**Davidson County Election Commission**

**“Special Called” Meeting**

**March 7, 2014**

The Davidson County Election Commission (DCEC) met at 3:30 p.m. for a “special called” meeting in the Green Hills Conference Room at Metro Southeast. Commissioners Ron Buchanan, Jennifer Lawson, AJ Starling, Tricia Herzfeld, and Jim DeLanis were present. DCEC staff members present included Administrator of Elections (AOE) Kent Wall, Joan Nixon, Bobby Medley, Bill Hyden, Jeremy Greene, and Kelley Harrison.

Nicki Eke of the Metropolitan Department of Law was also in attendance.

**Approve Election Day Officials for May 6, 2014**

1. Poll Officials: The board was presented with 1,200 names on an “A” list and approximately

280 names on a “B” list. If any poll official from the “A” list is not able to work, then poll officials from the “B” list will be called upon to work. Further, as individuals are confirmed

to be available, they will be assigned to training class and precinct.

**Stated motion**: Commissioner Herzfeld made a motion to approve the Democratic Poll Officials from both lists.

**Seconded by**: Commissioner Starling

**Outcome of motion**: Passed unanimously

**Stated motion**: Commissioner DeLanis made a motion to approve the Republican Poll Officials from both lists.

**Seconded by**: Commissioner Lawson

**Outcome of motion**: Passed unanimously

1. Absentee Counting Board: The board was presented with a list of names to be approved as the Absentee Counting Board.

**Stated motion**: Commissioner Herzfeld made a motion to approve the Democratic Absentee Counting Board as presented.

**Seconded by**: Commissioner Starling

**Outcome of motion**: Passed unanimously

**Stated motion**: Commissioner DeLanis made a motion to approve the Republican Absentee Counting Board as presented.

**Seconded by**: Commissioner Lawson

**Outcome of motion**: Passed unanimously

1. Nursing Home Deputies: The board was presented with a list of names to be approved as Nursing Home Deputies.

**Stated motion**: Commissioner Starling made a motion to approve the Democratic Nursing Home Deputies as presented.

**Seconded by**: Commissioner Herzfeld

**Outcome of motion**: Passed unanimously

**Stated motion**: Commissioner Lawson made a motion to approve the Republican Nursing Home Deputies as presented.

**Seconded by**: Commissioner DeLanis

**Outcome of motion**: Passed unanimously

1. Prison Deputies: The board was presented with a list of names to be approved as Prison Deputies.

**Stated motion**: Commissioner Herzfeld made a motion to approve the Democratic Prison Deputies as presented.

**Seconded by**: Commissioner Starling

Outcome of motion: Passed unanimously

**Stated motion**: Commissioner Lawson made a motion to approve the Republican Prison Deputies as presented.

**Seconded by**: Commissioner DeLanis

**Outcome of motion**: Passed unanimously

1. Provisional Counting Board: The board was presented with a list of names to be approved as the Provisional Counting Board.

**Stated motion**: Commissioner Lawson made a motion to approve the Republican Provisional Counting Board as presented.

**Seconded by**: Commissioner DeLanis

**Outcome of motion**: Passed unanimously

**Stated motion**: Commissioner Starling made a motion to approve the Democratic Provisional Counting Board as presented.

**Seconded by**: Commissioner Herzfeld

**Outcome of motion**: Passed unanimously

1. Inspectors: The board was presented with a list of names to be approved as Inspectors. Commissioner Herzfeld commented on the lack of Inspectors and all members of the board agreed to recruit people for the Inspector position.

**Stated motion**: Commissioner Lawson made a motion to approve the Republican Inspectors as presented.

**Seconded by**: Commissioner DeLanis

**Outcome of motion**: Passed unanimously

**Stated motion**: Commissioner Herzfeld made a motion to approve the Democratic Inspectors as presented.

**Seconded by**: Commissioner Starling

**Outcome of Motion**: Passed unanimously

**Approve Ballots for May 6, 2014 County Primary Election**

Bobby Medley presented the board with the May 6, 2014 paper ballot. The ballot was reviewed by the board.

Stated motion: Commissioner DeLanis made a motion to approve the May 6, 2014 County Primary paper ballot as presented.

Seconded by: Commissioner Herzfeld

Outcome of motion: Passed unanimously

**Review of FY’15 Requested Budget**

Per AOE Wall, this fiscal year’s budget was set in June of last year which is the budget under which we’re currently operating. However, a meeting was held on January 16, 2014 with Mr. Rich Riebeling, Director of Metro Finance, and his assistant director during which we received certain latitude in how we applied that budget and to enable us to re-deploy certain assets. Decisions from the meeting were: we could go ahead with re-deploying assets. We will receive help to expedite certain issues through Metro regarding the purchasing and hiring process. As far as the new FY budget is concerned we used as planning guidelines: continue repair work, build for the future, and continue to address the short-comings found in the State Report. In this FY’15 budget, we have four (4) elections: August, Run-Off in September, November, and the run-up to the August 2015 Metro election each to be staffed to the state standard.

Bill Hyden discussed in detail the Operating Capital List Report and the Budget Modification List Report. The proposed budget for the FY’15 is $4,806,800.

Discussion ensued among the board.

Stated motion: Commissioner Starling made a motion to accept the proposed budget as presented.

Seconded by: Commissioner DeLanis

Outcome of motion: Passed unanimously

**Poll Official compensation request**

The poll official compensation request was included in the proposed FY’15 Requested Budget in order to increase the number of poll officials by reducing reluctance to be an official via more reasonable compensation. The budget impact is approximately $82k in the FY’15 budget. This increase is planned to begin with the August election.

 *Current Recommended*

*Poll Officer $220.00 $250.00*

*Deputy (COA Clerk) $120.00 $180.00*

*Poll Official $120.00 $150.00*

*Per Training Class $15.00 $25.00*

Discussion ensued among the board.

Stated motion: Commissioner Herzfeld made a motion to approve recommended pay increase for poll officials.

Seconded by: Commissioner Starling

Outcome of motion: Passed unanimously

**Lock Early Voting/Absentee ballot boxes for May 6, 2014 County Primary Election**

The Early Voting/Absentee ballot boxes will be locked by both Chairman Buchanan and Commissioner Starling.

Stated motion: Commissioner Herzfeld made a motion to adjourn the meeting.

Seconded by: Commissioner Lawson

Outcome of motion: Passed unanimously

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Tricia Herzfeld, Secretary