

# Davidson County Election Commission

**August 27, 2020 3:00 p.m.**

The Davidson County Election Commission (DCEC) met at 3:00 p.m. in the Antioch Conference room of Metro Southeast. All five (5) Commissioners: Chairman Emily Reynolds, Jim DeLanis, AJ Starling, Tricia Herzfeld and Jesse Neil were present. DCEC staff present: Administrator of Elections (AOE) Jeff Roberts, Joan Nixon, John Hite, Courtney Mott, Bobby Medley and Kelley Harrison. Also, present was Nicki Eke of the Metropolitan Department of Law.

Chairman Reynolds convened the meeting.

## **Approve minutes from August 14, 2020 meeting**

**Motion stated:** Commissioner Starling made a motion to approve the minutes as presented from the August 14, 2020 meeting.

**Seconded by:** Commissioner DeLanis

**Outcome of motion:** Passed unanimously

## **Approve ballot for November 3, 2020 Election**

**Motion stated:** Commissioner Herzfeld made a motion to approve the ballot for November 3, 2020 subject to Secretary of State's final approval.

**Seconded by:** Commissioner DeLanis

**Outcome of motion:** Passed unanimously

## **Approve Early Voting schedule and locations**

DCEC staff recommended using the previous eleven (11) early voting sites utilized in the August 2020 election with the addition of two (2) sites:

1. *Friendship Baptist Church - 1109 32<sup>nd</sup> Ave. North*
2. *Margaret Maddox East YMCA – 2624 Gallatin Pike South*

**Motion stated:** Commissioner Herzfeld made a motion to approve the previously utilized early voting sites with the addition of the two (2) sites mentioned above.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

## **Consideration of new policy on AOE testimony**

Agenda item withdrawn by Commissioner Herzfeld

## **AOE Report**

- 9,000 Absentee ballot requests entered in the system
- print ballots on demand training on 8/31/2020
- mid September – mailing Absentee ballots
- ordered new letter opener for Absentee department
- as of August 1, 2020 – 176 people have completed poll official applications
- Jeb Cameron, ES&S Vice President of Customer Relations addressed data conversion issues/ taking closer look at the scripts and will conduct an audit on the system

**Public Comment**

Lindsey Smith (Congressman Cooper's office)

**Set date and time for next meeting**

Call of the Chair

**Adjourn**

With no further election business to discuss, Commissioner Herzfeld made a motion to adjourn.

Seconded by: Commissioner Neil

Outcome of motion: Passed unanimously

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Tricia Herzfeld, Secretary