



**Metro District Energy System Special Advisory Board
Regularly Scheduled Meeting of**

September 18, 2018

Minutes of Meeting

The meeting was held at the Energy Generation Facility at 90 Peabody Street Nashville, TN 37210

Facilitators: Dan Coyle, DES Project Contract Administrator and Kevin Jacobs, Thermal Engineering Group (TEG)

Board Members Present:

Freddie O'Connell
Brian Taylor
Eric Swartz
Ann McGauran
Nicholas Woollen
Jim Thiltgen (on behalf of James E. Harbison)
Laurel Creech (*on behalf of Nancy Whittemore*)
Tom Eddlemon (on behalf of Talia Lomax-O'dneal)

Others Present:

Tim Hestle, CNE
Dan Coyle, TEG
Kevin Jacobs, TEG
Bob Lackey, DES Liaison
Scott Potter, Metro Water Services
Jason Byars, MAS Energy
Alan Robertson, State of TN
Jeff Brown, Veolia
Elizabeth Sykes, FPWL
Nikia Stelivan, Intern

The meeting was called to order by the Chair and began at 1:31 P.M.

At the request of the Chair, Mr. Lackey stated the city had thoroughly reviewed the DES Program Recommendations Report presented by FVB. Based on that review, Metro recommends taking next steps to determine Metro's best options through the issuance of an RFP (Request for Proposal) and requests approval of the DES Advisory Board.

The Chair stated that he would accept a motion. A motion was made and seconded for discussion on said motion.

Mr. Taylor asked for details regarding the specific points of the RFP and who we are expecting to respond to the RFP. Mr. Lackey stated according to FVB's report there are a number of firms who would have interest in submitting a proposal. In order to know the best direction for the city, the RFP should be broad enough to request proposals for both the management and sale of DES. We anticipate a wide array of qualified proposers interested in managing and purchasing the system with the goal being the best overall proposal for Metro.



Metro Nashville
DISTRICT ENERGY SYSTEM

Mr. Lackey informed the Board that FVB is currently preparing the RFP and specific evaluation criteria will be decided before the RFP is published. Mr. Lackey stated the goal of the Finance Director is to publish the RFP as quickly as possible.

The Board voted to approve and recommended the motion to proceed with the RFP.

Without further discussion, and upon a motion, the meeting was adjourned at 2:08 P.M.

Prepared by: Starla Friedmann
Starla Friedmann, Board Recording Secretary
Board

Approved: Freddie O'Connell
Freddie O'Connell, Chair, DES Advisory

Date: 15 Nov. 2018

Date: 15 Nov 2018

Approved: Bob Lackey
Bob Lackey, DES Liaison

Date: 15-Nov 2018