



# METROPOLITAN CIVIL SERVICE COMMISSION

## A G E N D A

**March 12, 2019**

**8:30 a.m.**

**Howard Office Building  
Sonny West Room**

**700 2<sup>nd</sup> Avenue South  
Nashville, Tennessee 37210**

**MEMBERS:** William H. Farmer, R. Steve Corbitt, D. Billye Sanders, Jo Ann North, and Ethan Link.

**OTHER MEMBERS:** Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

**Announcement of Appeals Process:** Metropolitan Code of Laws 2.68.030

Acknowledgement of Union Representatives

- (A) Approval of February 12, 2019 Civil Service Meeting Minutes**
- (B) Approval of Appointments**
- (C) Approval of Terminations/Pensions**
- (D) Approval of Eligibility Register Report**

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**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>EMERGENCY COMMUNICATIONS</u></b>			
McDonald, Emily Megan	Emer Telecomm Off 1	New Hire	02/25/19
Turner, Ashley Faith	Emer Telecomm Off 1	New Hire	02/25/19

**FINANCE**

*Drumwright, Daniel A.	Procurement Officer 2	Department Transfer/Transition - CS	02/04/19
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\*Department Transfer from Juvenile Court (Probation Officer) to Finance (Procurement Officer 2)

**FIRE**

*Hopkins, Bradley L.	Fire Fighter 2	Class Change/Lateral	02/01/19
*Vivrette, Shane N.	Fire Fighter 2	Class Change/Lateral	02/01/19
^Kempchinsky, Chelsea A.	Paramedic 1	Class Change/Lateral	02/01/19

\*Class Change from EMT 2 (PF4) to Fire Fighter 2 (PF4)  
^Class Change from EMT 2 (PF4) to Paramedic 1 (PF4)

**INFORMATION TECHNOLOGY SERVICES**

Duff, Justin W.	Info Sys Comm Analyst 3	Promotion	02/09/19
Judd, Stephanie Sue	Info Systems Div Mgr	New Hire	02/11/19
Gove, Sheridan D.	Info Systems Advisor 1	New Hire	02/01/19

**PARKS**

*Christensen, Matthew G.	Specialized Skills Instr	Transition - CS	01/25/19
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\*Transition to CS from Part Time Status

**POLICE**

Merithew, Keyne R.	Crime Lab Evid Recv Supv	Promotion	02/16/19
Coimbra, Maria F. L. T.	Crime Lab Forensic Tech	New Hire	02/01/19
Gillespie, Delanie Paige	Crime Lab Forensic Tech	New Hire	02/16/19
Guszek, Amanda S.	Crime Scene Technician 1	New Hire	02/01/19
Desai, Ameer Trushar	Police Operations Asst 1	New Hire	02/16/19
Cooper, Jaime Nicholle	Police Operations Asst 1	Re-hire	02/16/19
Bradford, Amanda Marie	Police Operations Coord 2	Promotion	02/01/19

**PUBLIC LIBRARY**

Yamini, Omid	Circulation Asst 1	New Hire	02/25/19
Carter, Chachika Darlene	Custodian	New Hire	02/25/19
Savage, Brian C.	Custodian	Re-hire	02/25/19
Cain, Libby D.	Human Resources Analyst 3	Promotion	02/11/19
Delaney, Rachel Pearl	Librarian 1	New Hire	02/11/19
Meyer, Jessica M.	Librarian 1	Promotion	02/11/19

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>PUBLIC LIBRARY</u></b>			
Gilpin, Mary L.	Librarian 2	Promotion	02/11/19
Weihl, Eva N.	Librarian 2	New Hire	02/25/19
Caudill, Chase Tyler	Library Assoc 1	New Hire	02/11/19
Glassley, Nicole A.	Library Assoc 1	New Hire	02/25/19
Pitts, Jada Damionne	Library Assoc 1	New Hire	02/11/19
Luke, Terri Michele	Library Svcs Asst Dir	New Hire	02/11/19

