



METROPOLITAN CIVIL SERVICE COMMISSION

A G E N D A

March 13, 2018

8:30 a.m.

Howard Office Building
Sonny West Room

700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, R. Steve Corbitt, D. Billye Sanders, Jo Ann North, and Ethan Link.

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

- (A) Approval of February 13, 2018 Civil Service Meeting Minutes
- (B) Approval of Appointments
- (C) Approval of Terminations/Pensions
- (D) Approval of Eligibility Register Report

Announcement of Appeals Process:
Metropolitan Code of Laws 2.68.030

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(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>CODES ADMINISTRATION</u>			
Osborn, Robert S.	Property Stan Insp 1	Promotion	02/26/18
<u>EMERGENCY COMMUNICATIONS</u>			
Corbin, Stephanie Nicole	Emer Telecomm Off 1	New Hire	02/26/18
Lam, Rebecca Lynn	Emer Telecomm Off 1	New Hire	02/26/18
Smith, Promise Shakeira	Emer Telecomm Off 1	New Hire	02/26/18
Stewart, Sarah A.	Emer Telecomm Off 1	New Hire	02/26/18
Ward, Chakari Savannah	Emer Telecomm Off 1	New Hire	02/26/18
<u>FINANCE</u>			
Taylor, Matthew M.	Procurement Officer 2	New Hire	02/12/18
<u>FIRE</u>			
Elam, Thomas C.	Emerg Medical Tech 1	New Hire	02/16/18
James, Chad M.	Emerg Medical Tech 1	New Hire	02/16/18
Nelson, Lillian G.	Emerg Medical Tech 1	New Hire	02/16/18
Sesler, Brian A.	Emerg Medical Tech 1	New Hire	02/16/18
Braud, Ruth A.	Paramedic 1	New Hire	02/16/18
Collier, Nathaniel A.	Paramedic 1	New Hire	02/16/18
Lunn, Jessica A.	Paramedic 1	New Hire	02/16/18
Miller, Eric L.	Paramedic 1	New Hire	02/16/18
Page, William D.	Paramedic 1	New Hire	02/16/18
Snow, Samantha M.	Paramedic 1	New Hire	02/16/18
Toland, Sean P.	Paramedic 1	New Hire	02/16/18
<u>GENERAL SERVICES</u>			
Eakes Jr, Kenneth L.	Automotive Mechanic Leader	Promotion	02/12/18
May, Jesse Allen	Equip Mechanic Leader	Promotion	02/12/18
<u>HUMAN RESOURCES</u>			
McDermott, Ila A.	Human Resources Analyst 1	Re-hire	02/05/18
<u>INFORMATION TECHNOLOGY SERVICES</u>			
Ingram, Angela K.	Info Sys Oper Analyst 2	Promotion	02/10/18
Rhodes, Jason G.	Info Sys Oper Analyst 2	New Hire	02/10/18
Lee, Andrew J.	Info Systems Advisor 1	New Hire	02/01/18
<u>JUVENILE COURT</u>			
Sellars, Ashlee Marie	Office Support Rep 3	New Hire	02/01/18

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PARKS</u>			
Owen, Rita J.	Application Tech 1	New Hire	02/16/18
Buttrey, Casey	Maint & Repair Supv	Promotion	02/09/18
Sheffield Jr, Darrell L.	Maint & Repair Leader	Promotion	02/09/18
Moore Jr, Jerry A.	Park Police Sergeant	Promotion	02/09/18

POLICE

Houk, Savannah E.	Crime Lab Forensic Tech	Re-hire	02/16/18
Medley, Sheryl Darlene	Police Operations Asst 1	New Hire	02/01/18
Taylor, Morgan D.	Police Operations Supv	Promotion	02/01/18

PUBLIC LIBRARY

Padilla, Daniel G.	Admin Svcs Mgr	New Hire	02/26/18
Eggerson, Jocelyn Y.	Library Assoc 1	New Hire	01/29/18
Perry, Anna G.	Library Assoc 1	Re-hire	02/12/18
Suggs, Rasheed Sharif	Mail Clerk Carrier	New Hire	02/26/18
*Roberts, Joanna R.	Office Support Spec 2	Voluntary Reduction in Grade	01/29/18

