



METROPOLITAN CIVIL SERVICE COMMISSION

MINUTES

Date: December 10, 2019

Time: 8:30 a.m.

Place: Howard Office Building
Sonny West Room
700 2nd Avenue South
Nashville, Tennessee 37210

MEMBERS: William H. Farmer, R. Steve Corbitt, D. Billye Sanders, Jo Ann North, and Ethan Link

OTHER MEMBERS: Shannon B. Hall, Human Resources Director; Nicki Eke, Metro Legal Department Attorney

Chairman Farmer called the meeting to order and asked if there were any Union Representatives present. He then asked if there were any corrections or additions to the minutes of the last Regular Meeting on November 12, 2019. Hearing none, he asked for a motion. Commissioner North moved to accept the regular minutes. Seconded by, Commissioner Sanders and the Commission approved without objection.

APPOINTMENTS	PG. 2-4
TERMINATIONS/PENSIONS	PG. 5
ELIGIBILITY REGISTER REPORT	PG. 6
HUMAN RESOURCE ITEMS	PG. 7-8

(B) APPOINTMENTS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>TYPE</u>	<u>DATE</u>
Codes Administration			
*Alexander, Pamela D.	Property Stan Insp 1	Dept transfer/Promotion	11/04/2019
*Department transfer from Public Works (Customer Service Field Rep, ST7) to Codes (Property Stand Insp, ST9)			
Emergency Communications			
Cuylar, Bianca Ann Marie	Emer Telecommunications Off 1	New Hire	11/04/2019
Rumbaugh, Erik Tyler	Emer Telecommunications Off 1	New Hire	11/04/2019
Sniadowski, Patrick Charles	Info Systems App Analyst 1	New Hire	11/18/2019
Fire			
Kenderdine, Brandon E.	Equipment & Supply Clk Sr	New Hire	11/16/2019
*Baker, Chasidy N.	Fire Fighter 1	Class Change	11/01/2019
*Bess-Binkley, Ashley N.	Fire Fighter 1	Class Change	11/01/2019
*Campbell, Justin I.	Fire Fighter 1	Class Change	11/01/2019
*Chavez, Martin J.	Fire Fighter 1	Class Change	11/01/2019
*Crawford, Tia J.	Fire Fighter 1	Class Change	11/01/2019
*Lawrence, Anthony J.	Fire Fighter 1	Class Change	11/01/2019
*Parker, Randy J.	Fire Fighter 1	Class Change	11/01/2019
*Richards, Desmond L.	Fire Fighter 1	Class Change	11/01/2019
*Smith, Carlos A.	Fire Fighter 1	Class Change	11/01/2019
*Smith, Gary T. II	Fire Fighter 1	Class Change	11/01/2019
*Smith, William E.	Fire Fighter 1	Class Change	11/01/2019
Bratcher, Larry Daniel	Fire Inspector 1	Promotion	11/16/2019
Stack, Timothy J.	Fire Inspector 1	New Hire	11/16/2019
^Stanton, Marshall L. Jr.	Fire Inspector 1	Dept transfer/Promotion	11/16/2019
Torzilli, John T	Fire Inspector 1	New Hire	11/16/2019
*Class change from Fire Fighter 1 to Fire Fighter 2			
^Department transfer from Codes (Property Standards Insp, ST9) to Fire (Fire Insp 1, PF4)			
General Services			
Elsaghir, Ava M.	Admin Spec	Promotion	11/18/2019
Kix, Karyn A.	Admin Spec	Promotion	11/18/2019
Cook, Sean V. Jr.	Equip Inventory Asst 1	New Hire	11/04/2019
Karrick, John M.	Master Tech	Promotion	11/18/2019
Reece, Kevin D.	Master Tech	Promotion	11/18/2019
Vanatta, Brandon E.	Master Tech	Promotion	11/18/2019
Information Technology Services			
Smith, Jonathan W.	Information Sys Oper Analyst 1	New Hire	11/04/2019

CIVIL SERVICE COMMISSION**12/10/2019-3****Juvenile Court**

Gray, Kelly Hobbs	Probation Officer Chief	Promotion	11/04/2019
-------------------	-------------------------	-----------	------------

