



METROPOLITAN CIVIL SERVICE COMMISSION

AGENDA

Date: November 12, 2019

Time: 8:30 a.m.

Place: Howard Office Building
Sonny West Room
700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, R. Steve Corbitt, D. Billye Sanders, Jo Ann North, and Ethan Link

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

Announcement of Appeals Process: Metropolitan Code of Laws 2.68.030

Acknowledgement of Union Representatives

- (A) Approval of October 8, 2019 Civil Service Meeting Minutes
- (B) Approval of Appointments
- (C) Approval of Terminations/Pensions
- (D) Approval of Eligibility Register report

APPOINTMENTS	PG. 2-5
TERMINATIONS/PENSIONS	PG. 5
ELIGIBILITY REGISTER REPORT	PG. 6
HUMAN RESOURCE ITEMS	PG. 7

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
Beer Board			
Darby, Terrence P.	Admin Svcs Officer 4	Promotion	09/23/2019
James, Douglas L. Jr.	Beer Permit Inspector 2	Promotion	10/07/2019
Codes Administration			
Monhollen, Mark Anthony	Electrical Inspector 1	New Hire	10/07/2019
Dougherty, Tracy Stuart	Mech/Gas Inspector 1	New Hire	10/07/2019
Townsend, Raymond Darrel	Plumbing Inspector 1	New Hire	10/07/2019
*Felts, Jon David	Property Stan Insp 1	Dept transfer/Transition to CS	10/07/2019
Teague, Michael David	Property Stan Insp 1	New Hire	09/23/2019
*Department transfer from State Fair (M&R Worker, TG5) to Codes (Property Standards Insp, ST9)			
Community Oversight Board			
Person, Paula R	Admin Svcs Officer 3	Promotion	09/30/2019
Emergency Communications			
Butler, Kathleen Jean	Emer Telecommunications Off 1	New Hire	10/07/2019
Charboneau, Carly Rene	Emer Telecommunications Off 1	New Hire	10/07/2019
Doser, Brian K.	Emer Telecommunications Off 1	New Hire	10/07/2019
Fairbanks, Joshua Cole	Emer Telecommunications Off 1	New Hire	10/07/2019
Giammarella, Rachel Michele	Emer Telecommunications Off 1	New Hire	10/07/2019
Jones, Kaitlyn Michelle	Emer Telecommunications Off 1	New Hire	10/07/2019
Trentz, Kari Dawn	Emer Telecommunications Off 1	New Hire	10/07/2019
*Wilson, Erin E.	Info Systems App Analyst 1	Class Change/Lateral	09/23/2019
*Class change from Emergency Telecommunications Officer 4 (ET4) to IS Applications Analyst 1 (OR3)			
Finance			
Norfleet, Victoria Alvinque	Admin Svcs Officer 2	New Hire	10/07/2019
Irvin, Cedric L. Jr.	Admin Svcs Officer 3	New Hire	10/14/2019
Hunt, Jessica Leigh	Application Tech 3	New Hire	09/23/2019
*Lyons, Necol D.	Finance Officer 2	Demotion	09/23/2019
Whitlock, Nicole S.	Finance Officer 2	New Hire	10/21/2019
*Demotion from Finance Officer 3 (OR5) to Finance Officer 2 (OR3)			
Fire			
Ramsey, William L.	Fire District Chief	Promotion	10/16/2019
Mimms, Suzetta A.	Office Support Rep Sr	Re-hire	10/01/2019
General Services			
Johnson, Jennifer S.	Admin Svcs Mgr	Promotion	10/07/2019
Williams, Bethany A.	Admin Svcs Officer 4	Promotion	10/21/2019
Brown, Daniel W.	Equip Inventory Asst 2	Promotion	09/23/2019
Moseley, Robert F.	Equipment & Supply Clk Sr	Promotion	10/21/2019
Leonard, Mike S.	General Services Assistant Dir	New Hire	09/30/2019