*Voluntary Reduction in Grade from Librarian 1 (ST9) to Office Support Spec 2 (ST8)

PUBLIC WORKS

Peoples, Mary K.	Admin Asst	New Hire	01/29/18
Ethridge Jr, Jeffrey D.	Equipment Operator	Promotion	01/29/18
Jones, Cody T.	Equipment Operator	Promotion	01/29/18
Bushulen, Gregory W.	Equipment Operator Senior	New Hire	01/30/18
Camacho, Mark A.	Equipment Operator Senior	Re-Employment	02/13/18
*Sekoral Jr, Steven P.	Equipment Operator Senior	Department transfer/	01/29/18
Woody, Brian L.	Equipment Operator Senior	Promotion	01/29/18
^Graham, Jaunita L.	Human Resources Analyst 1	Department transfer/Class Change	01/29/18
Baker, Carl D.	Maint & Repair Supv	Promotion	02/26/18
Burns, Jon D.	Maint & Repair Supv	Promotion	02/26/18
Gaddes, Lopez	Maint & Repair Supv	Promotion	02/26/18
Gammon, Christopher A.	Maint & Repair Supv	Promotion	02/26/18
Hale, Randy L.	Maint & Repair Supv	Promotion	02/26/18
Hodge, Daryl W.	Maint & Repair Supv	Promotion	02/26/18
Hubble, Danny L.	Maint & Repair Supv	Promotion	02/26/18
Lancaster, Larry M.	Maint & Repair Supv	Promotion	02/26/18
Maclin, Byron O.	Maint & Repair Supv	Promotion	02/26/18
Madden, John L.	Maint & Repair Supv	Promotion	02/26/18
McKay, Danny E.	Maint & Repair Supv	Promotion	02/26/18
Morgan, Kevin D.	Maint & Repair Supv	Promotion	02/26/18
Ribaudo-Waidler, Michael L.	Maint & Repair Supv	Promotion	02/26/18
Trotter, Steven A.	Maint & Repair Supv	Promotion	02/26/18
Wair, Gary D.	Maint & Repair Supv	Promotion	02/26/18
Armstrong, Cayce D.	Maint & Repair Worker	New Hire	02/12/18
Hogan Jr, Joshua C.	Maint & Repair Worker	New Hire	02/12/18
King, Jeffrey S.	Technical Specialist 1	Promotion	01/29/18
Knight, Keith J.	Technical Specialist 1	Promotion	01/29/18

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<u>PUBLIC WORKS</u>			
Runyon, Christopher T.	Technical Specialist 1	Promotion	01/29/18
Tate, Antonio D.	Technical Specialist 1	Promotion	01/29/18
Upchurch, Jerry L.	Technical Specialist 1	Promotion	01/29/18
Robinson, William H.	Technical Specialist 2	Promotion	01/29/18

*Department Transfer from General Services (Automotive Mechanic, TG10) to Public Works (Equipment Operator Sr, TG9)

^Department Transfer from Water (Office Support Spec 2, ST8) to Public Works (HR Analyst 1, OR1)

SHERIFF

Andrews, Jeffrey D.	Correctional Officer 2	Promotion	02/04/18
Azor, Countiss R.	Correctional Officer 2	Promotion	02/04/18
Lemaster, James C.	Correctional Officer 2	Promotion	02/04/18
Ramsey Jr., Jerry L.	Correctional Officer 2	Promotion	02/04/18
Smith, Steven B.	Correctional Officer 2	Promotion	02/04/18
Traylor II, Kenneth R.	Correctional Officer 2	Promotion	02/04/18
Knight, Lorenzo D.	Correctional Officer Sergeant	Promotion	02/04/18

SOCIAL SERVICES

Johnson, Cerya C.	Social Worker	New Hire	02/26/18
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WATER SERVICES