**PUBLIC WORKS**

*Graham, Chanell N.	Application Tech 3	Department Transfer/ Voluntary Reduction in Grade	02/01/19
Hagerty, Derek J.	Engineer In Training	New Hire	01/28/19
Herr, Christopher L.	Engineer In Training	New Hire	01/28/19
Hewitt, Collin A.	Equipment Operator	Promotion	02/11/19
McKeand IV, Leonard E.	Equipment Operator	New Hire	02/25/19
Crumpler, Anthony K.	Equipment Operator Senior	Promotion	02/11/19
^Hale, Randy L.	Equipment Operator Senior	Demotion	01/23/19
Killebrew, Antoine R.	Equipment Operator Senior	Promotion	02/11/19
Brinck, Matthew C.	Maint & Repair Worker	New Hire	02/11/19
Cervantes, Andres	Maint & Repair Worker	Re-hire	01/28/19
Hamer, Barry L.	Maint & Repair Worker	New Hire	02/11/19
Turner III, Larry T.	Maint & Repair Worker	New Hire	02/25/19
Morris, Justin L.	Maint & Repair Worker	New Hire	02/25/19
Witt, Chase R.	Maint & Repair Worker	New Hire	02/11/19
Combs II, Joe E.	Sanitation Worker	Re-hire	02/11/19
Dickerson, Mark D.	Sanitation Worker	New Hire	02/11/19
Scott, Robert M.	Signal Tech 2	Promotion	02/01/19
Brown, Jerry L.	Technical Specialist 1	Promotion	02/25/19

\*Department Transfer from DEC (Emergency Communications Supv, ET6) to Public Works (Application Tech 3, ST9)

^Demotion from Maintenance & Repair Supv (TS8) to Equipment Operator Senior (TG9)

**SHERIFF**

*McGrew, Breanna Nm	Correctional Officer 1	Class Change	02/23/19
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\*Class Change from Correctional Officer Trainee to Correctional Officer 1

**WATER SERVICES**

*Brewington, David S.	Engineer Technician	Class Change/Lateral	01/26/19
Baggett, Barry Craig	Engineer Technician Senior	New Hire	02/09/19
Henderson, Jason Brian	Engineer Technician Senior	New Hire	02/09/19
Jones, Lumar M.	Engineer Technician Senior	Promotion	01/26/19
Shelton, Steve D.	Engineer Technician Senior	Promotion	02/09/19
^Thurman Sr, Edward L.	Engineer Technician Senior	Department Transfer/Transition - CS	02/09/19
Davis, Allison S.	Envir Compliance Officer 1	New Hire	02/23/19
Dixon Jr, Dale E.	Equipment Operator	New Hire	02/23/19
**Neumaier, Anthony J.	Special Projects Mgr	Department Transfer/Class Change	02/04/19
Mills, Timothy D.	Treatment Plant Tech 1	New Hire	02/09/19
Peeler, Darius	Treatment Plant Tech 1	New Hire	02/09/19
Pillow, Rosalyn L.	Treatment Plant Tech 1	Re-hire	02/23/19

**(B) APPOINTMENTS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
<b><u>WATER SERVICES</u></b>			
Brooks, Tarves M.	Water Maint Leader 2	Promotion	01/26/19
Madden, John B.	Water Maint Leader 2	Promotion	01/26/19
^^McElhiney, Kyle S.	Water Maint Leader 2	Class Change/Lateral	02/09/19

\*Class Change from Office Support Specialist 2 (ST8) to Engineering Tech (ST8)

^Department Transfer Criminal Court Clerk (NCS) to Water (Engineer Tech Senior)

\*\*Department Transfer from Finance (Finance Asst Director) to Water (Special Projects Manager)

^^Class Change from Equipment Operator Spec (TG11) to Water Maint Leader 2 (TG11)