Information Technology Services

Aumann, Michael W.	Info Sys Comm Analyst 3	Promotion	10/21/2019
*Bragg, John T. III	Info Systems App Analyst 1	Class Change	09/16/2019
Norton, Joseph Michael	Information Sys Oper Anal 2	New Hire	09/23/2019
Hoffman, Amber N.	Information Sys Oper Tech 1	New Hire	10/28/2019
Killion, Nicholas Edward	Information Sys Oper Tech 1	New Hire	10/28/2019
Anderson, John B.	Information Systems Advisor 1	Promotion	10/21/2019
Goad, Stephan Douglas	Information Systems Advisor 1	New Hire	09/23/2019

*Class change from IS Operations Analyst 1 (OR3) to IS Applications Analyst 1 (OR3)

Juvenile Court

Machado, Monica Lilliana	Office Support Rep Sr	New Hire	10/07/2019
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Municipal Auditorium

*Islam, Mohammad A.	Bldg Maint Mechanic	Dept transfer/Promotion	10/07/2019
Griffith, Gregory Ray	Event Set Up Leader	New Hire	10/05/2019
Milad, Mary Milad	Finance Officer 2	Re-hire	10/21/2019

*Department transfer from Water (Utility Maintenance Tech , TG5) to Municipal Auditorium (Building Maintenance Mech, TG8)

Parks

Jones, Julian D.	Maintenance & Repair Worker	Re-hire	10/28/2019
Mason, Tia R.	Program Coord	Promotion	10/18/2019
*Mcintosh, Jermell K.	Program Coord	Transition to CS	10/18/2019
Shelton, Larry D. II	Program Coord	Promotion	10/18/2019
*Sutton, Robert D.	Program Coord	Transition to CS	10/18/2019
Horton, Trey E.	Recreation Leader	New Hire	09/20/2019
*Phillips, Brittany M.	Recreation Leader	Transition to CS	10/04/2019
Petrole, Katherine M.	Specialized Skills Instr	Promotion	09/20/2019

*Transition to CS from a Part time position

Police

Sweet, Amanda C.	Crime Lab Asst Dir/Qual As Mgr	Promotion	09/16/2019
Turner, Sarah R.	Crime Lab Forensic Supv	Promotion	10/16/2019
Lawdonski, John Adolph	Info Systems App Analyst 2	Promotion	10/01/2019
^Millwood, Tammy L.	Office Support Spec 1	Class change	10/16/2019
Carroll, Nicholas Alan	Police Officer 2	Re-Employment	10/28/2019
*Simpkins, Brandon Steven	Police Officer 2	Class Change	10/05/2019
Burks, Helen	Police Operations Assistant	New Hire	10/01/2019
Dinning, Jennifer Leigh	Police Operations Assistant	New Hire	10/16/2019

^Class change from Police Operations Assistant (ST5) to Office Support Specialist 1 (ST7)

*Class change from Police Officer 1 to Police Officer 2

Public Works

Carr, Kody A.	311 Call Center Specialist	Re-hire	10/07/2019
Desjardins, Missaes	311 Call Center Specialist	New Hire	10/21/2019
Felts, Zachary D.	Equipment Operator	Promotion	10/08/2019
Holloway, Willie D. IV	Equipment Operator	Promotion	10/08/2019
Haynes, Nathan M.	Equipment Operator Senior	Promotion	10/08/2019
Lewis, Travis D.	Equipment Operator Senior	Promotion	10/08/2019
Brooks, George A.	Maintenance & Repair Worker	Re-hire	10/07/2019
Johns, Joshua W.	Maintenance & Repair Worker	New Hire	10/21/2019
Johnson, Tonis K.	Maintenance & Repair Worker	Re-hire	10/07/2019
Starnes, Melvin E. Jr	Maintenance & Repair Worker	Re-hire	09/23/2019
Harbison, Mattie E.	Office Support Spec 2	Re-hire	09/23/2019
Bruce, Matthew R.	Safety Inspector 2	Promotion	10/21/2019
Whitaker-Meeker, Brandon L.	Signal Tech 1	Promotion	10/07/2019