Dellinger, Michelle R.	Cust Svc Asst Mgr	Promotion	01/27/18
Fuqua, Lisa K.	Cust Svc Asst Mgr	Promotion	01/27/18
McGinnis, Dustin S.	Finance Officer 1	Promotion	01/27/18
Shirley, Michael L.	Finance Officer 1	Promotion	01/27/18
Madden, Jason C.	Masonry Worker	New Hire	01/27/18
Miller III, Allen C.	Water Maintenance Tech	New Hire	02/24/18

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Gunn, Patrick L.	Mech/Gas Inspector 1	Resignation	Codes Administration	02/23/18
Dougherty, Meghan E.	Emer Telecommunications Off 1	Resignation	DEC	02/20/18
Sturgis, Ian H.	Emer Telecommunications Off 2	Resignation	DEC	02/19/18
Southall Jr, Daniel E.	Emer Telecommunications Off 3	Resignation	DEC	01/26/18
Belcher, Kimberly L.	Emer Telecommunications Off 4	Resignation	DEC	01/27/18
Mullican Jr, Joe T.	Emer Telecommunications Off 4	Pension	DEC	01/29/18
West, Ginger A.	Emer Telecommunications Off 4	Deceased	DEC	02/03/18
Carter, Jeffrey M.	Fire Engineer	Pension	Fire	01/29/18
Bracho, Jorge L.	Paramedic 2	Resignation	Fire	02/13/18
Vick, Herman E.	Equip & Supply Clerk 3	Resignation	General Services	02/23/18
Ewing, Alexandra B.	General Services Assistant Dir	Resignation	General Services	02/23/18
Baltz, Jeana N.	Admin Svcs Officer 3	Pension	Human Resources	02/22/18
Rockwell, Michael G.	Info Systems Div Mgr	Resignation	ITS	02/09/18
Elsberry, Johnny L.	Probation Officer 2	Resignation	Juvenile Court	01/31/18

(C) TERMINATIONS/ PENSIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Sims, Micheal D.	Maintenance & Repair Worker Se	Dismissal	Parks	02/21/18
Veach, Richard D.	Maintenance & Repair Worker Se	Dismissal	Parks	02/10/18
Fisher, Eric E.	Recreation Leader	Resignation	Parks	02/08/18
Chalou, Marcel A.	Police Officer 2	Resignation	Police	01/25/18
Fleming, Charles W.	Police Officer 2	Pension	Police	01/31/18
Hanlon, Bert W.	Police Officer 2	Pension	Police	01/25/18
Harper, D. Zebulon	Police Officer 2	Resignation	Police	02/12/18
Taylor, Christopher	Police Officer 2-Fld Trng Ofcr	Pension	Police	01/25/18
Jinnett, Kristin Leigh	Police Operations Asst 1	Resignation	Police	02/01/18
Blunier, Garret M.	Police Sergeant	Resignation	Police	02/12/18
Kornberg, Mitchell E.	Police Sergeant	Pension	Police	01/17/18
Palmer, Jared F.	Admin Svcs Mgr	Resignation	Public Library	02/08/18
Conklin, Christopher Todd	Pub Info Coord	Resignation	Public Library	02/02/18
Horn, Edward R.	Equipment Operator	Deceased	Public Works	02/12/18
Elkins, Jeffrey L.	Maintenance & Repair Leader	Pension	Public Works	02/01/18
Ragan, David H.	Maintenance & Repair Worker	Resignation	Public Works	02/01/18
Hardemon, Edith M.	Correctional Officer 1	Pension	Sheriff	02/23/18
Smith, Jimmy M.	Correctional Officer 1	Resignation	Sheriff	02/23/18
Wyatt, Willie J.	Correctional Officer 1	Pension	Sheriff	01/25/18
Franking, Dustin D.	Correctional Officer 2	Resignation	Sheriff	02/21/18
Wright, Thomas A.	Correctional Officer Sergeant	Pension	Sheriff	02/01/18
Degraphenreed, Addie L.	Program Supv	Pension	Social Services	01/31/18
Gullatte, Wesley D.	Admin Svcs Mgr	Pension	Water Services	02/01/18
Messemer, Walter C.	Admin Svcs Officer 4	Pension	Water Services	02/16/18
Tugwell, Tiara F.	Office Support Rep 3	Resignation	Water Services	01/31/18

