

## Davidson County Election Commission

March 13, 2020

The Davidson County Election (DCEC) met at 9:00 a.m. in the Green Hills Conference Room at Metro Southeast. Commissioners Emily Reynolds, Jim DeLanis, AJ Starling, Jesse Neil, and Tricia Herzfeld were present. DCEC staff members present included: Administrator of Elections (AOE) Jeff Roberts, Rick Brown, Carlatina Hampton, Jeremy Greene, Courtney Mott, Lisa Pierce, John Hite, Bobby Medley and Kelley Harrison. Also present was Nicki Eke of the Metropolitan Department of Law.

Chairman Reynolds convened the meeting.

### **Approve minutes from January 2, 2020 meeting**

**Motion stated:** Commissioner Starling made a motion to approve the January 2, 2020 minutes as presented.

**Seconded by:** Commissioner DeLanis

**Outcome of motion:** Passed unanimously

### **Approve minutes from January 3, 2020 Special Called meeting**

**Motion stated:** Commissioner DeLanis made a motion to approve the January 3, 2020 minutes as presented.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

### **Certify March 3, 2020 Presidential Preference Primary, County Primary, Berry Hill Municipal Election**

**Motion stated:** Commissioner Herzfeld made a motion to certify the returns from the March 3, 2020 Presidential Preference Primary, County Primary and Berry Hill Municipal election as presented.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

### **Call Oak Hill Municipal Election**

**Motion stated:** Commissioner Herzfeld made a motion to call the City of Oak Hill Municipal election to be held on August 6, 2020.

**Seconded by:** Commissioner DeLanis

**Outcome of motion:** Passed unanimously

### **Approve FY 20-21 Budget**

AOE Roberts reported the saving target has been turned into a permanent target.

The DCEC is requesting \$120K to cover ongoing maintenance with the new voting equipment.

The proposed budget covered expenses for both August and November 2020 elections.

Discussion ensued.

**Motion stated:** Commissioner Herzfeld made a motion to approve the proposed FY 20-21 budget as presented.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

### **Review Council recommendations on civic engagement**

Chairman Reynolds stated the Vice Mayor put 5 or 6 working committees into place to report on the variety of challenges and opportunities regarding voter turnout/civic engagement. The committees looked into psychological barriers and structural/logistical barriers.

Discussion ensued among the Commission.

### **AOE Report**

- State Election Commission provided Code of Conduct Policy
- Poll Officials were paid today (3/13/2020) from the March 3, 2020 election
- Staff pulled off miracle on March 3, 2020
- AOE Roberts submitted Election Day Timeline
- Warehouse update- Walk through next Tuesday

### **Set date and time for next meeting**

Call of the Chair

### **Public Comments**

Debby Gould

### **Adjourn**

With no further election business to discuss, Commissioner Herzfeld made a motion to adjourn the meeting.

**Seconded by:** Commissioner Neil

**Outcome of motion:** Passed unanimously

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Tricia Herzfeld (Secretary)