Sheriff

*Zirbel, Cody J.	Correctional Officer 1	Class Change	10/05/2019
Kinchloe, Cherell T.	Correctional Officer 2	Promotion	09/15/2019
Phillips, Curtis D	Correctional Officer 2	Promotion	09/15/2019
Robertson, Kenny J..	Correctional Officer 2	Promotion	09/15/2019
Ruluked, Alyson Hope	Correctional Officer 2	Promotion	09/15/2019
Stafford, Benjamin E.	Correctional Officer 2	Promotion	09/15/2019
Tangen, Alexander S.	Correctional Officer 2	Promotion	09/15/2019
Voyles, Jacob P.	Correctional Officer 2	Promotion	09/15/2019
Weaver, David W.	Correctional Officer 2	Promotion	09/15/2019
Wilborn, Jessica	Correctional Officer 2	Promotion	09/15/2019
Hendry, James E. IV	Correctional Officer Sergeant	Promotion	09/29/2019
Johnson, Leonard G. III	Correctional Officer Sergeant	Promotion	09/29/2019
Miller, Paul C.	Correctional Officer Sergeant	Promotion	09/29/2019
Smith, Annalisa N.	Correctional Officer Sergeant	Promotion	09/29/2019
Vongsamphanh, Patrick D.	Correctional Officer Sergeant	Promotion	09/29/2019

*Class change from Correctional Officer Trainee to Correctional Officer 1

Water services

Tittle, Sydney Jade	Engineer In Training	New Hire	09/21/2019
Hatcher, Kortland N.	Engineer Technician Senior	New Hire	09/21/2019
*Saad, John Phil III	Engineer Technician Senior	Dept transfer/Class change	10/05/2019
Bryant, Eaton M.	Equipment Operator	Promotion	09/21/2019
Dunlap, Gloria D.	Human Resources Analyst 2	Promotion	10/05/2019
Wiley, Isaac A.	Treatment Plant Tech 1	New Hire	09/21/2019
^Satterfield, Timothy C.	Utility Compliance Insp 1	Class Change/Lateral	09/21/2019
Bragg, Damond E.	Utility Field Specialist	Promotion	10/05/2019
**Mckinnon, Ashley P.	Utility Field Specialist	Class Change/Lateral	10/05/2019
Johnson, Daronte L..	Utility Field Tech 1	Re-hire	10/05/2019
Deardorff, Daniel Ray	Utility Maintenance Supv 1	Promotion	09/21/2019
Young, Edward	Utility Maintenance Supv 1	Promotion	09/21/2019
Binkley, Micah G.	Utility Maintenance Tech	New Hire	10/05/2019

CIVIL SERVICE COMMISSION**11/12/2019-5**

Burnett, Denarrius J.	Utility Maintenance Tech	New Hire	10/05/2019
^Cole, Chuncy D.	Utility Maintenance Tech	Dept transfer/Class change	10/19/2019
Elmore, Logan Tyler	Utility Maintenance Tech	New Hire	10/19/2019
Harris, Reshad Juan	Utility Maintenance Tech	New Hire	10/19/2019
Hoffman, Dustin Robert	Utility Maintenance Tech	New Hire	10/19/2019
Jackson, Derie A.	Utility Maintenance Tech	New Hire	10/05/2019
Pritchett, Keith D.	Utility Maintenance Tech	Re-hire	10/05/2019
^Witt, Chase R.	Utility Maintenance Tech	Dept transfer/Class change	10/19/2019
Allen, Richard E III	Utility Services Asst Mgr	Promotion	10/05/2019

*Department transfer from General Services (Compliance Insp 3, ST10) to Water (Engineer Tech Sr, ST10)

^Class change from Utility Field Tech 2 (ST8) to Utility Compliance Insp 1 (ST8)

**Utility Maintenance Supv 1 (TS8) to Utility Field Specialist (ST10)

^Department transfer from Public Works (M&R worker, TG5) to Water (Utility Maint Tech, TG5)

