07/17	A
Sanitation Worker	Public Works	51	Cont	12/07/17	E
Office Support Rep 3 - Fire	Fire	107	Open	12/07/17	E
Library Manager 1	Public Library	31	Cont	12/08/17	E
Adm Services Officer 1 - Metro Clerk	Metro Clerk	176	Open	12/08/17	E
Mail Clerk Carrier - Library	Public Library	95	Open	12/08/17	A
Adm Services Officer 2 - Planning	Planning Com	43	Open	12/11/17	A
Adm Services Officer 4 - Urban Forestry	Water Services	67	Open	12/12/17	E
Emergency Telecom Trainee	ECC	21	Cont	12/12/17	E
Adm Services Officer 4 - Police Fiscal	Police	4	Dept	12/13/17	E
Adm Services Mgr - Police Fiscal	Police	3	Dept	12/13/17	E
Technical Specialist 2 - Dev Services	Water Services	9	Dept	12/14/17	E
Police Operations Analyst 2 - Chief's Office	Police	5	Dept	12/15/17	E
Finance Manager - Police Fiscal	Police	1	Dept	12/15/17	E
Police Security Guard 1	Police	171	Cont	12/18/17	E
Office Support Specialist 2 - Water	Water Services	374	Open	12/18/17	A
Recreation Leader - Ice Rink	Parks	33	Open	12/19/17	E
Public Works Director	Public Works	33	Open	12/19/17	E
Adm Services Officer 2 - Case Prep	Police	3	Dept	12/20/17	E
Correctional Officer Trainee	Sheriff's Office	137	Cont	12/21/17	E
Parks Police Trainee	Parks	101	Open	12/21/17	E
Program Coordinator - Special Collections	Public Library	84	Open	12/22/17	A
Urban Forester	Codes Adm	12	Open	12/22/17	E
IS Applications Analyst 2 - Security	Police	16	Dept	12/22/17	E
Custodian	Public Library	43	Open	12/29/17	A
Police Sergeant	Police	56	Dept	01/09/18	E

DEPARTMENTAL ITEMS

EMERGENCY COMMUNICATIONS

Item #1: Director Michele Donegan requests revisions to the Departmental Rules

SHERIFF'S OFFICE

Item #2: Leave from Civil Service Status for Markita Clayton

HUMAN RESOURCES

Human Resources Director, Shannon B. Hall, submits the following for the Commission's consideration and appropriate action:

Item #3: Review of Agreed Order and Settlement – Lawanna Coleman, Police - Suspension

Item #4: Metro Fire Department employee, Carey Stribling, is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Item #5: Appeal of Medical Disqualification: CB, Applicant for Fire Recruit

Item #6: Appeal of Medical Disqualification: RB, Applicant for Fire Recruit

Item #7: Appeal of Medical Disqualification: KD, Applicant for Fire Recruit

Item #8: Appeal of Medical Disqualification: DM, Applicant for Fire Recruit

Item #9: Appeal of Medical Disqualification: SN, Applicant for Fire Recruit

Item #10: Appeal of Medical Disqualification: EP, Applicant for Fire Recruit

Item #11: Appeal of Medical Disqualification: BAE, Applicant for Police Officer Trainee

Item #12: Appeal of Medical Disqualification: BDE, Applicant for Police Officer Trainee

Item #13: Appeal of Medical Disqualification: JP, Applicant for Police Officer Trainee

Item #14: Appeal of Medical Disqualification: AS, Applicant for Police Officer Trainee

Item #15: Appeal of Medical Disqualification: AW, Applicant for Police Officer Trainee

Item #16: Appeal of Medical Disqualification: JW, Applicant for Police Officer Trainee

Item #17: Report on Benefit Board Election Results (Metro Charter 13.03) Police Department Employee Representative

Item #18: Election of Chairman and Vice-Chairman

Item #19: Administrative Law Judge Hearing Calendar

Item #20: Human Resources Updates

Item #21: Communiqués from the public on pending hearings

Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 615-862-6640