Parks

*Branick, Jarrod D.	Custodian	Class Change/Lateral	11/15/2019
Goins, Samuel	Maintenance & Repair Worker	New Hire	11/22/2019
Golden, Eddie B. III	Program Coord	Re-hire	11/01/2019
White, Christopher G.	Program Coord	Re-hire	11/08/2019
^Chatman, Ashley N.	Recreation Leader	Transition to CS	11/08/2019
^Curry, Robert T. Jr.	Recreation Leader	Transition to CS	11/15/2019
^Miller, Justin L.	Recreation Leader	Transition to CS	11/01/2019
^Rice, La'Shaundra L.	Recreation Leader	Transition to CS	11/01/2019

*Class change from M&R Worker (TG5) to Custodian (TG5)

*Transition to CS from a Part time position

Police

Warren, Ronald David	Computer Operator 2	New Hire	11/16/2019
*Duff, Justin W.	Information Systems Advisor 1	Dept transfer/Promotion	11/16/2019
Byrd, Scott H.	Police Captain	Promotion	11/01/2019
Greene, Dwayne T.	Police Captain	Promotion	11/01/2019
^Claibourne Jr., Philip James	Police Officer 1	Class Change	08/30/2019
Bennett, Torrance T.	Police Officer 2	Re-Employment	11/16/2019
Carroll, Nicholas Alan	Police Officer 2	Re-Employment	11/01/2019
**Lee, Viviyonne W.	Police Officer 2	Demotion	10/23/2019
^^Wells, Harold A.	Police Officer 2	Demotion	11/01/2019
Weatherly, April J.	Professional Spec	Promotion	11/16/2019
Yazdani, Noelle B.	Professional Spec	Promotion	11/16/2019

*Department transfer from ITS (IS Communications Analyst 3, OR5) to Police (IS Advisor 1, OR7)

^Class change from Police Officer Trainee

**Demotion from Police Lt, (PF10) to Police Officer 2 (PF4)

^^Demotion from Police Sgt (PF8) to Police Officer 2 (PF4)

Public Library

Bouley, Rachel Lauren	Circulation Assistant	New Hire	11/18/2019
Falcon, Ramona Gayle	Circulation Assistant	New Hire	11/04/2019
Powers, Rebecca Duke	Circulation Assistant	New Hire	11/18/2019
Simmons, Jennisha C.	Circulation Assistant	New Hire	11/18/2019
Waters, Andrew S.	Circulation Assistant	New Hire	11/18/2019
Starkey, Callie A.	Librarian 2	Promotion	11/04/2019
*Tatum, Clinton S.	Library Assoc 1	Vol Reduction in Salary Grade	11/18/2019

*Voluntary Reduction from Program Specialist (ST8) to Library Assoc 1 (ST6)

Public Works

Amos, Roger T.	311 Call Center Specialist	Re-hire	11/04/2019
*Davis, Judith L.	311 Call Center Specialist	Transition to CS	10/21/2019
Cervantes, Andres	Equipment Operator	Promotion	11/18/2019
Ford, Kenneth R.	Equipment Operator Senior	Promotion	11/18/2019
Corvin, Robert L. Jr	Sanitation Worker	New Hire	11/04/2019
Hughes, Hayden K.	Sanitation Worker	New Hire	11/04/2019

* Department transfer from OEM (OEM Commuications Supv) to Public Works (311 Call Center Spec)

Social Services

Lawrence, Michaella Elizabeth	Program Spec 2	New Hire	10/28/2019
----------------------------------	----------------	----------	------------

Water services

Allman, Sonia L.	Admin Svcs Division Manager	Promotion	11/02/2019
Ellermann, Nathan Calles	Engineer In Training	New Hire	11/02/2019
Hoffman, Dustin Robert	Equipment Operator	Promotion	11/16/2019
Jackson, Derie A.	Equipment Operator	Promotion	11/16/2019
Fish, Jon E. Jr	Indust Electrician 1	New Hire	11/02/2019
Herbert, Deryl Clayton	Indust Electrician 1	New Hire	11/02/2019
Hilgadiack, Joshua Lee Sloan	Indust Mechanic 1	New Hire	10/19/2019
Weatherspoon, Catrina Malone	Service Rep 2	New Hire	11/02/2019
Morrison, Matthew D.	Utility Field Tech 1	New Hire	11/02/2019
Blackwell, Thomas Edward Jr	Utility Maintenance Tech	New Hire	11/02/2019
Peaks, Thomas Montrell	Utility Maintenance Tech	Re-hire	11/02/2019

MOTION: After some discussion, Commissioner North moved for approval of the Appointments as listed. Commissioner Link seconded, and the Commission approved without objection.