**(C) TERMINATIONS/ PENSIONS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
Fisher, Laurel F.	Admin Svcs Officer 4	Resignation	Arts Commission	02/08/19
Barnes, Ronald J.	Electrical Inspection Chief	Pension	Codes	01/31/19
Martin, Montoya I.	Emer Telecomm Off 1	Resignation	DEC	01/30/19
Wimberley, Chaurrette D.	Emer Telecomm Off 2	Resignation	DEC	02/14/19
George, McKinley D.	Emer Telecomm Off 3	Resignation	DEC	02/08/19
Hollis, Leslie F.	Fire Captain	Pension	Fire	01/30/19
Rodriguez, Vincent	Fire Captain	Pension	Fire	01/30/19
Tomlin, Kevin W.	Fire District Chief	Pension	Fire	01/29/19
Hudson, Wesley H.	Fire Engineer	Pension	Fire	02/06/19
Tomlinson, Christopher W.	Fire Engineer	Resignation	Fire	01/31/19
Hymer, Norman T.	Fire Fighter 3	Pension	Fire	02/01/19
Hagblom, David T.	Paramedic 2	Pension	Fire	01/29/19
Knight, Heather A.	Info Systems App Analyst 3	Resignation	ITS	01/30/19
Quarles, Terrance J.	Information Sys Oper Analyst 1	Resignation	ITS	02/12/19
Snow, Matthew Christian	Information Systems Advisor 1	Resignation	ITS	02/19/19
Franklin, Ryan H.	Probation Officer 1	Deceased	Juvenile Court	02/19/19
Halliburton, Willie L.	Probation Officer 2	Pension	Juvenile Court	02/08/19
Mahrenholz, Luke E.	Maint & Repair Worker	Resignation	Parks	01/11/19
Crocker, Christopher B.	Maint & Repair Worker Sr	Resignation	Parks	02/05/19
Dupree, Christopher J.	Naturalist 1	Resignation	Parks	01/24/19
Holliman, Kiana E.	Recreation Leader	Resignation	Parks	01/17/19
Nathan, Phylcia K.	Recreation Leader	Resignation	Parks	02/01/19
Black, Robert Paul	Police Officer 1	Dismissal	Police	01/24/19
Castro, Kayla N.	Police Officer 2	Resignation	Police	02/02/19
Caulfield, Ryan P.	Police Officer 2	Resignation	Police	01/16/19
Jones, Gregory A.	Police Officer 2	Pension	Police	01/11/19
Murphy IV, James C.	Police Officer 2	Resignation	Police	02/08/19
Oakley, Corey Andrew	Police Officer 2	Resignation	Police	02/03/19
Palte, Brent M.	Police Officer 2	Resignation	Police	02/08/19
Shannon Jr, Gary D.	Police Officer 2	Resignation	Police	02/03/19
Sneekes, Christina Marie	Police Operations Asst 1	Resignation	Police	01/24/19
Luther, Sandra L.	Police Sergeant	Resignation	Police	01/23/19
Moseley, Jeffery T.	Police Sergeant	Resignation	Police	02/02/19
Depeder, Mary S.	Circulation Asst 1	Resignation	Public Library	01/19/19
Claybrooks Jr, Leroy	Custodian	Pension	Public Library	02/04/19
Mackall, Timothy A.	Compliance Inspector 1	Dismissal	Public Works	01/31/19
Prime, Edwin L.	Customer Service Field Rep	Dismissal	Public Works	02/13/19
Ferguson, John R.	Sanitation Worker	Resignation	Public Works	02/11/19
Munos, Jeremy D.	Correctional Officer 1	Resignation	Sheriff	02/21/19

**(C) TERMINATIONS/ PENSIONS**

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DEPT</u>	<u>DATE</u>
O'Kelley, Lesley G.	Correctional Officer 2	Resignation	Sheriff	02/12/19
Steen, Jacob L.	Correctional Officer 2	Resignation	Sheriff	02/22/19
Biggs II, Gary W.	Correctional Officer Sergeant	Resignation	Sheriff	02/08/19
Gibson, Cynthia L.	Admin Asst	Pension	Water Services	02/15/19
Green, Micheal P.	CAD/GIS Analyst 2	Resignation	Water Services	02/22/19
Gudan, Sharon L.	Office Support Spec 2	Resignation	Water Services	02/13/19
Cripps, J. Turner	Treatment Plant Tech 1	Resignation	Water Services	02/22/19

