

**DAVIDSON COUNTY ELECTION COMMISSION
REGULARLY SCHEDULED MEETING
December 2, 2015**

The Davidson County Election Commission (DCEC) met on December 2, 2015 in the Bordeaux Conference Room at Metro Southeast. Commissioners Ron Buchanan, Jim DeLanis, Jennifer Lawson, Tricia Herzfeld and AJ Starling were present. Nicki Eke of the Metropolitan Department of Law was also in attendance. DCEC staff in attendance included AOE Kent Wall, Bill Hyden, Meredith McKay, and Kelley Harrison. {There were other staff members present. Do we need to list everyone?}

Chairman Buchanan convened the meeting. The Commission took some agenda items out of order because Commissioner Herzfeld was joining the meeting late.

1. Call City of Oak Hill Election (June 7, 2016)

Motion stated: Commissioner Starling made a Motion to Call the City of Oak Hill Election.

Second by: Commissioner DeLanis

Outcome of the Motion: Passed—Unanimously. (4-0) (Commissioner Herzfeld Absent)

2. Administrator's Report:

AOE Wall presented the board with the following subjects for information:

- DCEC sign was destroyed in storm. We have asked for a new one.
- 1,470 applications for poll workers this year.
- 2,770 active poll workers on rolls.
- Metro Council Brief
- Early Budget Meeting with outgoing Metro Finance Director Richard Riebeling
- Emergency Weather Planning
- Updated Training of Poll Workers and Materials
- Update on High School Voter Registration
- Open Records Request regarding Electronic Devices in the Polls

3. Confirm Early Voting Dates, Sites, and Hours (March 1, 2016, County Primary and Presidential Preference Primary)

Motion stated: Commissioner Starling made a Motion to Approve Early Voting Sites and Hours.

Second by: Commissioner DeLanis

Outcome of the Motion: Passed—Unanimously. (4-0) (Commissioner Herzfeld Absent)

Brought up for a re-vote when Commissioner Herzfeld joined the meeting.

Motion stated: Commissioner Starling made a Motion to Approve Early Voting Sites and Hours.

Second by: Commissioner DeLanis

Outcome of the Motion: Passed—Unanimously. 5-0

4. Approve Minutes from September 18, 2015 Meeting

Motion stated: Commissioner Starling made a motion to approve the draft meeting minutes from September 18, 2015.

Motion to Amend: Commissioner DeLanis moved to amend the draft minutes to describe motions and votes taken on motions or other actions by the Commission rather than attempting to record in the minutes discussions by the Commission or statements made by Commission members during meetings and to revise the draft minutes to reflect that Mayor Barry was present only during part of the meeting.

Second by: Commissioner Lawson

Discussion

Outcome of Motion to Amend: Motion passed: Yes-Buchanan, Lawson, DeLanis; No-Starling and Herzfeld

Outcome of Motion to Approve Minutes as Amended: Motion passed: unanimously.

5. Ban the Box

Discussion of applicability of Ban the Box to DCEC employees and Poll Officials, including Early Voting and Election Day Officials. Staff will review and make recommendation for next meeting.

6. Old/New Business:

None.

7. Set Date and Time for Next Meeting

January 4, 2016 at 3:00 p.m.

8. Review Cards: All commissioners were present to review voter registration cards.

9. Adjourn Meeting:

Motion stated: Commissioner Herzfeld moved to adjourn the meeting.

Seconded by: Commissioner DeLanis

Outcome of Motion: Motion passed unanimously.