(C)TERMINATIONS/PENSIONS

NAME	CLASSIFICATION	TYPE	DEPARTMENT	DATE
Amos, Rolanda N.	Property Stan Insp 1	Resignation	Codes Administration	11/18/2019
Trentz, Kari Dawn	Emer Telecomm Off 1	Resignation	DEC	11/15/2019
Pridemore, Jonathan A.	Emer Telecomm Off 3	Resignation	DEC	11/04/2019
Douglas, Julianne	Emer Telecomm Off 4	Resignation	DEC	11/21/2019
Summers, Alisha N.	Emer Telecomm Off 4	Resignation	DEC	10/27/2019
Whitworth, Holly R.	Emer Telecomm Off 4	Resignation	DEC	11/25/2019
Ambrose, Taffy	Emer Telecomm Trainer	Retirement	DEC	11/22/2019
Irvin, Cedric L. Jr	Admin Svcs Officer 3	Resignation	Finance	11/29/2019
Shartzter, Christine R.	Application Tech 2	Resignation	Finance	11/01/2019
Nicol, Kathryn I.	Procurement Officer 2	Resignation	Finance	11/29/2019
Barrett, Robert R.	Human Resources Analyst 3	Retirement	Human Resources	10/30/2019
Farah, Nermeen	Info Systems App Analyst 3	Resignation	ITS	11/12/2019
Howell, Donelson O.	Admin Svcs Officer 1	Dismissal	Metropolitan Clerk	10/25/2019
Cox, Dennis L.	Bldg Maint Mechanic	Retirement	Municipal Auditorium	08/06/2019
Thompson, Mary S.	Maint & Repair Supv	Retirement	Parks	11/01/2019
Green, Timothy E.	Maint & Repair Worker	Resignation	Parks	11/07/2019
Greenwood, Brett S.	Maint & Repair Worker	Resignation	Parks	11/15/2019
Smith, Aminah T.	Recreation Leader	Dismissal	Parks	11/09/2019
Wilson, Vanitra A.	Recreation Leader	Resignation	Parks	11/01/2019
Tilley, Sharon L.	Crime Lab Forensic Scientist 1	Resignation	Police	11/01/2019
Trickey, Paul S.	Police Commander	Retirement	Police	11/12/2019
Jackson, Avery Z.	Police Officer 1	Resignation	Police	10/03/2019
Atkinson, Randall Dwayne	Police Officer 2	Resignation	Police	11/15/2019
Butner, Christopher Allen	Police Officer 2	Resignation	Police	10/25/2019
Cellan, Brynn Michael	Police Officer 2	Resignation	Police	11/18/2019
Cenicola, Gregory	Police Officer 2	Resignation	Police	11/15/2019
Goodall, Zachary Raymond	Police Officer 2	Resignation	Police	11/30/2019
Jeansonne, Taylor M.	Police Officer 2	Resignation	Police	11/26/2019
Presley, Bryant M.	Police Officer 2	Resignation	Police	11/09/2019
Fink, Ryan L.	Police Sergeant	Resignation	Police	11/08/2019
Haywood, David A. Jr	Police Sergeant	Resignation	Police	10/25/2019
Tipler, Kelly A.	Admin Svcs Mgr	Resignation	Public Works	11/05/2019
Ridiner, Mitchell T.	Equipment Operator	Resignation	Public Works	11/01/2019
Prather, Deon J.	Maint & Repair Worker	Resignation	Public Works	10/06/2019
Ashley, Linda F.	Correctional Officer 1	Resignation	Sheriff	10/26/2019
Atkins, Zachary T.	Correctional Officer 1	Resignation	Sheriff	11/08/2019
Busbin, Claudia R.	Correctional Officer 1	Resignation	Sheriff	10/22/2019
Levine, Austin P.	Correctional Officer 1	Resignation	Sheriff	10/25/2019
Ludke, Robert L.	Correctional Officer 1	Resignation	Sheriff	10/27/2019
Perkins, Ronald L.	Correctional Officer 1	Resignation	Sheriff	11/08/2019
Sallam, Kelsey K.	Correctional Officer 1	Resignation	Sheriff	11/02/2019
Coppess, Eric K.	Correctional Officer 2	Resignation	Sheriff	11/03/2019
Stafford, Benjamin E.	Correctional Officer 2	Resignation	Sheriff	10/22/2019
Ivey, Jessica R.	Professional Spec	Resignation	Social Services	11/01/2019
Winston-Owens, Kristina M.	Office Support Rep 3	Resignation	Water Services	11/01/2019
Nnadi, Brandon O.	Office Support Spec 2	Resignation	Water Services	11/01/2019
Willey, Isaac A.	Treatment Plant Tech 1	Resignation	Water Services	11/12/2019
Miller, Allen C. III	Utility Maintenance Tech	Resignation	Water Services	11/01/2019