**(D) ELIGIBILITY REGISTER REPORT**

<u>CLASSIFICATION</u>	<u>DEPT</u>	<u>ON LIST</u>	<u>TYPE</u>	<u>ESTABLISH/ DATE</u>	<u>ABOLISH</u>
Library Services Asst Director	Library	20	Open	02/01/19	E
Police Officer Trainee	Police	55	Cont	02/05/19	E
Treatment Plant Shift Supervisor - Wastewater	Water	2	Dept	02/05/19	E
Engineering Technician Senior- System Services	Water	14	Open	02/06/19	E
Engineering Technician Senior- Stormwater	Water	2	Dept	02/08/19	E
Finance Administrator	Mun Aud	1	Dept	02/12/19	E
IS Division Manager - Communications	ITS	45	Open	02/13/19	E
Facilities Manager - Community Programs	Parks	10	Dept	02/13/19	E
Adm Services Officer 4 - Ticketing & Marketing	Mun Aud	1	Dept	02/13/19	E
Office Support Representative 3-Water Services	Water	215	Open	02/21/19	E
Custodian	Library	42	Open	02/21/19	E
Park Police Trainee	Parks	117	Cont	02/22/19	E
Emergency Telecommunications Officer 1	DEC	5	Cont	02/22/19	E
IS Operations Analyst 1 - Field Services	ITS	20	Open	02/22/19	E
Finance Officer 2 - Water Services	Water	54	Open	02/22/19	E
IS Operations Analyst 3 - Field Support Engineer	ITS	6	Dept	02/22/19	E
Management & Budget Analyst 2	Finance	56	Cont	02/22/19	E
Equipment Operator Senior	Water	12	Open	02/25/19	A
General Services Assistant Director	Gen Services	8	Metro Wide	02/26/19	E
Admin Services Officer 4-Police/Fiscal	Police	2	Dept	02/27/19	A
Customer Service Manager	Water	1	Dept	02/26/19	E
Treatment Plant Assistant Manager	Water	17	Open	02/27/19	E
Maintenance & Repair Leader-Golf	Parks	4	Dept	02/28/19	E
Finance Administrator	Finance	7	Dept	02/28/19	E
Police Lieutenant	Police	49	Dept	03/12/19	E

**DEPARTMENTAL ITEMS**

**INFORMATION TECHNOLOGY SERVICES**

Item #1: Director Keith Durbin requests approval to hire above base Matthew Keaton as an Information Systems Advisor 1 (OR07)

**PUBLIC WORKS**

Item #2: Director Mark Sturtevant requests an Administrative Leave extension for a Public Works employee which will exceed forty-five (45) days

**WATER SERVICES**

Item #3: Request for an extension to apply Policy 5.7 C-I, Exempt Overtime Pay (in Emergency Situations) and to designate specific classifications as Exempt Overtime Eligible

**HUMAN RESOURCES**

Human Resources Director, Shannon B. Hall, submits the following for the Commission's consideration and appropriate action:

Item #4: Review of Order of Dismissal – Frank Sykes, Sheriff's Office - Demotion

Item #5: Review of Initial Order – Micheal Calloway, Water Department - Dismissal

Item #6: Petition for Reconsideration of Final Order Issued by the Metropolitan Civil Service Commission – Wesley Feinstein, Police – Dismissal/Suspension

Item #7: Metro Police Department employee, Randal Owlsley, is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation

Item #8: Target Forward Update – Phase 1 Implementation

Item #9: Job Description Revisions

Item #10: Administrative Law Judge Hearing Calendar

Item #11: Human Resources Updates

Item #12: Communiqués from the public on pending hearings

-The meeting will adjourn for a brief recess, and then resume with the following items which will not be aired on the Metro Nashville Network.-

Item #13: Appeal of Medical Disqualification: AB, Applicant for Fire Recruit

Item #14: Appeal of Medical Disqualification: VD, Applicant for Fire Recruit

Item #15: Appeal of Medical Disqualification: GJJ, Applicant for Fire Recruit

Item #16: Appeal of Medical Disqualification: GKJ, Applicant for Fire Recruit

Item #17: Appeal of Medical Disqualification: RP, Applicant for Fire Recruit

- Item #18: Appeal of Medical Disqualification: DR, Applicant for Fire Recruit
- Item #19: Appeal of Medical Disqualification: CW, Applicant for Fire Recruit
- Item #20: Appeal of Medical Disqualification: JH, Applicant for Police Officer Trainee
- Item #21: Appeal of Medical Disqualification: KH, Applicant for Police Officer Trainee
- Item #22: Appeal of Medical Disqualification: ML, Applicant for Police Officer Trainee
- Item #23: Appeal of Medical Disqualification: KM, Applicant for Police Officer Trainee
- Item #24: Appeal of Medical Disqualification: ES, Applicant for Police Officer Trainee
- Item #25: Appeal of Medical Disqualification: KS, Applicant for Police Officer Trainee
- Item #26: Appeal of Medical Disqualification: AV, Applicant for Police Officer Trainee
- Item #27: Appeal of Medical Disqualification: CV, Applicant for Police Officer Trainee
- Item #28: Appeal of Medical Disqualification: LW, Applicant for Police Officer Trainee
- Item #29: Appeal of Medical Disqualification: TY, Applicant for Police Officer Trainee
- Item #30: Appeal of Medical Disqualification: EZ, Applicant for Police Officer Trainee

**Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 615-862-6640**