(C)TERMINATIONS/PENSIONS

NAME	CLASSIFICATION	TYPE	DEPARTMENT	DATE
Barden, John Lukens	Info Sys Oper Tech 1	Resignation	ITS	09/26/2019
Andrus, Alyssa R.	Correctional Officer 1	Resignation	Sheriff	09/22/2019
Burgess, Tameka L.	Correctional Officer 1	Resignation	Sheriff	10/03/2019
Chestnut, Vantasha	Correctional Officer 1	Resignation	Sheriff	09/30/2019
Childs, John O.	Correctional Officer 1	Retirement	Sheriff	09/27/2019
Diaz, Paul E.	Correctional Officer 1	Resignation	Sheriff	10/06/2019
Jeffcoat, Cody J.	Correctional Officer 1	Resignation	Sheriff	09/22/2019
Tinson, Dontae T.	Correctional Officer 1	Resignation	Sheriff	10/10/2019
Woodworth, Elizabeth K.	Correctional Officer 1	Resignation	Sheriff	09/27/2019
Zirbel, Cody J.	Correctional Officer 1	Resignation	Sheriff	10/07/2019
Webb, Justin L.	Correctional Officer 2	Resignation	Sheriff	09/28/2019
Lippert, Joshua M.	Police Officer 2	Resignation	Police	10/25/2019
Mcclellan, Cory D.	Police Officer 2	Retirement	Police	10/10/2019
Steen, Candace R.	Police Officer 2	Resignation	Police	10/15/2019
Walsh, Gary W.	Police Officer 2	Retirement	Police	10/18/2019
Robertson, Sharon C.	Police Operations Coord 1	Retirement	Police	10/18/2019
Smith, Phillip A.	Police Operations Coord 1	Retirement	Police	10/18/2019
Injaychock, Andrew M.	Police Sergeant	Retirement	Police	11/12/2019
Sanderson, Corey L.	Police Sergeant	Deceased	Police	10/15/2019
Lamb, James P.	Fire Fighter 2	Resignation	Fire	10/16/2019
Ramirez, Filemon T.	Fire Fighter 2	Resignation	Fire	10/20/2019
Reasonover, Robert S.	Fire Fighter 2	Resignation	Fire	10/18/2019
Funderburke, Harold D.	Paramedic 2	Retirement	Fire	10/10/2019
Foxx, Trumeko L.	Office Support Rep	Resignation	Social Services	10/18/2019
Ivey, Jessica R.	Professional Spec	Resignation	Social Services	10/25/2019
Tennyson, Steffan Gabrele	Van Driver	Resignation	Social Services	09/25/2019
Morton, Norma J.	Custodial Svcs Supv	Retirement	Public Library	11/01/2019
Handshu, Laurie C.	Librarian 2	Retirement	Public Library	10/15/2019
Lovelace, John D.	Library Mgr 2	Resignation	Public Library	10/03/2019
Thompson, Mary S.	Maint & Repair Supv	Retirement	Parks	11/01/2019
Beazley, Deborah A.	Naturalist 1	Resignation	Parks	09/06/2019
Taylor, Keith L.	Recreation Leader	Dismissal	Parks	09/24/2019
Ratz, Rebecca R.	Technical Specialist 1	Resignation	Parks	10/03/2019
Dorman, Thorek S.	Maint & Repair Worker	Resignation	Public Works	10/01/2019
Moore, Shawn J.	Maint & Repair Worker	Resignation	Public Works	10/04/2019
Prather, Deon J.	Maint & Repair Worker	Resignation	Public Works	10/06/2019
Turner, James D.	Maint & Repair Worker	Resignation	Public Works	09/29/2019

CIVIL SERVICE COMMISSION**11/12/2019-6**

Ryman, Donna Ann	Professional Spec	Retirement	Public Works	10/05/2019
Ryman, Michael K.	Technical Specialist 2	Retirement	Public Works	10/05/2019
Hillis, Christopher N	Indust Electrician 1	Resignation	Water Services	10/28/2019
Dalton, Lori Ann	Service Rep 2	Resignation	Water Services	10/18/2019
Sanders, Gwen L	Service Rep 2	Retirement	Water Services	10/11/2019
Russell, Joseph Michael	Treatment Plant Tech 1	Resignation	Water Services	10/04/2019
Flournoy, Thaddeus E	Utility Compliance Inp 2	Retirement	Water Services	09/27/2019
Delaney, Megan Elizabeth	Emer Telecomm Off 1	Resignation	DEC	09/28/2019
Troxel, Sarah Marie	Emer Telecomm Off 1	Resignation	DEC	09/28/2019