MOTION: After some discussion, Commissioner North moved for approval of the Terminations/Pensions as listed. Commissioner Sanders seconded, and the Commission approved without objection.

(D)ELIGIBILITY REGISTER REPORT

CLASSIFICATION	DEPT	ON LIST	TYPE	DATE	EST/ABOLISH
Custodian	All Metro General	31	Cont	11/1/2019	Established
Equipment Inventory Assistant 1	Services	53	Open	11/1/2019	Established
Technical Specialist 1 - Building Maintenance Area Sup.	General Services	27	Open	11/4/2019	Abolish
Probation Officer Chief	Juvenile Court	34	Open	11/4/2019	Established
Correctional Officer Trainee	Sheriff's Office General	13	Cont	11/5/2019	Established
Administrative Specialist	Services	2	Dept	11/6/2019	Established
Custodian	Public Library	40	Open	11/6/2019	Abolish
Emergency Telecommunications Officer 1	DEC	7	Cont	11/6/2019	Established
Equipment Operator - Dump Truck	Water	15	Open	11/6/2019	Established
Office Support Rep - Intake Worker	Social Services Human	172	Open	11/8/2019	Abolish
HR Analyst 2 - Benfit/Pension Calculations	Resources	38	Open	11/12/2019	Abolish
Professional Specialist - Public Affairs	Police	3	Open	11/12/2019	Established
IS Operations Analyst 1 - Field Engineer	Finance Human	31	Cont	11/12/2019	Established
HR Analyst 2-Talent Acquisition	Resources General	82	Open	11/13/2019	Established
Master Technician	Services General	3	Open	11/13/2019	Established
Office Support Rep Senior - Mailroom	Services	78	Open	11/13/2019	Established
Police Officer Trainee	Police	23	Cont	11/13/2019	Established
Information Systems Application Analyst 2 - GIS	DEC	1	Dept	11/15/2019	Established
Property Standards Inspector 1	Codes	26	Cont	11/18/2019	Established
Special Assistant to the Director	Finance	79	Open	11/19/2019	Established
Office Support Specialist 2	Water	275	Open	11/20/2019	Abolish
Building Inspector 1	Codes	21	Cont	11/22/2019	Established
Program Supervisor - Bringing Books to Life	Public Library	33	Open	11/25/2019	Established
Library Performing Artist	Public Library General	51	Open	11/25/2019	Established
Administrative Services Manager - BOSS	Services General	24	Open	11/26/2019	Established
Administrative Services Manager - Sustainability	Services	16	Open	11/26/2019	Established
Administrative Services Officer 3	Metro Clerk	274	Open	11/27/2019	Abolish

MOTION: After some discussion, Commissioner North moved for approval of the Eligibility Register Report as listed. Commissioner Sanders seconded, and the Commission approved without objection.

HUMAN RESOURCE ITEMS**Item #1: Metro Nashville Police Department employee, Cody O'Quinn, is requesting to extend his IOD time in accordance with Civil Service Rule 4.8 D Period of Compensation**

Jack Byrd, representing Cody O'Quinn, Seth Waltenbaugh, HR Analyst and Cody O'Quinn were all present before the board to discuss the request to extend his IOD.

MOTION: After some discussion, Vice-Chairman Corbitt moved to approve the extension of IOD time until May 24, 2020. Seconded by, Commissioner North and the Commission approved without objection

Item #2: Administrative Law Judge Calendar

The calendar refers to appeals submitted by Metro employees. As changes occur, updates are made each month in conjunction with the assigned Attorneys at Metro Legal. A copy is then forwarded to the State Administrative Procedures Division wherein the State provides a copy for each Judge to evaluate their case.