(D) ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>ESTABLISH/ DATE</u>	<u>ABOLISH</u>
Equipment Operator - Dump Truck	Water Services	14	Open	02/01/18	E
Technical Specialist 1 - Maint Inspection	Public Works	12	Dept	02/01/18	E
Technical Specialist 2 - Operations Coord	Public Works	1	Dept	02/01/18	E
Administrative Services Officer 4 - Inventory	Water Services	139	Open	02/01/18	E
Park Police Sergeant	Parks	2	Dept	02/01/18	E
Police Officer Trainee	Police	30	Open	02/01/18	E
Research Analyst 1 - Fire	Fire	17	Open	02/02/18	E
Procurement Officer 2 - Purchasing/BOA	Finance	56	Cont	02/06/18	E
IS Operations Analyst 2 - Field Services	ITS	53	Open	02/08/18	E
Crime Lab Forensic Tech - Firearms Unit	Police	130	Open	02/09/18	E
Police Operations Coordinator 1 - Police/Fleet	Police	4	Metro Wide	02/13/18	E
Automotive Mechanic Leader	General Services	1	Dept	02/13/18	E
Equipment Mechanic Leader	General Services	1	Dept	02/13/18	E
Warrant Officer 1	Juvenile Court	353	Cont	02/14/18	E
Probation Officer 3 - Juvenile Court	Juvenile Court	54	Open	02/14/18	E
Administrative Assistant - Comm/Designee	Police	7	Dept	02/15/18	E
Equipment Mechanic	General Services	18	Cont	02/15/18	E
Electrical Inspector 1	Codes	21	Cont	02/20/18	E
Automotive Mechanic	General Services	11	Cont	02/20/18	E
Equipment Servicer - Fleet	General Services	20	Cont	02/20/18	E
Administrative Services Manager - Building	Public Library	35	Open	02/21/18	E
Building Maintenance Mechanic - Library	Public Library	15	Open	02/21/18	E
Mail Clerk Carrier - Library	Public Library	139	Open	02/21/18	E
Security Guard - Library	Public Library	126	Open	02/21/18	E

(D) ELIGIBILITY REGISTER REPORT

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>ESTABLISH/ DATE</u>	<u>ABOLISH</u>
CAD/GIS Analyst 2	Water Services	13	Open	02/22/18	E
Environmental Lab Superintendent	Water Services	21	Open	02/22/18	E
Administrative Services Officer 3 - PW	Public Works	111	Open	02/23/18	A
Administrative Services Officer 2 - Planning	Planning	63	Open	02/27/18	E
Maintenance & Repair Supervisor-Operations	Public Works	15	Dept	02/27/18	E
Correctional Officer Trainee	Sheriff's Office	19	Cont	02/28/18	E

DEPARTMENTAL ITEM

SHERIFF'S OFFICE

Item #1: Leave from Civil Service Status for Jennifer Lane

HUMAN RESOURCES

Human Resources Director, Shannon B. Hall, submits the following for the Commission's consideration and appropriate action:

- Item #2: Metro Sheriff's Office employee, Richard Middleton, is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation
- Item #3: Appeal of Medical Disqualification: JP, Applicant for Police Officer Trainee
- Item #4: Requesting approval to conduct a Benefit Board Election for Fire Department representative from March 13 – May 15, 2018
- Item #5: Requesting approval to conduct a Benefit Board Election for Retired employee representative from April 13 – May 18, 2018
- Item #6: Administrative Law Judge Hearing Calendar
- Item #7: Human Resources Updates
- Item #8: Communiqués from the public on pending hearings

Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 615-862-6640