

**Metro Social Services Board of Commissioners
Meeting Summary
of
December 11, 2013**

Board Members Present: Mary Rolando, Frank Boehm, Betty Johnson, and William Harris

Board Members Absent: Renard François, Bill Sinclair and Chrissy Kirkwood

Metro Legal Advisor:

Mayor Liaison: Erik Cole

Commissioner Rolando called the December Metro Social Services (MSS) Board of Commissioners meeting to order. Commissioner Rolando stated that due to the time that has been put in for the Strategic Planning that the board will forego the Program Reports today.

Commissioner Rolando made a motion to approve the October meeting summary. A motion was properly made, seconded and accepted unanimously.

Finance

Pam McEwen began her report by commenting on the period ending November 30, MSS was \$279,879.71 under budget. The total projected under budget is \$224,200, the variance from personal services is (\$193,700) and all other items are \$30,500. Ms. McEwen included this information in the report so that everyone could see what funds are available to spend through June 30.

Ms. McEwen also added the Revenue Projection for each program; we will be slightly under budget by \$12,500. The Social Services Donation Fund has a total of \$32,562.91 with \$19,601.50 in Camilla Caldwell and 12,292.64 in the Meals on Wheels Program. Metro Homeless Commission Donation Fund has a total of \$87,032.20 with \$14,436.39 in the Project Homeless Connect with \$72,595.81 in "How's Nashville".

Contracts expenditures are looking better as far as being recorded and all all vendors set up for billing.

Director

Renee Pratt began by stating MSS would have approximately \$30,000 remaining at the end of the year. Effective January, 2014, the Fifty to Fifty-nine Nutrition Pilot will be in effect with approximately 50 clients with congregate meals and homebound meals. This program will run through June 30, 2014 and if funding remains this program will continue.

Ms. Pratt also stated with the additional funding NES vouchers and Metro Water vouchers will be provided to our customers. This will help to fill the gap in our Community Needs Evaluation for the last 3 years. This service will also begin in January 2014 and end June 2014.

MSS has not received any information regarding a budget cut, however, if a cut is requested, it will have to come from services. At the January meeting it should be determined whether a cut is necessary. Commissioners will vote on the budget prior to MSS going before the Mayor and Council. Ms. Pratt stated if she receives any information it will be sent out prior to the meeting.

Ms. Pratt further stated that financial assistance will be requested in the budget for next year. Ms. Pratt stated that she and Ms. McEwen are in the process of pulling the numbers from the data base to determine the proposed dollar amount in which will need to be requested. Ms. Pratt stated that she and Commissioner Johnson had a productive meeting in which they discussed work forced development and financial assistance since these two categories has been listed in the Community Needs Assessments for the last four years.

In closing, Strategic Planning next steps were discussed, each Commissioner will be contacted detailing which committee he or she will be in and Brad Gray will start the committees off for the first meeting and then the committees will move forward. The meeting will start in January.

Commissioner Rolando called for the meeting to be adjourned.