ACTION: This was for report only.

Item #3: Human Resource Updates

HR Director Shannon Hall informed the Commission about the Outreach Program working with Overton High School Engineering Academy. This month students will job shadow with Engineers in four Metro Departments. Wanda Hadley, HR Training Manager, introduced two new employees to the HR Training and Recruitment teams, Monti McClellan and Marc Giguere. She also updated the Commission about the new Learning Management System that is in place. This system will allow all Metro Employees to take all the necessary training online. Mike Taylor, HR Assistant Director, introduced Alisha Carrethers as a new member of the HR Payroll Team.

ACTION: This was for report only.

Item #4: Communiqués from the public on pending hearings

There were none.

Item #5: Appeal for Medical Disqualification, AP, Applicant for Police Officer Trainee

Applicant AP was not present. Seth Waltenbaugh, HR Analyst and Civil Service Medical Examiner Gill Wright were present before the Commission to discuss the appeal. The Civil Service Medical Examiner recommended approval of the appeal.

MOTION: After some discussion, Vice-Chairman Corbitt moved to approve the request for waiver. Seconded by Commissioner North and the Commission approved without objection

Item #6: Appeal for Medical Disqualification, CS, Applicant for Police Officer Trainee

Applicant CS was not present. Seth Waltenbaugh, HR Analyst and Civil Service Medical Examiner Gill Wright were present before the Commission to discuss the appeal. The Civil Service Medical Examiner recommended approval of the appeal.

MOTION: After some discussion, Vice-Chairman Corbitt moved to approve the request for waiver. Seconded by Commissioner North and the Commission approved without objection

Item #7: Appeal for Medical Disqualification, EB, Applicant for Police Officer Trainee

Applicant EB was not present. Seth Waltenbaugh, HR Analyst and Civil Service Medical Examiner Gill Wright were present before the Commission to discuss the appeal. The Civil Service Medical Examiner recommended approval of the appeal.

MOTION: After some discussion, Commissioner North moved to approve the request for waiver. Seconded by Vice-Chairman Corbitt and the Commission approved without objection

Item #8: Appeal for Medical Disqualification, GI, Applicant for Police Officer Trainee

Applicant GI was present. Seth Waltenbaugh, HR Analyst and Civil Service Medical Examiner Gill Wright were present before the Commission to discuss the appeal. The Civil Service Medical Examiner recommended approval of the appeal.

MOTION: After some discussion, Commissioner North moved to approve the request for waiver. Seconded by Vice-Chairman Corbitt and the Commission approved without objection

Item #9: Appeal for Medical Disqualification, HK, Applicant for Police Officer Trainee

Applicant HK was present. Seth Waltenbaugh, HR Analyst and Civil Service Medical Examiner Gill Wright were present before the Commission to discuss the appeal. The Civil Service Medical Examiner recommended approval of the appeal.

MOTION: After some discussion, Commissioner North moved to approve the request for waiver. Seconded by Vice-Chairman Corbitt and the Commission approved without objection

Item #10: Appeal for Medical Disqualification, MF, Applicant for Police Officer Trainee

Applicant MF was present. Seth Waltenbaugh, HR Analyst and Civil Service Medical Examiner Gill Wright were present before the Commission to discuss the appeal. The Civil Service Medical Examiner recommended approval of the appeal.

MOTION: After some discussion, Commissioner North moved to approve the request for waiver. Seconded by Vice-Chairman Corbitt and the Commission approved without objection

Item #11: Appeal for Medical Disqualification, WC, Applicant for Police Officer Trainee

Applicant WC was present. Seth Waltenbaugh, HR Analyst and Civil Service Medical Examiner Gill Wright were present before the Commission to discuss the appeal. The Civil Service Medical Examiner recommended denial of the appeal.

MOTION: After some discussion, Commissioner North moved to deny the request for waiver. Seconded by Commissioner Link and the Commission denied without objection

With nothing further, the regular meeting adjourned at 9:11 a.m.

ATTEST:**APPROVED:**

**Shannon B. Hall, Director
Secretary to the Commission**

**William H. Farmer, Chairman
Civil Service Commission**