(D) ELIGIBILITY REGISTER REPORT

CLASSIFICATION	DEPT	ON LIST	TYPE	DATE	EST/ABOLISH
IS Applications Analyst 2 - Police/SEU	Police	3	Dept	10/1/2019	Establish
Utility Field Specialist- Customer Service	Water	16	Dept	10/1/2019	Establish
Human Resources Analyst 2	Water	5	Dept	10/1/2019	Establish
Beer Permit Inspector 2	Beer Board	1	Dept	10/1/2019	Establish
Library Manager 2 - Teen Services	Public Library	17	Open	10/2/2019	Establish
Event Set Up Leader	Auditorium	13	Open	10/7/2019	Establish
Administrative Services Manager	Gen Services	1	Dept	10/7/2019	Establish
311 Call Center Specialist	Public Works	190	Open	10/7/2019	Establish
Administrative Services Officer 4 – Boss	Gen Services	1	Dept	10/15/2019	Establish
Office Support Specialist 1 - Police	Police	218	Open	10/15/2019	Establish
Police Officer Trainee	Police	59	Cont	10/15/2019	Establish
Crime Lab Forensic Supervisor - Toxicology	Police	1	Dept	10/16/2019	Establish
Application Technician 2-Payroll	Finance	35	Open	10/17/2019	Abolish
Computer Operator 2	Police	55	Open	10/18/2019	Establish
Industrial Electrician 1	Water	7	Cont	10/21/2019	Establish
Building Maintenance Mechanic	Auditorium	6	Open	10/21/2019	Establish
Finance Officer 2-PAO	Finance	44	Open	10/21/2019	Establish
IS Com Analyst 3 - Network Security	ITS	1	Dept	10/22/2019	Establish
IS Advisor 1 - Network Security	ITS	1	Dept	10/22/2019	Establish
IS Operations Technician 1-Service Desk	ITS	42	Cont	10/22/2019	Establish
Safety Inspector 2	Public Works	1	Dept	10/23/2019	Establish
Manitenance & Repair Worker - Landscaping	Parks	12	Cont	10/24/2019	Establish
Correctional Officer Trainee	Sheriff	15	Cont	10/24/2019	Establish
Administrative Services Officer 4 - Operations	Auditorium	1	Dept	10/28/2019	Establish
Circulation Assistant	Public Library	241	Open	10/29/2019	Establish
Treatment Plant Technician 1	Water	178	Cont	10/29/2019	Establish
Police Officer Trainee	Police	16	Cont	10/29/2019	Establish
Adm Services Div Mgr-Strategic Communications	Water	2	Dept	10/30/2019	Establish
Public Information Representatitive	Water	75	Open	10/31/2019	Abolish

DEPARTMENTAL ITEMS

CODES

Item #1: Director William Herbert request approval for step increase from (ST1106) to (ST1109) for Office Support Representative

Item #2: Director William Herbert request approval for step increase from (ST1104) to (ST1107) for Zoning Examiner

HUMAN RESOURCE ITEMS

Item #3: Revisions to Job Description for Metro Codes Department

Item #4: Administrative Law Judge Calendar

Item #5: Human Resource Updates

Item #6: Communiques from the public on pending hearings

The meeting will adjourn for a brief recess, and then resume with the following items which will not be aired on the Metro Nashville Network.-

Item #7: Appeal for Medical Disqualification, BN, Applicant for Police Officer Trainee

Item #8: Appeal for Medical Disqualification, CA, Applicant for Police Officer Trainee

Item #9: Appeal for Medical Disqualification, CK, Applicant for Police Officer Trainee

Item #10: Appeal for Medical Disqualification, KB, Applicant for Police Officer Trainee

Item #11: Appeal for Medical Disqualification, LH, Applicant for Police Officer Trainee

Item #12: Appeal for Medical Disqualification, RF, Applicant for Police Officer Trainee

Requests for ADA accommodation should be directed to the Metro Human Resources Dept. @ 615-862-6640