# **Davidson County Election Commission**

# April 19, 2013

The Davidson County Election Commission (DCEC) met at 2:00 p.m. on Friday, April 19, 2013 in the DCEC Conference Room of the Metro Office Building. Commissioners Ronald Buchanan, A J Starling, Tricia Herzfeld, Jim Gotto and Jennifer Lawson were present. DCEC staff members present included Administrator of Elections (AOE) Albert Tieche, Joan Nixon, Bill Hyden, Tom Cunningham, Courtney Mott, Bobby Medley and Kelley Harrison. Mike Safley and Nicki Eke of the Metropolitan Department of Law were also in attendance.

**<u>Call to order</u>**: Acting Chairman Ronald Buchanan convened the meeting.

## Approve March 21, 2013 meeting minutes:

Stated motion: Commissioner Starling made a motion to approve the March 21, 2013 meeting minutes as presented. Seconded by: Commissioner Gotto Outcome of motion: Approved unanimously

## Organization of Board-Election of Chairman and Secretary:

Stated motion: Commissioner Lawson made a motion to nominate Ronald Buchanan as Chairman.
Seconded by: Commissioner Starling
Outcome of motion: Approved unanimously
Stated motion: Commissioner Starling made a motion to nominate Tricia Herzfeld as Secretary.
Seconded by: Commissioner Lawson
Outcome of motion: Approved unanimously

# Assignment of Democratic and Republican ballot box keys:

Commissioner Starling volunteered to keep his appointment as the custodian of the Democratic ballot box keys. There were no objections from the remaining members of the board. Chairman Buchanan volunteered to be the custodian of the Republican ballot box keys. There were no objections from the remaining members of the board.

#### Letters to potential non-citizens on DCEC database:

Item deferred to next meeting

# Administrator's Reports:

- a. Metro Audit Final Metro Audit Report was distributed to the board by AOE Tieche. The suggested recommendations were accepted by DCEC.
- b. State Review- AOE Tieche is drafting a response to the State Election Commission with the assistance of a private attorney. The written response is due April 29, 2013.

Stated motion: Chairman Buchanan made a motion to ask Metro Legal to review response and board will set meeting before response is due to hear legal department input.

## (DCEC Minutes continued- April 19, 2013)

## Seconded by: Commissioner Gotto

Outcome of motion: Approved unanimously

- c. Update on Mayor's Budget Hearing- Already occurred May 14, 2013
- d. Council Budget Hearing Bill Hyden distributed handouts of budget to board members showing requests for this year. May 14, 2013 is date of said hearing.
- e. Change in Photo ID law- No longer accepting "out of state" photo id for voting

#### Any old/new business:

a. Discuss procedure to review registration cards- Board has to review (quarterly) 10% of the number of new processed voter registration applications for deficiencies.

New business: There's a strong possibility that the DCEC may be moved to another facility.

## Set date for next meeting:

Special called meeting April 26, 2013 at 2:00 p.m. Agenda: 1. State Report Response 2. Budget request to council

#### Adjourn:

No further business at hand, the meeting adjourned

Secretary, A.J. Starling